

STATE OF NEW HAMPSHIRE
BUREAU OF PURCHASE AND PROPERTY
STATE HOUSE ANNEX - ROOM 102
25 CAPITOL ST
CONCORD NH 03301-6398

DATE: 4/26/18

CONTRACT #: 8002312

NIGP CODE: 968-7400

CONTRACT FOR: SAND SWEEPIING AND REMOVAL

CONTRACTOR: AMOSKEAG MAINTENANCE SERVICESS LLC

VENDOR CODE #: 166154

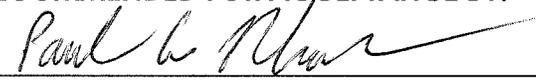
SUBMITTED FOR ACCEPTANCE BY:



JEFF HALEY, PURCHASING AGENT
BUREAU OF PURCHASE AND PROPERTY

DATE 4/26/18

RECOMMENDED FOR ACCEPTANCE BY:



PAUL RHODES, ADMINISTRATOR III
BUREAU OF PURCHASE AND PROPERTY

DATE 4/26/18

APPROVED FOR ACCEPTANCE BY:



GARY LUNETTA, DIRECTOR
DIVISION OF PROCUREMENT & SUPPORT SERVICES

DATE 4/30/18

ACCEPTED FOR THE STATE OF NEW HAMPSHIRE UNDER THE AUTHORITY GRANTED TO ME BY NEW HAMPSHIRE REVISED STATUTES, ANNOTATED 21-I:14, XII.



CHARLES M. ARLINGHAUS, COMMISSIONER
DEPARTMENT OF ADMINISTRATIVE SERVICES

DATE 4-30-18

Subject: Sand Sweeping and Removal Services

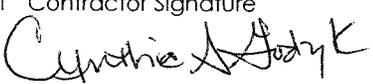
Notice: This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

AGREEMENT

The State of New Hampshire and the Contractor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

1.1 State Agency Name State of New Hampshire Department of Administrative Services Bureau of Purchase and Property		1.2 State Agency Address State House Annex, Room 102 25 Capital Street Concord NH, 03301	
1.3 Contractor Name Amoskeag Maintenance Services LLC VC#166154		1.4 Contractor Address PO Box 5094 Manchester, NH 03108	
1.5 Contractor Phone Number 603-647-0820	1.6 Account Number N/A	1.7 Completion Date April 1, 2021	1.8 Price Limitation \$270,000.00
1.9 Contracting Officer for State Agency Jeff Haley, Purchasing Agent		1.10 State Agency Telephone Number 603-271-2201	
1.11 Contractor Signature 		1.12 Name and Title of Contractor Signatory Cynthia A Godzyk, Managing Member	
1.13 Acknowledgement: State of <u>N.H.</u> , County of <u>Hillsborough</u> On <u>4/2/2018</u> before the undersigned officer, personally appeared the person identified in block 1.12, or satisfactorily approved by the person whose name is signed in block 1.11, and acknowledged that s/he executed this document in the capacity indicated in block 1.12.			
1.13.1 Signature of Notary Public or Justice of the Peace  [Seal]			
1.13.2 Name and Title of Notary for Justice of the Peace Dawn M Breeden			
1.14 State Agency Signature 		1.15 Name and Title of State Agency Signatory Charles M. Arlinghaus, Commissioner	
1.16 Approval by the N.H. Department of Administration, Division of Personnel (if applicable) By: _____ Director, On: _____			
1.17 Approval by the Attorney General (Form, Substance and Execution) (if applicable) By: _____ On: _____			
1.18 Approval by the Governor and Executive Council (if applicable) By: _____ On: _____			

2. EMPLOYMENT OF CONTRACTOR/SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT A which is incorporated herein by reference ("Services").

3. EFFECTIVE DATE/COMPLETION OF SERVICES.
3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.18, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.14 ("Effective Date").
3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT.
Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Contractor notice of such termination. The State shall not be required to transfer funds from any other account to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/ PAYMENT.
5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT B which is incorporated herein by reference.
5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.
5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.
6.1 In connection with the performance of the Services, the Contractor shall comply with all statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal opportunity laws. This may include the requirement to utilize auxiliary aids and services to ensure that persons with communication disabilities, including vision, hearing and speech, can communicate with, receive information from, and convey information to the Contractor. In addition, the Contractor shall comply with all applicable copyright laws.
6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.
6.3 If this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all the provisions of Executive Order No. 11246 ("Equal Employment Opportunity"), as supplemented by the regulations of the United States Department of Labor (41 C.F.R. Part 60), and with any rules, regulations and guidelines as the State of New Hampshire or the United States issue to implement these regulations. The Contractor further agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

7. PERSONNEL.
7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.
7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.

Contractor Initials COG
Date 4/2/18

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 treat the Agreement as breached and pursue any of its remedies at law or in equity, or both.

9. DATA/ACCESS/CONFIDENTIALITY/ PRESERVATION.

9.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

9.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

9.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

10. TERMINATION. In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT A.

11. CONTRACTOR'S RELATION TO THE STATE. In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. ASSIGNMENT/DELEGATION/SUBCONTRACTS. The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice and consent of the State. None of the Services shall be subcontracted by the Contractor without the prior written notice and consent of the State.

13. INDEMNIFICATION. The Contractor shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based or resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Contractor. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 comprehensive general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate; and

14.1.2 special cause of loss coverage form covering all property subject to subparagraph 9.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than thirty (30) days prior to the expiration date of each of the insurance policies. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference. Each certificate(s) of insurance shall contain a clause requiring the insurer to provide the Contracting Officer identified in block 1.9, or his or her successor, no less than thirty (30) days prior written notice of cancellation or modification of the policy.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("*Workers' Compensation*").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

17. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

18. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

19. CONSTRUCTION OF AGREEMENT AND TERMS. This Agreement shall be construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party.

20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. SPECIAL PROVISIONS. Additional provisions set forth in the attached EXHIBIT C are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire Agreement and understanding between the parties, and supersedes all prior Agreements and understandings relating hereto.

EXHIBIT A
SCOPE OF SERVICES

1. INTRODUCTION

Amoskeag Maintenance Services LLC (hereinafter referred to as the "Contractor") hereby agrees to provide the State of New Hampshire (hereinafter referred to as the "State"), Department of Administrative Services, with Sand Sweeping and Removal Services in accordance with the bid/proposal submission in response to State Request for Bid/Proposal #2067-18 and as described herein.

2. CONTRACT DOCUMENTS

This Contract consists of the following documents ("Contract Documents") in order of precedence:

- a. State of New Hampshire Terms and Conditions, General Provisions Form P-37
- b. EXHIBIT A Scope of Services
- c. EXHIBIT B Payment Terms
- d. EXHIBIT C Special Provisions
- e. EXHIBIT D RFB 2067-18

3. TERM OF CONTRACT

This contract shall commence on April 1, 2018 or the date approved by the Commissioner of Administrative Services, whichever is later, and terminates on March 31, 2021, a period of approximately three (3) years.

4. SCOPE OF WORK

The purpose of this bid is to provide all labor, tools, transportation, materials, equipment and permits as necessary to provide the required level of services as described herein. The scope of work shall include Sand Sweeping & Removal Services, at the locations and other agencies/locations as needed for the entire State of New Hampshire in Attachment A.

Sand Sweeping & Removal Services shall be completed in a reasonable time frame as mutually agreed upon with agency and vendor. The Vendor shall submit a proposed schedule to the state agency requesting services at each facility at least ten (10) days prior to each period. No premium charges shall be paid for any off-hour work.

Vendor may also make site visits to any locations they wish to bid on if applicable. The act of submitting a bid shall be considered in full acknowledgment that the vendor is familiar with or had the opportunity to become familiar with, the conditions and requirements of these specifications with ascertained pertinent local conditions, such as equipment conditions, locations, accessibility and general character of the sites relating to this bid.

The Vendor shall not commence work until a conference is held with each agency, at which representatives of the Vendor and the State are present. The conference shall be arranged by the requesting agency (State).

The State shall require correction of defective work or damages to any part of a building or its appurtenances when caused by the Vendor's employees, equipment or supplies. The Vendor shall replace in satisfactory condition all defective work and damages rendered thereby or any other damages incurred. Upon failure of the Vendor to proceed promptly with the necessary corrections, the State may withhold any amount necessary to correct all defective work or damages from payments to the Vendor.

The work staff shall consist of qualified persons completely familiar with the products and equipment they shall use. The Contracting Officer may require the Vendor to dismiss from the work such employees as deems incompetent, careless, insubordinate, or otherwise objectionable, or whose continued employment on the work is deemed to be contrary to the public interest or inconsistent with the best interest of security and the State.

The Vendor or their personnel shall not represent themselves as employees or agents of the State.

While on State property, employees shall be subject to the control of the State, but under no circumstances shall such persons be deemed to be employees of the State.

All personnel shall observe all regulations or special restrictions in effect at the State Agency.

The Vendor's personnel shall be allowed only in areas where services are being performed. The use of State telephones is prohibited.

THE SUCCESSFUL VENDOR/VENDORS SHALL FURNISH THE FOLLOWING SERVICE:

1. CO-ORDINATE WITH FACILITY REPRESENTATIVE FOR SCHEDULING CLEANUP. (WHERE POSSIBLE ALL SWEEPING IS TO BE ACCOMPLISHED <u>AFTER</u> NORMAL BUSINESS HOURS.)
2. The term "Sand Sweeping and Removal Services" as used shall include but not be limited to the following services: <ul style="list-style-type: none">• Provide all supervision, materials, equipment, labor and transportation necessary for the successful completion of the work for the agencies listed in "Sand Sweep Facilities.pdf".
3. Fugitive Dust. The following is deemed and declared to be a public nuisance and is not allowed: <ul style="list-style-type: none">• Any airborne particulate matter generated from sweeping activities that is visible (cloud of dust), or adversely affects any person, their property, or their reasonable enjoyment of their property.
4. Dispose of all materials (sand etc) collected during cleanup shall be done in a Green Manner and shall meet all applicable laws. <ul style="list-style-type: none">• All disposals shall be at the Vendors expense and shall not be on State Property.
5. Sand Sweeping and Removal Services shall include machine sweeping and hand sweeping as required by facility (all hand sweeping shall be agreed to in writing before the work is performed). Sweeping includes corners.
6. All additional Cleaning work requires written pre-approval.

THE STATE (Facility / Agency) SHALL DO THE FOLLOWING:

1. MAKE EVERY EFFORT TO ENSURE THAT PARKING LOTS ARE EMPTY
2. Clean traffic Islands prior to sweeping unless otherwise agreed upon.
3. Walkways/Sidewalks shall be cleaned prior to sweeping, unless otherwise agreed upon.

Motorcycle Training Ranges (SCOPE OF WORK):

The facilities listed in offer section are to be:

- o Swept clean
- o Then blown clean to remove all dust and fine debris. (Fugitive dust does not apply)
- o Cleaned Late March/Early April according to a detailed schedule which shall be provided annually)
- o All materials collected shall be removed and legally disposed of.

Hampton Beach State Park (SCOPE OF WORK):

Facility	City	Description (approximate size)
C-BAY TO K-BAY	Hampton	422 parking spots
Central Parking Area - Hampton	Hampton	288 parking spots
HAMPTON BEACH NORTH	Hampton	614 parking spots
Jenness Beach	RYE	72 spots
NO DUMAS AVE.	Hampton	7 spots
North Hampton	NO HAMPTON	105 parking spots
North of Chamber to Marine Monument	Hampton	71 parking spots
OCEAN BLVD	Hampton	88 spots
State Employee Lot	Hampton	13 spots

The following applies to the aforementioned "facilities".

Contractor Initials CCG
 Date 4/2/18

GENERAL

- o **All cleaning shall be done between the hours of Midnight to 6 AM.**
- o **Clean debris free** sand may be deposited back on the beaches and spread by hand and or construction equipment.
- o Debris Removal: the Vendor shall remove all debris off site and properly dispose of it in accordance with all State and Federal regulations.

SITE SPECIFIC

- o Clean Debris and Sand off of the Stairwell, ADA Ramp(s) and Landing across from 18th Street and Ocean Blvd Route 1A North.
- o Sweep Jenness State Beach, in Rye, NH parking lot and sidewalks.
- o Sweep North Hampton State Beach in North Hampton, NH parking lot and sidewalks.
- o Sweep out the State Owned Parking Spaces and Roadway at The State Park Toilet Building at the Intersection of Ocean Blvd. and High Street.
- o Sweep the entire Hampton Beach State Park, Parking areas and Sidewalks from Haverhill Street North to Great Boars Head. The sidewalk along Ocean Blvd. From Haverhill Street to Great Boars head is State Park Property and shall be swept under these requirements.
- o Sweep the State Owned Parking Spaces along Ocean Blvd Route 1A North From Dumas Ave to High Street.
- o Sweep The State Owned parking spaces along Ocean Blvd Route 1A South from the intersection of 5th to across from Dumas Ave.

**REQUEST FOR BID FOR A CONTRACT TO
SAND SWEEPING AND REMOVAL SERVICES**

Definitions

Spring	The Spring Clean-up removes sand materials and other debris that has accumulated during the winter months.
Additional cleaning	This is a per hour fee, requires written pre-approval. ALSO, TO INCLUDE ALL STATE AGENCIES NOT LISTED. Price quoted shall include all labor and machine fees.
Fugitive Dust	Fugitive Dust is defined as any airborne particulate matter generated from sweeping activities that is visible (cloud of dust), or adversely affects any person, their property, or their reasonable enjoyment of their property.
Collected materials disposal	Dispose of all materials (sand etc) collected during cleanup shall be done in a Green Manner and shall meet all applicable laws. In addition all Disposal shall be at the Contractors expense and shall not be on State Property.
GREEN manner	Green manner disposal is the proper disposal of collected materials <ul style="list-style-type: none"> • Trash (paper, cardboard, refuse etc) shall be disposed of at a transfer station or land fill • Dirt, soil, "rocks" that are clean (no oil gasoline, etc) can be deposited at a land fill or similar place. • Contaminated refuse shall be treated as a hazardous waste and disposed of according to the type of contamination
Debris free sand	Debris free sand shall not contain any of the following <ul style="list-style-type: none"> • Man made substances • "Trash" of any kind • "Metal" of any kind • Particulate greater than 3/8 inch (10mm) in diameter

If **sub-contractors** are to be utilized, Contractor shall provide information regarding the proposed sub-contractors including the name of the company, their address, contact person and three references for clients they are currently servicing. Approval by the State must be received prior to a sub-contractor starting any work.

5. TERMINATION

The State of New Hampshire has the right to terminate the contract at any time by giving the Contractor thirty (30) days advance written notice.

6. OBLIGATIONS AND LIABILITY OF THE CONTRACTOR

The Contractor shall provide all services strictly pursuant to, and in conformity with, the specifications described in State RFB #2067-18 as described herein, and under the terms of this Contract.

The Contractor shall agree to hold the State of NH harmless from liability arising out of injuries or damage caused while performing this work. The Contractor shall agree that any damage to building(s), materials, equipment or other property during the performance of the service shall be repaired at its own expense, to the State's satisfaction.

7. DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION LOWER TIER COVERED TRANSACTIONS

The Contractor certifies, by signature of this contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal Department or Agency.

8. INSURANCE

Certificate of insurance amounts must be met and maintained throughout the term of the contract and any extensions as per the P-37, section 14 and cannot be cancelled or modified until the State receives a 10 day prior written notice.

9. CONFIDENTIALITY & CRIMINAL RECORD

If requested by the using agency, the Contractor and its employees, and Sub-Contractors (if any), shall be required to sign and submit a Confidential Nature of Department Records Form and a Criminal Authorization Records Form. These forms shall be submitted to the individual using agency prior to the start of any work.

**EXHIBIT B
PAYMENT TERMS**

1. CONTRACT PRICE

The Contractor hereby agrees to provide Sand Sweeping and Removal services in complete compliance with the terms and conditions specified in Exhibit A for an amount up to and not to exceed a price of \$270,000.00; this figure shall not be considered a guaranteed or minimum figure; however it shall be considered a maximum figure from the effective date through the expiration date as indicated in Form P-37 Block 1.7.

2. PRICING STRUCTURE

County / Facility	Address	City/Town	04/1/2018 - 03/31/2019		04/01/19 - 03/31/20		04/01/20 - 03/31/21	
			Spring	Additional Cleaning	Spring	Additional Cleaning	Spring	Additional Cleaning
Belknap County								
Department of Safety, Belmont Facility	3 Higgins Road	Belmont	\$750	90 / 45	\$750	90 / 45	\$750	90 / 45
Department of Safety, Glendale Facility	31 Dock Road	Gilford	\$1,450	90 / 45	\$1,450	90 / 45	\$1,450	90 / 45
Employment security	426 Union Ave	Laconia	\$750	90 / 45	\$750	90 / 45	\$750	90 / 45
NH Veterans Home	139 Winter Street	Tilton	\$2,350	90 / 45	\$2,350	90 / 45	\$2,350	90 / 45
Carroll County								
Employment security	518 White Mountain Highway	Conway	\$1,200	90 / 45	\$1,200	90 / 45	\$1,200	90 / 45
Troop E	Rt 16	Tamworth	\$850	90 / 45	\$850	90 / 45	\$850	90 / 45
Coos County								
	151 Pleasant St	Berlin	\$850	90 / 45	\$850	90 / 45	\$850	90 / 45
NHARNG Readiness Center Berlin	2169 Riverside Dr	Berlin	\$950	90 / 45	\$950	90 / 45	\$950	90 / 45
Troop F	549 Rt 302	Twin Mt	\$800	90 / 45	\$800	90 / 45	\$800	90 / 45
White Mountain Regional High School	14 King Square	Whitefield	\$1,450	90 / 45	\$1,450	90 / 45	\$1,450	90 / 45
Grafton County								
Glenciff Home	393 High Street	Glenciff	\$1,650	90 / 45	\$1,650	90 / 45	\$1,650	90 / 45
NHARNG Readiness Center Littleton	350 Meadow St	Littleton	\$1,250	90 / 45	\$1,250	90 / 45	\$1,250	90 / 45
NHARNG Readiness Center Plymouth	19 Armory Rd	Plymouth	\$1,050	90 / 45	\$1,050	90 / 45	\$1,050	90 / 45
Hillsborough County								
Employment security	6 Townsend West	Nashua	\$755	90 / 45	\$755	90 / 45	\$755	90 / 45
NHARNG Readiness Center Hillsborough	140 West Main St.	Hillsborough	\$750	90 / 45	\$750	90 / 45	\$750	90 / 45
NHARNG Readiness Center Manchester	1059 Canal St	Manchester	\$2,100	90 / 45	\$2,100	90 / 45	\$2,100	90 / 45
NHARNG Readiness Center Milford	154 Osgood Rd	Milford	\$750	90 / 45	\$750	90 / 45	\$750	90 / 45
NHARNG Readiness Center Nashua	154 Daniel Webster Highway	Nashua	\$750	90 / 45	\$750	90 / 45	\$750	90 / 45
NHES Corner of Maple St. and Hanover St	300 Hanover St	Manchester	\$955	90 / 45	\$955	90 / 45	\$955	90 / 45
DMV-EZ-Pass Nashua.xls	110 Broad Street	Nashua	\$750	90 / 45	\$750	90 / 45	\$750	90 / 45
MRT-EZ-Pass Nashua.xls	110 Broad Street	Nashua	\$1,250	90 / 45	\$1,250	90 / 45	\$1,250	90 / 45

Contractor Initials *CCG*
Date *4/2/18*

Tri-Town Ice Arena	311 West River Road	Hooksett	\$1,255	90 / 45	\$1,255	90 / 45	\$1,255	90 / 45
DMV Milford	4 Meadowbrook Dr	Milford	\$655	90 / 45	\$655	90 / 45	\$655	90 / 45
Merrimack County								
Admin services	25 Capitol Street	Concord	\$450	90 / 45	\$450	90 / 45	\$450	90 / 45
Justice department	33 Capitol Street	Concord	\$650	90 / 45	\$650	90 / 45	\$650	90 / 45
Dept. of Safety Building	33 Hazen Drive	Concord	\$1,355	90 / 45	\$1,355	90 / 45	\$1,355	90 / 45
D.M.V. Testing & Licensing	23 Hazen Drive	Concord	\$1,350	90 / 45	\$1,350	90 / 45	\$1,350	90 / 45
Troop D	139 Iron Works Rd	Concord	\$450	90 / 45	\$450	90 / 45	\$450	90 / 45
Troop G	91 Airport Rd	Concord	\$450	90 / 45	\$450	90 / 45	\$450	90 / 45
DOT Mechanical Services	33 Smokey Bear Blvd.	Concord	\$955	90 / 45	\$955	90 / 45	\$955	90 / 45
DOT Traffic Bureau Office Smokey Bear	18 Smokey Bear BLVD	Concord	\$300	90 / 45	\$300	90 / 45	\$300	90 / 45
Emergency Operations Center	110 Smokey Bear Blvd.	Concord	\$925	90 / 45	\$925	90 / 45	\$925	90 / 45
Fire Academy	98 Smokey Bear Blvd	Concord	\$1,695	90 / 45	\$1,695	90 / 45	\$1,695	90 / 45
Green St. Parking Lot	Green St & School St. Corner	Concord	\$600	90 / 45	\$600	90 / 45	\$600	90 / 45
Hazen Drive	Hazen Drive	Concord	\$1,050	90 / 45	\$1,050	90 / 45	\$1,050	90 / 45
Health & Human Services	27-29 Hazen Drive	Concord	\$2,575	90 / 45	\$2,575	90 / 45	\$2,575	90 / 45
Johnson Hall	95 Pleasant Street	Concord	\$685	90 / 45	\$685	90 / 45	\$685	90 / 45
Legislative Office Building	33 North State Street	Concord	\$755	90 / 45	\$755	90 / 45	\$755	90 / 45
Londergan Hall	101 Pleasant Street	Concord	\$745	90 / 45	\$745	90 / 45	\$745	90 / 45
M&S	109 Pleasant Street	Concord	\$1,145	90 / 45	\$1,145	90 / 45	\$1,145	90 / 45
Morton Building and Materials and Research	7 Hazen Drive	Concord	\$2,175	90 / 45	\$2,175	90 / 45	\$2,175	90 / 45
23 Hazen Drive, DMV	23 Hazen Drive	Concord	\$1,475	90 / 45	\$1,475	90 / 45	\$1,475	90 / 45
7 Hazen Drive, DOT	7 Hazen Drive	Concord	\$1,150	90 / 45	\$1,150	90 / 45	\$1,150	90 / 45
NH Veterans	110 DW Highway	Concord	\$550	90 / 45	\$550	90 / 45	\$550	90 / 45
Army Aviation Support Facility	26 Regional Dr	Concord	\$2,975	90 / 45	\$2,975	90 / 45	\$2,975	90 / 45
NHARNG Readiness Center Franklin	300 South Main St	Franklin	\$525	90 / 45	\$525	90 / 45	\$525	90 / 45
State Military Reservation	4 Pembroke Rd	Concord	\$3,485	90 / 45	\$3,485	90 / 45	\$3,485	90 / 45
Old Labor Building	19 Pillsbury St.	Concord	\$675	90 / 45	\$675	90 / 45	\$675	90 / 45
Old Revenue Building	64 South Street	Concord	\$845	90 / 45	\$845	90 / 45	\$845	90 / 45
Records and Archives	71 S. Fruit Street	Concord	\$680	90 / 45	\$680	90 / 45	\$680	90 / 45
	from 106 to fire academy	Concord	\$655	90 / 45	\$655	90 / 45	\$655	90 / 45
Spaulding Hall	107 Pleasant Street	Concord	\$695	90 / 45	\$695	90 / 45	\$695	90 / 45
State Library Parking Lot	Corner of State & Center St.	Concord	\$685	90 / 45	\$685	90 / 45	\$685	90 / 45
Legislative Parking Garage	Storrs Street	Concord	\$1,485	90 / 45	\$1,485	90 / 45	\$1,485	90 / 45
Supreme Court	1 Noble Drive	Concord	\$785	90 / 45	\$785	90 / 45	\$785	90 / 45
Walker Building	21 S. Fruit Street	Concord	\$1,855	90 / 45	\$1,855	90 / 45	\$1,855	90 / 45
Rockingham County								
Troop A	315 Calef Hwy	Epping	\$745	90 / 45	\$745	90 / 45	\$745	90 / 45
C-BAY TO K-BAY	300 Ocean Blvd To 497 Ocean Blvd	Hampton	\$2,695	90 / 45	\$2,695	90 / 45	\$2,695	90 / 45
Central Parking Area - Hampton	Haverhill Street To H Street	Hampton	\$1,985	90 / 45	\$1,985	90 / 45	\$1,985	90 / 45
State Employee Lot	F Street	Hampton	\$945	90 / 45	\$945	90 / 45	\$945	90 / 45
HAMPTON BEACH NORTH	549 Ocean Blvd No To High Street	No Hampton	\$2,985	90 / 45	\$2,985	90 / 45	\$2,985	90 / 45

JENNESS BEACH	2280 Ocean Blvd	Rye	\$1,855	90 / 45	\$1,855	90 / 45	\$1,855	90 / 45
NO DUMAS AVE		Hampton	\$685	90 / 45	\$685	90 / 45	\$685	90 / 45
NORTH HAMPTON	33 Ocean Blvd	No Hampton	\$1,584	90 / 45	\$1,584	90 / 45	\$1,584	90 / 45
North of Chamber to Marine Monument	C Street To Marine Monument Heading North	Hampton	\$1,865	90 / 45	\$1,865	90 / 45	\$1,865	90 / 45
OCEAN BLVD	D Street To Memorial Monument	Hampton	\$1,675	90 / 45	\$1,675	90 / 45	\$1,675	90 / 45
NHARNG Readiness Center Portsmouth	803 Mcgee Dr	Portsmouth	\$1,150	90 / 45	\$1,150	90 / 45	\$1,150	90 / 45
Employment security	2000 Lafayette Road	Portsmouth	\$800	90 / 45	\$800	90 / 45	\$800	90 / 45
Employment security	29 Broadway	Salem	\$685	90 / 45	\$685	90 / 45	\$685	90 / 45
Boston Express Bus Terminal	2 Garden Lane	Londonderry	\$1,245	90 / 45	\$1,245	90 / 45	\$1,245	90 / 45
Strafford County								
NHARNG Readiness Center Rochester	106 Brock St	Rochester	\$855	90 / 45	\$855	90 / 45	\$855	90 / 45
NHARNG Readiness Center Somersworth	15 Blackwater Rd	Somersworth	\$955	90 / 45	\$955	90 / 45	\$955	90 / 45
Dover	50 Boston Harbor Rd	Dover	\$850	90 / 45	\$850	90 / 45	\$850	90 / 45
Employment security	6 Marsh Brook Dr	Somersworth	\$725	90 / 45	\$725	90 / 45	\$725	90 / 45
NHARNG Regional Training Institute	Route 126	Center Strafford	\$1,650	90 / 45	\$1,650	90 / 45	\$1,650	90 / 45
UNH West Edge Parking lot (CDL testing area)	West Edge Driv	Durham	\$1,685	90 / 45	\$1,685	90 / 45	\$1,685	90 / 45

4. INVOICE

Itemized invoices shall be submitted to the individual agency after the completion of the job/services and shall include a brief description of the work done along with the location of work.

Contractor shall be paid within 30 days after receipt of properly documented invoice and acceptance of the work to the State's satisfaction.

The invoice shall be sent to the address of the using agency under agreement.

5. PAYMENT

Payments shall be made via ACH. Use the following link to enroll with the State Treasury for ACH payments: <https://www.nh.gov/treasury>

**EXHIBIT C
SPECIAL PROVISIONS**

There are no special provisions of this contract.

Contractor Initials CGG
Date 4/2/18

EXHIBIT D

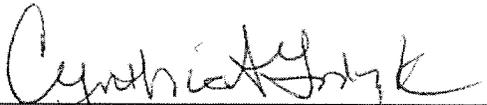
RFB #2067-18 is incorporated here within.

Contractor Initials COG
Date 4/2/18



***** CORPORATE RESOLUTION*****

The members of Amoskeag Maintenance Services, LLC met on Monday, April 2, 2018 at their offices at 4 Robinson Road in Bow, New Hampshire. It was duly decided that Cynthia A. Godzyk was given full authority to sign all documents and enter into a contract with the State of New Hampshire for Statewide Sand Sweeping Services. This authority was given as non-revocable.

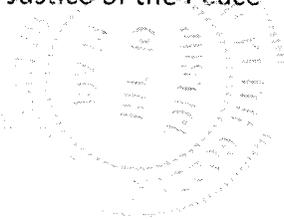

Cynthia A. Godzyk, MM

4/2/18
Date

Acknowledgement: State of New Hampshire, County of Merrimack. On April 2, 2018, before the undersigned officer, personally appeared the person identified above as Cynthia A. Godzyk and acknowledged that she executed this document in the capacity as indicated.


Justice of the Peace

4/22/20
Date of Expiration





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/9/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Cross Insurance 475C High Street Somersworth NH 03878	CONTACT NAME: Amethyste Spardel
	PHONE (A/C, No, Ext): (603) 742-2552 FAX (A/C, No): (603) 742-4509 E-MAIL ADDRESS: aspardel@crossagency.com
INSURED AMS Facilities LLC, DBA: Amoskeag Maintenance 4 Robinson Road Bow NH 03304	INSURER(S) AFFORDING COVERAGE
	INSURER A: Cincinnati Ins Co
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:

COVERAGES CERTIFICATE NUMBER: 17-18 Master Liab REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			ENP0464079	11/18/2017	11/18/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Include CG2292-Snow Plow \$ Include
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			EBA0464080	11/18/2017	11/18/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured/Underinsured \$ 1,000,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> RETENTION \$ 10,000			ENP0464079	11/18/2017	11/18/2018	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: Statewide Sweeping Services.

Certificate Holder is Additional Insured on a primary & non-contributory basis under General Liability (GL) and Auto Liability, as required by written contract. Umbrella follows form. Coverage for GL includes ongoing & completed operations as required by contract, but only when CG2010 & CG2037 are specifically requested within the contract. Waiver of subrogation applies in favor of all additional insureds, where required by contract and permitted by law. Insurance afforded by the policies described herein is

CERTIFICATE HOLDER STATE OF NEW HAMPSHIRE DEPT OF ADMIN SERVICES 25 CAPITAL STREET CONCORD, NH 03301	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Lindsay Quinn/AM4

