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July 13, 1999

New Hampshire Personnel Appeals Board
C/o
N.H. Division of Personnel
25 Capitol Street
Concord, N.H. 03301

RE: Appeal Hearing on Letter of Warning
Date of Hearing: July 14, 1999
Docket # 99-D-21

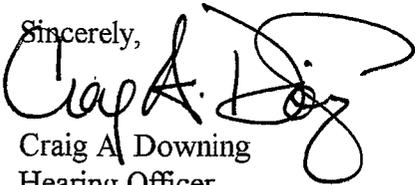
Ladies & Gentlemen:

Please accept this letter as my request for cancellation of the July 14, 1999 appeal hearing relative to the above case without action or prejudice. I hereby withdraw my appeal on my letter of warning dated January 11, 1999.

The parties have come to an agreement whereby the letter of warning is to be withdrawn from my file, thus eliminating my need for an appeal. I apologize for the lateness of the request and any inconvenience I have caused the board.

Thank you for your attention to this matter.

Sincerely,



Craig A. Downing
Hearing Officer
N.H. Department of Labor

Cc: Pierre O. Caron, Esq.

CD/s