

State of New Hampshire

86-D-100

PERSONNEL APPEALS BOARD  
Edward J. Haseltine, Chairman  
Gerald Allard  
Loretta Platt



EXECUTIVE SECRETARY  
Mary Ann Steele

PERSONNEL APPEALS BOARD  
State House Annex  
Concord, New Hampshire 03301  
Telephone (603) 271-3261

October 8, 1986

Anne Hamilton  
P.O. Box 6185  
Manchester, New Hampshire 03108

re: Appeal Inquiry - Letter of Warning

Dear Ms. Hamilton:

By letter dated July 21, 1986, you requested an opportunity to meet with the Personnel Appeals Board to discuss in detail a letter of warning which you state was received by you on June 30, 1986. You also stated that you hoped a follow-up to that letter would be forthcoming.

Having received no further information from you, the Board has researched your Division of Personnel file and has found the following:

1. Your Division of Personnel file contains no copy of the letter of warning to which you refer.
2. Per 306.04(a) of the "Rules of the Department of Personnel" provides for 15 days in which to request a hearing to appeal a letter of warning. If the letter to which you refer was received on June 30, 1986, you should have requested an appeal hearing no later than July 15, 1986. Therefore, your request dated July 21, 1986 could not be considered timely filed.
3. Per 306.04(a) of the "Rules of the Department of Personnel" outlines procedures by which permanent employees may appeal based upon "...pertinent factor(s) relating to compensation or conditions of employment." Your Division of Personnel records indicate, however, that you voluntarily terminated employment with the State of New Hampshire, Department of Transportation, on August 18, 1986. Therefore, the letter of warning is not a "pertinent factor" relating to your employment. Moreover, because you are no longer a State employee, your appeal is moot.

Your appeal is therefore dismissed.

Very truly yours,

FOR THE PERSONNEL APPEALS BOARD

A handwritten signature in cursive script that reads "Mary Ann Steele".

MARY ANN STEELE  
Executive Secretary