DATE: August 15, 2019

CONTRACT #: 8002328 NIGP CODE: 910*

CONTRACT FOR: Janitorial Cleaning Services

CONTRACTOR: Jay McKenna Cleaning Services, LLC VENDOR CODE #: 167567

SUBMITTED FOR ACCEPTANCE BY:

JEFF HALEY, PURCHASING AGENT
BUREAU OF PURCHASE AND PROPERTY

RECOMMENDED FOR ACCEPTANCE BY:

PAUL RHODES, ADMINISTRATOR III
BUREAU OF PURCHASE AND PROPERTY

APPROVED FOR ACCEPTANCE BY:

GARY LUNETTA, DIRECTOR
DIVISION OF PROCUREMENT & SUPPORT SERVICES

ACCEPTED FOR THE STATE OF NEW HAMPSHIRE UNDER THE AUTHORITY GRANTED TO ME BY NEW HAMPSHIRE REVISED STATUTES, ANNOTATED 21-I:14, XII.

CHARLES M. ARLINGHAUS, COMMISSIONER
DEPARTMENT OF ADMINISTRATIVE SERVICES

DATE 8/15/19

DATE 9/23/18

DATE 9/25/19

Revised 11/6/17 PAR
THIRD AMENDMENT TO THE CONTRACT
BETWEEN JAY MCKENNA CLEANING SERVICES, LLC
AND
THE STATE OF NEW HAMPSHIRE, DEPARTMENT OF ADMINISTRATIVE SERVICES,
FOR JANITORIAL SERVICES AT THE BELMONT DEPARTMENT OF SAFETY
CONTRACT # 8002328

This third Amendment (hereinafter referred to as the “Amendment”), dated this ____ day of August, 2019, is by and between the State of New Hampshire, Department of Administrative Services (hereinafter referred to as “the State”) and Jay McKenna Cleaning Services, LLC (hereinafter referred to as “the Contractor”) for Janitorial Services.

WHEREAS, pursuant to an agreement effective June 1, 2019 set to expire June 30, 2021, (hereinafter referred to as “the Agreement”), the Contractor agreed to perform certain janitorial services for the State in consideration of payment by the State of certain sums as specified therein; and

WHEREAS, pursuant to Section 18 of the Agreement, the Agreement may be amended by an instrument in writing executed by both parties;

NOW, THEREFORE, for and in consideration of the mutual promises set forth in this Amendment and the underlying Agreement, the parties do mutually agree as follows:

Add to Exhibit B:

1. PER OCCURRENCE SERVICES
   Janitorial cleaning services not listed in the specifications or the offer sheets as part of this bid are to be quoted per occurrence with the Contractor. Utilizing agency shall issue a detailed Scope of Work including specifications of each individual project. Work may begin only upon the written approval of the utilizing agency. In the best interest of the State of New Hampshire agencies may seek quotes from alternative vendors to determine the lowest cost of Per Occurrence Services.

2. All other provisions of the Agreement, approved by the Commissioner, Department of Administrative Services on July 1, 2018, shall remain in full force and effect.
JAY MCKENNA CLEANING SERVICES, LLC.

By: __________________________
    Joseph McKenna
    (Print Name)

Title: Owner

Date: 8/12/19

STATE OF NEW HAMPSHIRE

By: __________________________
    Charles M. Arlinghaus
    (Print Name)

Title: Commissioner,
      Department of Administrative Services

Date: 9-25-19

NOTARY PUBLIC/JUSTICE OF THE PEACE

On the 12 day of August, 2019,
There appeared before me, the state and county foresaid a person who satisfactorily identified himself as

Joseph McKenna

And acknowledge that he executed this document indicated above.

In witness thereof, I hereunto set my hand and official seal.

[Signature]
(Notary Public/Justice of the Peace)

My commission expires:

3/9/2021
(Date)
CERTIFICATE OF AUTHORITY/VOTE
(Limited Liability Company)

I. _____________________________________________, hereby certify that:
(Name of Sole Member/Manager of Limited Liability Company, Contract Signatory – Print Name)

1. I am the Sole Member/Manager of the Company of ____________________________________________.
   (Name of Limited Liability Company)

2. I hereby further certify and acknowledge that the State of New Hampshire will rely on this certification as evidence that I have full authority to bind ____________________________________________.
   (Name of Limited Liability Company)

and that no corporate resolution, shareholder vote, or other document or action is necessary to grant me such authority.

________________________________________
(Contract Signatory - Signature)

5/12/15
(Date)

STATE OF New Hampshire
COUNTY OF Hillsborough

On this the 12 day of August 2019, before me Rebecca Thompson, Notary Public / Justice of the Peace
(Name of Notary Public / Justice of the Peace)

the undersigned officer, personally appeared Joseph McKenna, known to me (or
(Contract Signatory – Print Name)

satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he/she executed the same for the purposes therein contained. In witness whereof, I hereunto set my hand

(Notary Public / Justice of the Peace - Signature)

Commission Expires: 3/9/2021
Business Information

Business Details

Business Name: JAY MCKENNA CLEANING SERVICES, LLC
Business Type: Domestic Limited Liability Company
Management Style: Manager Managed
Business Creation Date: 07/19/2002
Date of Formation in Jurisdiction: 07/19/2002
Principal Office Address: 10 SURREY LANE, MERRIMACK, NH, 03054, USA
Citizenship / State of Formation: Domestic/New Hampshire
Business ID: 409584
Business Status: Good Standing
Name in State of Formation: Not Available
Mailing Address: 10 SURREY LANE, MERRIMACK, NH, 03054, USA
Last Annual Report Year: 2019
Next Report Year: 2020
Phone #: 603-424-9964
Fiscal Year End Date: NONE

Principal Purpose

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<th>S.No</th>
<th>NAICS Code</th>
<th>NAICS Subcode</th>
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<tbody>
<tr>
<td>1</td>
<td>OTHER / commercial cleaning</td>
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</tr>
</tbody>
</table>

Page 1 of 1, records 1 to 1 of 1
CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFFRS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on

PRODUCER
Davis & Towle Morrill & Everett, Inc.
115 Airport Road
Concord, NH 03301

CONTACT
NAME: Ashley Dolliver
PHONE (AIC, No. Ext): (603) 715-9771
FAX (AIC, No.): (603) 228-7935
EMAIL
ADDRESS: adolliver@davistowel.com

INSURED
Jay McKenna Cleaning Service LLC
10 Surrey Lane
Merrimack, NH 03054

INSURER(S) AFFORDING COVERAGE
INSURER A: MMG Insurance Company
INSURER B: AmTrust North America, Inc.

COVERAGES

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies. Limits shown may have been reduced by paid claims.

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<td>BODILY INJURY (Per person)</td>
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<td>PER LOSS</td>
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STATEMENT OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

State of NH, Dept of Administrative Services
Bureau of Purchase and Property
State House Annex RM 102
25 Capitol St
Concord, NH 03301

 pouco's: NH

ded Officers: Joseph McKenna

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STATE OF NEW HAMPSHIRE
BUREAU OF PURCHASE AND PROPERTY
STATE HOUSE ANNEX - ROOM 102
25 CAPITOL ST
CONCORD NH 03301-6398

DATE: October 29, 2018

CONTRACT #: 8002328

NIGP CODE: 910*

CONTRACT FOR: Janitorial Services

CONTRACTOR: Jay McKenna Cleaning

VENDOR CODE #: 162080

SUBMITTED FOR ACCEPTANCE BY:

JEFF HALEY, PURCHASING AGENT
BUREAU OF PURCHASE AND PROPERTY

DATE 10/30/18

RECOMMENDED FOR ACCEPTANCE BY:

PAUL RHODES, ADMINISTRATOR III
BUREAU OF PURCHASE AND PROPERTY

DATE 10/30/18

APPROVED FOR ACCEPTANCE BY:

GARY LUNETTA, DIRECTOR
DIVISION OF PROCUREMENT & SUPPORT SERVICES

DATE 10/31/18

ACCEPTED FOR THE STATE OF NEW HAMPSHIRE UNDER THE AUTHORITY GRANTED TO ME BY NEW HAMPSHIRE REVISED STATUTES, ANNOTATED 21-I:14, XII.

CHARLES M. ARLINGHAUS, COMMISSIONER
DEPARTMENT OF ADMINISTRATIVE SERVICES

DATE 11/1/18

Revised 11/6/17 PAR
FIRST AMENDMENT TO THE CONTRACT  
BETWEEN JAY MCKENNA CLEANING  
AND  
THE STATE OF NEW HAMPSHIRE, DEPARTMENT OF ADMINISTRATIVE SERVICES,  
FOR JANITORIAL SERVICES  
CONTRACT # 8002328  

This First Amendment (hereinafter referred to as the "Amendment"), dated this 27 day of October, 2018, is by and between the State of New Hampshire, Department of Administrative Services (hereinafter referred to as "the State") and Jay McKenna Cleaning (hereinafter referred to as "the Contractor") for Janitorial Services.

WHEREAS, pursuant to an agreement effective November 1, 2018 set to expire June 30, 2021, (hereinafter referred to as "the Agreement"), the Contractor agreed to perform certain Janitorial services for the State in consideration of payment by the State of certain sums as specified therein; and

WHEREAS, pursuant to Section 18 of the Agreement, the Agreement may be amended by an instrument in writing executed by both parties;

NOW, THEREFORE, for and in consideration of the mutual promises set forth in this Amendment and the underlying Agreement, the parties do mutually agree as follows:

1. Delete in its entirety Form Number P-37, item 1.8 Price Limitation and substitute the following:
   1.8 $87,000.00

2. Amend Exhibit B Payment & Pricing; add the following payment terms for the period July 1, 2014 through June 30, 2015:

<table>
<thead>
<tr>
<th>Location</th>
<th>Section A</th>
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</thead>
<tbody>
<tr>
<td>One Eagle Square</td>
<td>Daily Rate</td>
</tr>
<tr>
<td>Suites 100 &amp; 200</td>
<td>October 2018 - June 2019</td>
</tr>
<tr>
<td>Concord NH, 03301</td>
<td>July 2019 - June 2020</td>
</tr>
<tr>
<td>Agency - Division of Economic Development</td>
<td></td>
</tr>
<tr>
<td>Location to have five (5) cleanings per week (5 cleanings/week x 52 = 260 cleanings per year)</td>
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</tr>
<tr>
<td>Please Submit Pricing Here</td>
<td>$61.00</td>
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<tr>
<td>Division of Economic Development</td>
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<tr>
<td>Service at location begins 10/23/2018</td>
<td>$61.00</td>
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<td>July 2020 - June 2021</td>
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<td></td>
<td>$61.00</td>
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</table>

Contractor Initial:  
Date:  

Page 1 of 3
JAY MCKENNA CLEANING

By: Josiah J. McKenna

Jay McKenna Cleaning
(Print Name)

Title: President/Owner

Date: 10/26/18

STATE OF NEW HAMPSHIRE

By: Charles M. Arlinghaus

(Print Name)

Title: Commissioner,
Department of Administrative Services

Date: 11/11/18

NOTARY PUBLIC/JUSTICE OF THE PEACE

On the 29 day of October, 2018,
There appeared before me, the state and county foresaid a person who satisfactorily identified himself as

And acknowledge that he executed this document indicated above.

In witness thereof, I hereunto set my hand and official seal.

Kristin L. Wardner
(Notary Public/Justice of the Peace)

My commission expires:
9/17/2019
(Date)
CERTIFICATE OF VOTE

I, JOSPEH MCKENNA, the Corporate Secretary of JOSPEH MCKENNA, do hereby certify that JOSPEH MCKENNA holds the position of (Typed Name of Officer/Agent Signing Amendment)

President/Officer, in this corporation. I further certify that the following resolutions were duly adopted at a meeting of the Board of Directors of this Corporation

duly held on the 29 day of October 2019.

RESOLVED: That this Corporation enter into a contract with the State of New Hampshire, acting through its Adjutant General's Department, for the provision of

____________________________________

RESOLVED: That the JOSPEH MCKENNA (Position of the Signing Officer) is authorized on behalf of this Corporation to enter into the said contract with the State and to execute any and all documents, agreements, and other instruments and any amendments, revisions, or modifications thereto, as he/she may deem necessary, desirable, or appropriate.

I further certify that the foregoing resolutions have not been amended or revoked and remain in full force and effect as of 29 October 2019, and that JOSPEH MCKENNA and JOSPEH MCKENNA are duly elected President and Secretary of this Corporation.

ATTEST: [Signature] Corporate Secretary

State of New Hampshire
County of Hillsborough

The foregoing instrument was acknowledged before me this 29 day of October 2018.

Joseph J. McKenna

NAME: Kristin L. Ward
TITLE: Notary Public/Justice of the Peace
Commission Expires: 9/17/2019
Business Information

Business Details

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<tr>
<th>Business Name:</th>
<th>JAY MCKENNA CLEANING SERVICES, LLC</th>
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<td>Domestic Limited Liability Company</td>
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<td>Date of Formation in Jurisdiction:</td>
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<tr>
<td>Principal Office:</td>
<td>10 SURREY LANE, MERRIMACK, NH, 03054, USA</td>
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<td>Name in State of Formation:</td>
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<td>Duration:</td>
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<td>Business Email:</td>
<td><a href="mailto:jmcke52403@aol.com">jmcke52403@aol.com</a></td>
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<tr>
<td>Notification Email:</td>
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<td>Mailing Address:</td>
<td>10 SURREY LANE, MERRIMACK, NH, 03054, USA</td>
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<tr>
<td>Phone #:</td>
<td>603-424-9964</td>
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<tr>
<td>Fiscal Year End Date:</td>
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Principal Purpose

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<tr>
<th>S.No</th>
<th>NAICS Code</th>
<th>NAICS Subcode</th>
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<tbody>
<tr>
<td>1</td>
<td>OTHER / commercial cleaning</td>
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</tr>
</tbody>
</table>

Page 1 of 1, records 1 to 1 of 1
**CERTIFICATE OF LIABILITY INSURANCE**

**PRODUCER:**
Davis & Towe Morrill & Everett, Inc.  
115 Airport Road  
Concord, NH 03301

**CONTACT:**
NAME:  
PHONE (AIC, No, Ext): (603) 225-6611  
FAX (AIC, No): (603) 225-7935  
E-MAIL ADDRESS: 

**INSURED:**
Jay McKenna Cleaning Service LLC  
10 Surrey Lane  
Morrimack, NH 03054

**INSURER(S) AFFORDING COVERAGE:**

- MMG Insurance Company  
  NAIC #: 15987
- AmTrust North America, Inc.

**COVERAGE NUMBER:**

**REVISION NUMBER:**

**COVERAGE:**

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies. Limits shown may have been reduced by paid claims.

<table>
<thead>
<tr>
<th>INDEX</th>
<th>TYPE OF INSURANCE</th>
<th>ADOL SUB</th>
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<th>POLICY NUMBER</th>
<th>POLICY EFF</th>
<th>POLICY EXP</th>
<th>LIMITS</th>
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<td>SC12120971</td>
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<td>MED EXP (Any one person) $10,000</td>
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**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES**

(ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Liability limits apply at inception of policy.
Joseph McKenna excluded member under Workers Compensation.

**CERTIFICATE HOLDER:**
State of NH, Dept of Administrative Services  
Bureau of Purchase and Property  
State House Annex RM 102  
25 Capitol St  
Concord, NH 03301

**CANCELLATION:**

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

**AUTHORIZED REPRESENTATIVE:**

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<table>
<thead>
<tr>
<th>VENDOR</th>
<th>TOTAL POINTS</th>
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<tbody>
<tr>
<td>Jay McKenna</td>
<td>93.94</td>
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<tr>
<td>GFS</td>
<td>92</td>
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<td>Pro City</td>
<td>76.95</td>
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<td>Care America</td>
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<td>Wilson 5</td>
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<td>Richen</td>
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<td>White Mountain Property</td>
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