STATE OF NEW HAMPSHIRE
BUREAU OF PURCHASE AND PROPERTY
STATE HOUSE ANNEX - ROOM 102
25 CAPITOL ST
CONCORD NH 03301-6398

DATE: 06/27/2018

CONTRACT #: 8002337

NIGP CODE: 405-1.500

CONTRACT FOR: FUEL, DIESEL- Pedal Truck, Off Road, District 2

VENDOR CODE #: 156383

CONTRACTOR: AD&G Fuel Co.

SUBMITTED FOR ACCEPTANCE BY:

RYAN AUBERT, PURCHASING AGENT
BUREAU OF PURCHASE AND PROPERTY

RECOMMENDED FOR ACCEPTANCE BY:

PAUL RHODES, ADMINISTRATOR III
BUREAU OF PURCHASE AND PROPERTY

APPROVED FOR ACCEPTANCE BY:

GARY LAVIKEN, DIRECTOR
PROCUREMENT AND SUPPORT SERVICES

ACCEPTED FOR THE STATE OF NEW HAMPSHIRE UNDER THE AUTHORITY GRANTED TO ME BY NEW HAMPSHIRE REVISED STATUTES, ANNOTATED 21-1:14, XII.

CHARLES M. ARLINGHAUS, COMMISSIONER
DEPARTMENT OF ADMINISTRATIVE SERVICES

DATE 6/27/18

DATE 6/28/18

DATE 6/28/18

DATE 6/28/18

Revised 11/6/17 PAR
BID INVITATION FOR: ON & OFF ROAD DIESEL, PEDAL TRUCK, SUPPLY & DELIVER

[Insert name of signatory] Andrew Desrochers
[Insert name of entity submitting bid]
[collectively referred to as "Vendor"] hereby submits an offer as contained in the written bid submitted herewith ("Bid") to the State of New Hampshire in response to BID 2084-19 at the price(s) quoted herein in complete accordance with the Bid.

Vendor attests to the fact that:

1. The Vendor has reviewed and agreed to be bound by the Bid.
2. The Vendor has not altered any of the language or other provisions contained in the Bid document.
3. The Bid is effective for a period of 180 days from the Bid Closing date as indicated above.
4. The prices Vendor has quoted in the Bid were established without collusion with other vendors.
5. The Vendor has read and fully understands this Bid.
6. Further, in accordance with RSA 21:11-c, the undersigned Vendor certifies that neither the Vendor nor any of its subsidiaries, affiliates or principal officers (principal offices refer to individuals with management responsibility for the entity or association):
   a. Has, within the past 2 years, been convicted of, or pleaded guilty to, a violation of RSA 356:2, RSA 356:4, or any state or federal law or county or municipal ordinance prohibiting specified bidding practices, or involving antitrust violations, which has not been annulled;
   b. Has been prohibited, either permanently or temporarily, from participating in any public works project pursuant to RSA 638:20;
   c. Has previously provided false, deceptive, or fraudulent information on a vendor code number application form, or any other document submitted to the state of New Hampshire, which information was not corrected as of the time of the filing of the Bid;
   d. Has been debarred from performing work on any project of the federal government or the government of any state;
   e. Has, within the past 2 years, failed to cure a default on any contract with the federal government or the government of any state;
   f. Is presently subject to any order of the department of labor, the department of employment security, or any other state department, agency, board, or commission, finding that the applicant is not in compliance with the requirements of the laws or rules that the department, agency, board, or commission is charged with implementing;
   g. Is presently subject to any sanction or penalty finally issued by the department of labor, the department of employment security, or any other state department, agency, board, or commission, which sanction or penalty has not been fully discharged or satisfied;
   h. Is currently serving a sentence or is subject to a continuing or unfulfilled penalty for any crime or violation noted in this section;
   i. Has failed or neglected to advise the division of any conviction, plea of guilty, or finding relative to any crime or violation noted in this section, or of any debarment, within 30 days of such conviction, plea, finding, or debarment; or
   j. Has been placed on the debarred parties list described in RSA 21:11-c within the past year.

This document shall be signed by a person who is authorized to legally obligate the responding vendor. A signature on this document indicates that all State of New Hampshire terms and conditions are accepted by the responding vendor and that any and all other terms and conditions submitted by the responding vendor are null and void, even if such terms and conditions have terminology to the contrary. The responding vendor shall also be subject to State of New Hampshire terms and conditions as stated on the reverse of the purchase order.

Authorized Signor's Signature: Andrew Desrochers
Authorized Signor's Title: Treasurer

NOTARY PUBLIC/JUSTICE OF THE PEACE

COUNTY: Belknap
STATE: New Hampshire
ZIP: 03276

On the 6th day of June, 2018, personally appeared before me, the above named Andrew Desrochers, in his/her capacity as authorized representative of [Vendor], known to me as satisfactorily proven, and took oath that the foregoing is true and accurate to the best of his/her knowledge and belief.

[Signature]
(Notary Public/Justice of the Peace)

My commission expires: November 18, 2020

Unless specifically amended or deleted by the Division of Procurement and Support Services, the following General Terms and Conditions apply to this Bid and any resulting Purchase Order or Contract.
STATE LOCATIONS

➤ Locations are listed individually while others have multiple tanks and are grouped together within a district. All grouped tanks are located on one premise.

➤ District 1 through 6 as shown on the bid locations, offer sheets and district map (see attached)

➤ There is a single pricing format, index based using the Oil Price Daily as the rack + mark up

➤ Bidders may bid in as many districts and on as many categories as they feel they can service effectively.

➤ The act of submitting a bid is to be considered in full acknowledgment that the bidder is familiar with the conditions and requirements of these specifications and the locations delivery requirements.

OFFER:
OFFER SHEET WILL BE ATTACHMENT E (SEPARATE FROM THIS DOCUMENT). For best results, open in Firefox or Internet Explorer and not Chrome web browser. When open in Adobe, you will notice the attachments on the left side of your screen with a paperclip attachment for Excel.

VENDOR CONTACT INFORMATION:
The following information is for this office to be able to contact a person knowledgeable of your bid response, and who can answer questions regarding it:

ANDREW DESROCHERS
Contact Person

603-934-5400
Local Telephone Number

N/A
Toll Free Telephone Number

ANDY@ADG-FUEL.COM
E-mail Address

N/A
Company Website

AD & G FUEL CO INC
Vendor Company Name

27 Hill Road FRANKLIN NH 03235
Vendor Address

DELIVERY LOCATIONS:
The following are the current State of New Hampshire agency/institution locations which, if you are awarded a contract, you are expected to service. The State of New Hampshire reserves the right to add locations to this list at the contract prices or to delete locations, as needed. This listing does not include any eligible participants.

See attached NH District Map for clarification.

ATTACHMENTS:
The following attachments are an integral part of this bid invitation:
Attachment A: On-Off Road Diesel Locations
Attachment B: DOT District Map
Attachment C: Sample Tax Exempt Certificate
Attachment D: OPIS Oil Price Daily 5-22-18 Example
Attachment E: RF1 2084-19 Pedal Truck Diesel Offer Sheet

Note: To be considered, bid shall be signed and notarized on front cover sheet in the space provided.

A. D. & G. FUEL CO. INC.
27A Hill Road
West Franklin, NH 03235

16 Revised: 1/31/18 LMR
<table>
<thead>
<tr>
<th></th>
<th>PREMIUM ADDITIVE ON ROAD ULTRA LOW SULFUR DIESEL</th>
<th></th>
<th></th>
<th>OFF ROAD DYED ULTRA LOW SULFUR DIESEL</th>
<th></th>
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</thead>
<tbody>
<tr>
<td></td>
<td>ESTIMATED ANNUAL USAGE GALLON</td>
<td>MARK-UP (PER GALLON)</td>
<td>ESTIMATED ANNUAL USAGE GALLON</td>
<td>MARK-UP (PER GALLON)</td>
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<tr>
<td>DISTRICT 1</td>
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<td>DISTRICT 6</td>
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# DELIVERY FEE MATRIX FOR DELIVERIES (WILL-CALL ONLY)

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<tr>
<th>LINE</th>
<th>TANK SIZE</th>
<th>MINIMUM GALLONS DELIVERED</th>
<th>LESS THAN MINIMUM QTY DELIVERED FEE</th>
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<tbody>
<tr>
<td>1</td>
<td>&lt; 150 GALLON TANK</td>
<td>50 GALLONS</td>
<td>$100 FEE</td>
</tr>
<tr>
<td>2</td>
<td>151 - 300 GALLON TANK</td>
<td>75 GALLONS</td>
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</tr>
<tr>
<td>3</td>
<td>301 - 500 GALLON TANK</td>
<td>100 GALLONS</td>
<td>$100 FEE</td>
</tr>
<tr>
<td>4</td>
<td>501 - 750 GALLON TANK</td>
<td>150 GALLONS</td>
<td>$100 FEE</td>
</tr>
<tr>
<td>5</td>
<td>751 - 1,000 GALLON TANK</td>
<td>200 GALLONS</td>
<td>$100 FEE</td>
</tr>
<tr>
<td>6</td>
<td>1001 - 2500 GALLON TANK</td>
<td>250 GALLONS</td>
<td>$100 FEE</td>
</tr>
<tr>
<td>7</td>
<td>2500+ GALLON TANK</td>
<td>250 GALLONS</td>
<td>$100 FEE</td>
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</table>

A - TANK SIZE ESTABLISHED BY WHAT IS STATED IN THE OFFER SECTION UNDER "TANK SIZE"
B - IF GENERATORS THAT HAVE 2 OR MORE TANKS PIPED TOGETHER, THEN THE TANK SIZE IS BASED ON THE TOTAL OF ALL COMBINED TANKS.
C - FEES & CALCULATIONS ARE BASED AGAINST EACH GENERATOR DELIVERY REGARDLESS OF HOW MANY ARE ON A SINGLE SITE OR COMPLEX

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**PURCHASING AGENT:** Ryan Aubert  
**E-Mail:** Ryan.Aubert@NH.Gov

**NOTE:** IN THE EVENT THAT YOUR BID INVITATION HAS BEEN SENT TO THIS OFFICE PRIOR TO RECEIVING THIS ADDENDUM, RETURN ADDENDUM WITHIN THE SPECIFIED TIME WITH ANY CHANGES YOU MAY WISH TO MAKE AND MARK ON THE REMITTANCE ENVELOPE BID INVITATION NUMBER AND OPENING DATE. RETURNED ADDENDA WILL SUPERSEDE PREVIOUSLY SUBMITTED BID.

**BIDDER** AD & G Fuel Co Inc  
**ADDRESS** 27 Hilliard Rd  
**FRANKLIN, NH 03235**

**By:** [Signature]  
**ANDREW DESROCHERS** TEL. NO. 603 934-5400

Please visit: [https://das.nh.gov/purchasing](https://das.nh.gov/purchasing) (click on “Bid, Proposals...”) for complete bid and addendums.
Certificate of Liability Insurance

**Certificate Number:** 10

<table>
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<tr>
<th>Company</th>
<th>Address</th>
<th>Policy Number</th>
<th>Policy Period</th>
<th>Limits</th>
<th>Effective Date</th>
<th>Expiration Date</th>
<th>Notes</th>
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<td>3000 W. 10TH ST.</td>
<td>1000-1001</td>
<td>01/01/2020</td>
<td>01/01/2021</td>
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**Important:** This certificate holder is an additional insured. The policyholder must have additional insurance provisions or endorsements.

All risks and all insureds are subject to the policy's terms and conditions.

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate is not to be altered, transferred, or used for any purpose other than the purpose for which it was issued. Any alteration, transfer, or use for other purposes is void.

ACORN INSURANCE COMPANY 1000-1001
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<td>CATEGORY A</td>
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<td>DISTRICT 1</td>
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<td>CATEGORY B</td>
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