

State of New Hampshire

PERSONNEL APPEALS BOARD
Edward J. Haseltine, Chairman
Gerald Allard
Loretta Platt



EXECUTIVE SECRETARY
Mary Ann Steele

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1986-C-000

NEW HAMPSHIRE PERSONNEL APPEALS BOARD DECISION

In the Matter Of:
LAURENE ZUKOWSKI

June 5, 1986

On April 17, 1986, the Personnel Appeals Board, Commissioners Haseltine, Allard and Platt sitting, heard the appeal of Laurene Zukowski, a Secretary Steonographer II, salary grade 8 at the New Hampshire Hospital. Ms. Zukowski had appealed the Personnel Department's denial of a request to upgrade her position to Executive Secretary Stenographer, salary grade 11. Both the appellant and the Division of Personnel made written submissions to the Appeals Board prior to the hearing.

Testifying before the Board were: Virginia Vogel, Director of Human Resources at New Hampshire Hospital and Edward J. McCann, Classification and Compensation Administrator of the Division of Personnel. Ms. Zukowski was not present at the hearing due to unexpected surgery.

Ms. Vogel argued that Ms. Zukowski was required to exercise initiative and independence in her position. She further contended that because Ms. Zukowski provided secretarial services for two members of the five member hospital management staff, she should receive the same classification as those individuals in secretarial positions assigned to the Assistant Superintendents, who were also members of that management staff.

After considering all the testimony given and supporting documentation presented by both Ms. Vogel and the Division of Personnel, the Board unanimously voted to uphold the recommendations of the Division of Personnel, continuing Ms. Zukowski's position classification as Secretary Stenographer II. Ms. Zukowski's appeal seeking an upgrade to Executive Secretary Stenographer, salary grade 11, was therefore denied. The Board adopted as findings of fact, Mr. Edward J. McCann's report dated April 10, 1986.


Mary Ann Steele,
Executive Secretary

attachment (McCann report 4/10/86)
cc: Virginia Vogel, N. H. Hospital
Judy Bastian, Director of Personnel
Laurene Zukowski, N. H. Hospital