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86-P-002

PROMOTION APPEAL TRIBUNAL DECISION

In the Matter Of:
DENISE J. LEAVITT

The Promotion Appeal Tribunal met on June 17, 1986 to hear the appeal of Denise J. Leavitt, an employee of the Department of Administrative Services. Ann Spear, SEA Field Representative, represented Denise Leavitt.

The Department of Administrative Services was represented by Joseph A. Callanan, Director; Edward J. Coffey, Jr., Deputy Director; and Frank Champa, Administrator.

Testimony reveals that a job posting was distributed for the class of MIS Analyst Programmer II in December 1985, and again in February 1986 for a second MIS Analyst Programmer II position.

The same three (3) applicants from within D.I.S. applied for both postings. The three candidates were certified by the Division of Personnel as meeting the minimum requirements for the position, and all three were permanent employees. The Division of Information Services interviewed all three candidates as a result of the first posting. In light of the fact that the second posting was for a position of the same class and grade, that there were no additional applicants for the second posting, and that each of the three applicants had already been interviewed as a result of the December 1985 posting, no interviews were held for the second vacant MIS Analyst Programmer II position after the February 1986 vacancy was posted.

Mr. Champa stated that the decision to select the other two candidates rather than Denise Leavitt for the two positions in question was based on the criteria demanding superior ability to supervise and train staff, and on the recommendation of the group leader.

It is the finding of the Tribunal that the Personnel Rules applying to this action were correctly followed, and that the selections made were properly within the authority of the D.I.S. administrative staff.

Appeal denied.

Loretta S. Platt

LORETTA S. PLATT, Chairman
Promotion Appeal Tribunal

cc: Frank Champa, DIS
Ann Spear, SEA

6/26/86