

State of New Hampshire



PERSONNEL APPEALS BOARD

25 Capitol Street
Concord, New Hampshire 03301
Telephone (603) 271-3261

September 11, 2003

Ms. Carrie Phelps
21 Union St. Apt. 3
Concord, NH 03301

RE: Withdrawal of appeal #2003-T-010

Dear Ms. Phelps,

By this letter, the Personnel Appeals Board confirms the acceptance and registration of your resignation's letter from the NH Community Technical College System, dated June 13, 2003.

The Board also acknowledges receipt of your request for withdrawal of your appeal filed against the NH Community Technical College System on November 12, 2002. Considering the fact that you reached an agreement with the appellee, the withdrawal of your appeal is accepted and registered as of today, September 11, 2003.

However, due to the relative private nature of the documents contained in your file, we ask if you would come and collect them within the 15 days following this letter. After this date and answering your request, they will be shredded.

Sincerely,

A handwritten signature in cursive script that reads "Mary Ann Steele".

Mary Ann Steele
Executive Secretary
NH Personnel Appeals Board.

Cc: Sara Sawyer, HR Administrator, NH Community Technical College System.