

CONSULTANT SELECTION FOR NEW HAMPSHIRE STATE PRISON FOR WOMEN - CONCORD

The State of New Hampshire, Department of Administrative Services - Bureau of Public Works Design & Construction (BPW) is actively seeking an Architectural and Engineering Consultant Team (A/E Team) for the above reference project. At this time, the Department is soliciting companies' interest and qualifications to provide design and construction administration services and to work with a construction manager to be selected by the Department at a later date. Selections of the A/E team will be based on experience and general qualifications to undertake a project of this size and scope, and as outlined below.

Included in this document are the major design considerations and scheduling constraints for the project, as known at this time.

The scope of work includes all phases of design, in coordination with a construction management (CM) firm. The scope of work includes all phases of design for the new 224 Bed (capable of expansion to 350 beds), 112,388 SF NH State Prison for Women - Concord (NHSP/W-Concord). The site for NHSP/W-Concord is adjacent to the existing Men's Prison in Concord, NH. Work will be adjacent to and, at times, involving a fully operational State Prison Facility. The estimated construction cost is \$38,000,000.00.

Design considerations include:

- o Pre-design:
 - Analysis of existing programmatic and site information
 - Complete integration of impact from legal decisions (Fiandaca, Laaman, Holliday, etc.)
 - Performing traffic studies along the effected area on North State Street in Concord.
 - Topographic mapping, surveys, geotechnical, etc.
 - Environmental site evaluation / SWPPP / etc.
 - Analysis of City of Concord related site issues (parking, fire access, Planning and Zoning restrictions, required public meetings, etc.)
 - Stormwater analysis and treatment report
 - Analysis of existing utilities and projection of needs and limitations.
- o Schematic Design
- o Preparation of a special presentation to Capital Budget Overview Committee and assisting the NH Department of Corrections (DOC) and BPW with the public involvement process by facilitating public session(s).
- o Construction Documentation in coordination with CM Contractor (Design)
- o Construction Administration in coordination with CM Contractor (Construction)

This work will require professional licensure in the State of New Hampshire for all architectural and engineering services.

A tentative schedule for consultant selection, design and construction has been established as follows:

- o 5/15/13 Letters of Interest and Qualifications due
- o 6/3/13 Request for Proposals sent out to most qualified consultants.
- o 6/24/13 Proposals due from selected qualified consultants.
- o 7/8 to 7/13/13 Interviews
- o 7/15/13 Design Consultant selected
- o 9/18/13 Projected Governor and Council approval of consultant contract

- o 9/24/13 Begin Programming / Pre-Design
- o 1/16/14 Consultant / CM – coordinated Design start
- o 2/1/14 Schematic Design Complete
- o 4/1/14 75% Design Documents complete
- o 4/14/14 Presentation to Capital Budget Overview Committee (first April meeting)
- o Fall 14 Construction Documents complete
- o 4/1/15 Construction start
- o 10/1/16 Substantial Completion

The Bureau of Public Works Design & Construction and Department of Corrections anticipate issuance of the formal Request for Proposals (RFP) on 6/3/2013 to the most qualified consultants. BPW and DOC will evaluate the qualifications of each consultant and will only issue RFP's to those deemed *most qualified*, based on an evaluation of the following information provided. Consultants submitting a letter of Interest and Qualifications will be assessed on their capability to perform the work and on past experience with similar work as outlined. Those most qualified architectural/engineering teams submitting proposals shall be interviewed and one architectural/engineering team will be selected to perform the work. Letters of interest and qualifications (LOIQ) shall include responses to the following:

- o List and describe construction management (CM) based design projects of similar scope and complexity, in which the A/E team was retained as a design consultant, substantially completed within the last five (5) years, including method of construction.
- o List and describe correctional facilities of similar scope and complexity the A/E team has substantially completed within the last ten (10) years.
- o List and describe any women's correctional facilities of similar scope and complexity the A/E team has substantially completed within the last ten (10) years.
- o List and describe any expertise the A/E team may have relative to design and construction of female specific correctional facilities.
- o Describe how many years of experience does the proposed A/E team have with CM projects.
- o Describe how many years of experience does the proposed A/E team have with Correctional Facilities projects.
- o Describe how the A/E team plans to approach this specific project.
- o How does this project fit into the A/E team's current schedule? Are there any potential schedule conflicts with current work load?
- o List key members of the A/E team. Attach resumes separately from the LOIQ.
- o Which office(s) will be responsible for the work on this project? Who will actually be doing the work (Principal, Project Manager, Project Architects, etc.)? Attach resumes separately from LOIQ.

The LOIQ shall not exceed five (5) pages – not including resumes.

Submit five (5) copies to:

*NH Department of Administrative Services
Mark T. Nogueira, P.E., Administrator
Bureau of Public Works Design and Construction
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John O. Morton Building
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