

Department of Administrative Services
Division of Procurement and Support Services
Bureau of Purchase & Property

REQUEST FOR CONTRACT EXTENSION

DATE: January 7, 2019
CONTRACT: JANITORIAL CHEMICALS
CONTRACT NO.: 8002025 – CENTRAL PAPER VC #154087 #B001
CONTRACT PERIOD: June 1, 2016 **Through:** January 31, 2018
Extension: February 1, 2018 **Through:** January 31, 2019
Extension: February 1, 2019 **Through:** January 31, 2021
Questions: Laura Ingram, Purchasing Agent
Phone: 603-271-2009
E-Mail: Laura.Ingram@DAS.NH.Gov

EXPLANATION

I am requesting the approval to exercise a two (2) year extension provision allowed for statewide contract 8002025. The current contract was implemented on June 1, 2016 for eighteen (18) months with additional extensions, as a result of RFB # 1860-16.

I have verified through System for Award Management that there are no records of debarment or exclusions listed. The estimated FY-18 spend on this contract is \$96,000.

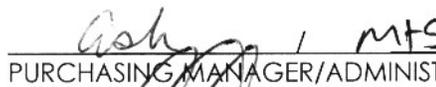
The vendor has agreed to extend under the same terms, conditions and pricing structure. I recommend the extension of the contracted based on the information provided above and believe that to do so would be in the best interest of the State.

SUBMITTED FOR ACCEPTANCE BY:


PURCHASING AGENT
BUREAU OF PURCHASE AND PROPERTY

DATE 1/7/19

RECOMMENDED FOR ACCEPTANCE BY:


PURCHASING MANAGER/ADMINISTRATOR III

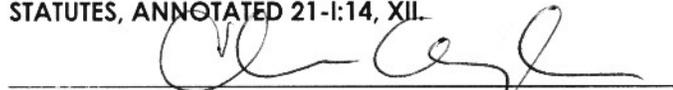
DATE 1/7/19

APPROVED FOR ACCEPTANCE BY:


GARY LUNETTA, DIRECTOR
DIVISION OF PROCUREMENT & SUPPORT SERVICES

DATE 1/8/19

ACCEPTED FOR THE STATE OF NEW HAMPSHIRE UNDER THE AUTHORITY GRANTED TO ME BY NEW HAMPSHIRE REVISED STATUTES, ANNOTATED 21-I:14, XII.


CHARLES M. ARLINGHAUS, COMMISSIONER
DEPARTMENT OF ADMINISTRATIVE SERVICES

DATE 1-9-19

DEPARTMENT OF ADMINISTRATIVE SERVICES
 DIVISION OF PROCUREMENT AND SUPPORT SERVICES
 BUREAU OF PURCHASE AND PROPERTY
 STATE HOUSE ANNEX
 CONCORD, NEW HAMPSHIRE 03301-6398

FROM: LAURA INGRAM, PURCHASING AGENT
 BUREAU OF PURCHASE & PROPERTY

DATE: 01/19/18

TO: CHARLES M. ARLINGHAUS, COMMISSIONER
 DEPT. OF ADMINISTRATIVE SERVICES

Commodity: Janitorial Chemicals	Vendor: Central Paper
Agency: State Wide	
Contract # 8002025	Est. Amount: \$133,837

This request is to exercise the extension option for the contract stated above for Janitorial Chemicals. This contract was put into effect on June 1, 2015; the extension is requested to extend the original contract for one (1) year to January 31, 2019.

The Contractor has agreed to an extension at existing terms, conditions and fixed pricing.

SUBMITTED FOR ACCEPTANCE BY:



 LAURA INGRAM, PURCHASING AGENT
 BUREAU OF PURCHASE AND PROPERTY

DATE 1/19/18

RECOMMENDED FOR ACCEPTANCE BY:



 ALAN HOFMANN, PURCHASING MANAGER
 BUREAU OF PURCHASE AND PROPERTY

DATE 1/19/18

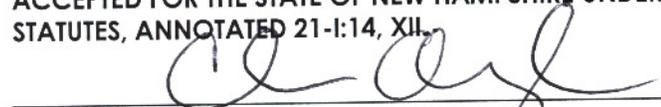
APPROVED FOR ACCEPTANCE BY:



 GARY LUNETTA, ADMINISTRATOR IV
 BUREAU OF PURCHASE AND PROPERTY

DATE 1/19/18

ACCEPTED FOR THE STATE OF NEW HAMPSHIRE UNDER THE AUTHORITY GRANTED TO ME BY NEW HAMPSHIRE REVISED STATUTES, ANNOTATED 21-I:14, XII.



 CHARLES M. ARLINGHAUS, COMMISSIONER
 DEPARTMENT OF ADMINISTRATIVE SERVICES

DATE 1/22/18

Division of Procurement and Support Services
 Bureau of Purchase and Property

ROUTING SLIP

SUBJECT:	Janitorial Chemicals		
FROM:	Katie Daley		
DATE SENT:	5-19-16	DATE DUE:	5-24-16

X	APPROVAL
X	SIGNATURE
	AS REQUESTED
	INFORMATION AND FILE

RECEIVED BY:	INITIAL	DATE
Paul Rhodes	<i>PR</i>	5/19/16
Lenny Rautio	<i>LR</i>	5/19

NOTES:
<p>Per Bid 1860-16. There were two (2) compliant bidders for this bid, one bidder supplied 2 separate bids. This contract is set to expire as of January 31, 2018. I do not have a solid cost savings statistic as we have not had a Janitorial Chemical (separate from Janitorial Supplies) contract previously.</p>

STATE OF NEW HAMPSHIRE
BUREAU OF PURCHASE AND PROPERTY
STATE HOUSE ANNEX - ROOM 102
25 CAPITOL ST
CONCORD NH 03301-6398

DATE: 5/19/16
CONTRACT #: 8002025
CONTRACT FOR: Janitorial Chemicals
NIGP CODE: 485-0000
CONTRACTOR: Central Paper VENDOR CODE #: 154087

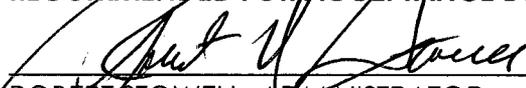
SUBMITTED FOR ACCEPTANCE BY:



KATE DALEY, PURCHASING AGENT
BUREAU OF PURCHASE AND PROPERTY

DATE 5/19/16

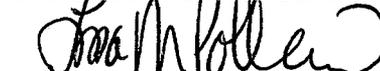
RECOMMENDED FOR ACCEPTANCE BY:



ROBERT STOWELL, ADMINISTRATOR
BUREAU OF PURCHASE AND PROPERTY

DATE 5/20/16

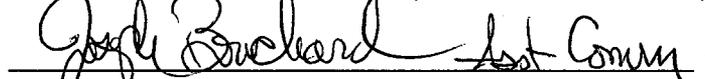
ENDORSED FOR ACCEPTANCE BY:



LISA M. POLLARD, DIRECTOR
PROCUREMENT & SUPPORT SERVICES

DATE 5-20-16

ACCEPTED FOR THE STATE OF NEW HAMPSHIRE UNDER THE AUTHORITY GRANTED TO ME BY NEW HAMPSHIRE REVISED STATUTES, ANNOTATED 21-I:14, XII.



VICKI V. QUIRAM, COMMISSIONER
DEPARTMENT OF ADMINISTRATIVE SERVICES

DATE 5-23-16

STATE OF NEW HAMPSHIRE
 Bureau of Purchase and Property
1860-16
4/11/2016 @ 2:00 PM
 Statewide Janitorial Chemicals

		Total	Points	Balance of Product Line	Points	TOTAL POINTS
VENDORS	Central Paper A	\$104,414.22	59.72	55.0%	10.00	69.72
	Central Paper B	\$69,288.7600	89.42	55.0%	10.00	99.42
	WB Mason	\$68,841.9000	90.00	48.6%	8.84	98.84

Indicates award made to this bidder 

Non Compliant: Chem Search
 Diamond Chemical
 Staples
 Butler Dearden
 Glove Cleaners

No Bid: K-Log
 McMaster-Carr

**STATE OF NEW HAMPSHIRE
Dept. of Administrative Services
Div. of Procurement and Support Services
Bureau of Purchase and Property
State House Annex
Concord, New Hampshire 03301**

Date: June 1, 2016

NOTICE OF CONTRACT

COMMODITY: JANITORIAL CHEMICALS

CONTRACT NO.: #8002025

NIGP: 485-0000

VENDOR: Central Paper **VENDOR #:** 154087

CONTACT PERSON(s): Matt Kfoury
Tel. No.: 603 624-4064
Fax. No.: 603 624-8795
E-Mail: mkfoury@centralpaper.com

EFFECTIVE FROM: June 1, 2016 **Through:** January 31, 2018

TERMS: Procurement Card (P-Card), card will be charged upon delivery/shipment.

PAYMENT: Payments shall be made via P-Card.

DELIVERY TIME: Within five (5) business days from the placement of the order (unless otherwise agreed upon).

The Contractor shall deliver any emergency requested item ordered under the contract within 24 hours from the placement of the order. The State shall clearly define the item(s) as an emergency when placing the order.

F.O.B.: Destination

ORDERING: Agencies may place orders directly to Contractor by Fax, Email or Online. Contact Central Paper to obtain a password for online access.

ESTABLISHMENT OF ACCOUNTS: Each agency must have its own individual customer account number. There shall be instances where sub-sections of an agency shall need their own individual customer account numbers, as well. Should any State of New Hampshire agency place an order under the contract, the Contractor shall establish an account within three business days from the date the order is placed. However, there must be no delay in any shipment, as if an account already exists for them. Accounts shall be set up for the use of P-Cards.

MINIMUM ORDERS: There is no minimum order required under this contract.

INVOICING:

Itemized invoices shall be submitted to the individual agency remit account after products have been delivered. Invoices shall clearly indicate the quantity, description, packaging, date delivered, and contract price.

EQUIPMENT:

The Contractor shall be responsible for replacing and servicing any and all equipment needed for its product line(s), if applicable (e.g. dispensers) at no additional cost.

CUSTOMER SUPPORT SERVICES:

The Contractor shall provide sales support for the items and equipment specified in the contract. The Contractor shall have a central contact point, available during State business hours, for resolving customer support problems.

Pre-Sales Support shall include, but is not limited to:

- a) Product Quotes
- b) Product Research
- c) Product Recommendation
- d) Product Specifications
- e) Assistance to State Agencies in finding products that best meet their needs.

Post-Sales Support shall, include but is not limited to:

- a) Delivery Information
- b) Product Return
- c) Invoice/Billing Issues
- d) Training on equipment and products when requested
- e) Facilitate Resolution of Product Problems

PRODUCTS & PRICING:

	DESCRIPTION	CASE PRICE
1	Concentrated Pine Cleaner, 12/28 oz, #054600-12	\$ 21.75
2	Floor Restorer, 4/1, #143600-41	\$ 33.28
3	Floor Restorer, Fast Acting, 4/1, #185000-41	\$ 21.61
4	Floor Stripper, low odor, 4/1, #110600-41	\$ 25.17
5	Carpet Cleaner, 4/1, #192400-41	\$ 23.81
6	Neutral Disinfectant, 4/1, #047300-41	\$ 57.12
7	Floor Stripper, emulsifier, 4/1, #110400-41	\$ 26.02
8	Floor Concentrate, 4/1, #180000-41	\$ 16.84

9	Neutral Disinfectant Floor Cleaner, 4/1, #047400-41	\$ 23.94
10	Rubber Floor Cleaner, 4/1, #180500-41	\$ 23.56
12	Hospital Grade/Neutral Quat Disinfectant Concentrate, 2/1.5, #651700-65T	\$ 57.13
13	Neutral Floor Cleaner, 2/1.5, #956500-65T	\$ 52.02
14	Odor Eliminator, 2/1.5, #650600-65T	\$ 43.46
15	Restroom Cleaner & Surface Disinfectant, 2/2.5 Ltr, #651600-65T	\$ 43.10
16	General Purpose Floor Cleaner/Degreaser, 2/2.25 Ltr, #904100-65T	\$ 37.33
17	Concentrated All Purpose Cleaner, 6/2 Ltr, #901800-65T	\$ 45.55
18	All Purpose Bowl Cleaner, 12/32 oz, #030900-12	\$ 15.89
19	Glass Cleaner with Ammonia, 12/32 oz, #052000-12	\$ 15.84
20	Disinfectant Bleach, 3/121 oz, #480000	\$ 11.24
21	All Purpose Spray Cleaner, Ready To Use, 12/32 oz, #051000-12	\$ 19.92
22	Mild Cleanser, Ready to Use, 12/32 oz, #037000-12	\$ 22.32
23	All Purpose Cleaner, 6/1, #054200-41	\$ 23.86
24	Carpet Spot Cleaner, 6/32 oz & 12/32 oz, #955200-12	\$ 22.57
25	Stainless Steel Cleaner, Oil Based, Aerosol, 12/15 oz, #073500-20	\$ 36.91
26	All Purpose Glass Cleaner, Spray, 8/32 oz, P&G #31240	\$ 36.14
27	Disinfectant Powder Cleaner, 24/21 oz, P&G #361113	\$ 28.42
28	All Purpose Powder Cleaner, 12/27 oz, P&G, #361275	\$ 79.83
29	Disinfectant, aerosol, 12/19 oz, #041100-20	\$ 30.04
30	Non-Acidic, Toilet Bowl Cleaner, Ready To Use, 12/32 oz, #036000-12	\$ 14.04
31	Bacteria Digester and Deodorizer, 12/32 oz, #071300-12	\$ 21.73
32	Floor Finish Low Maintenance, 2/2.5, #121800-05	\$ 79.83
33	Linoleum stripper, 5 Gal, Diversey #273066	\$ 62.72
34	Floor Stripper, 5 Gal, #956000-05	\$ 41.09
35	Floor Restorer, 5 Gal, #143600-05	\$ 40.34
36	Multi Quat Sanitizer, 2.5 Gal, #900600-65T	\$ 45.91
37	Floor Cleaner, 2.5 Gal, #650400-65T	\$ 50.80

38	Floor Finish, 5 Gal, #132000-05	\$ 43.91
39	Floor Finish, 17% Solids, 5 Gal, #131600-05	\$ 38.15
40	Floor Finish, 5 Gal, #152000-05	\$ 46.49
41	Bacteria Digester/ Deodorant, 5 Gal, 071300-05	\$ 28.43

BALANCE OF PRODUCT LINE:

For the term of the contract, the State may purchase other janitorial chemicals relating to this contract. The discounted percentage off the manufacturer list price is **55%**.

Agencies may *not* purchase janitorial supply products relating to Can Liners, Paper Products, Food Service Products, Gloves, Miscellaneous or Hand Soap off this contract.

QUESTIONS:

Katie Daley, Purchasing Agent, 603-271-3135
Kathleen.Daley@nh.gov