STATE OF NEW HAMPSHIRE  
BUREAU OF PURCHASE AND PROPERTY  
STATE HOUSE ANNEX - ROOM 102  
25 CAPITOL ST  
CONCORD NH 03301-6398

DATE: 06/27/2018

CONTRACT #: 8002338

NIGP CODE: 405-1500

CONTRACT FOR: FUEL, DIESEL- Pedal Truck, On and Off Road, Districts 1-6

CONTRACTOR: Highlands Fuel Delivery, LLC.  
d/b/a Irving Energy

VENDOR CODE #: 177127

SUBMITTED FOR ACCEPTANCE BY:

[Signature]  
DATE 6/27/90

RYAN AUBERT, PURCHASING AGENT  
BUREAU OF PURCHASE AND PROPERTY

RECOMMENDED FOR ACCEPTANCE BY:

[Signature]  
DATE 6/28/18

PAUL RHODES, ADMINISTRATOR III  
BUREAU OF PURCHASE AND PROPERTY

APPROVED FOR ACCEPTANCE BY:

[Signature]  
DATE 6/28/18

GARY LUNETERA, DIRECTOR  
PROCUREMENT AND SUPPORT SERVICES

ACCEPTED FOR THE STATE OF NEW HAMPSHIRE UNDER THE AUTHORITY GRANTED TO ME BY NEW HAMPSHIRE REVISED STATUTES, ANNOTATED 21-I:14, XII.

[Signature]  
DATE 6/28/18

CHARLES M. ARLINGHAUS, COMMISSIONER  
DEPARTMENT OF ADMINISTRATIVE SERVICES

Revised 11/6/17 PAR
BID INVITATION FOR: ON & OFF ROAD DIESEL, PEDAL TRUCK, SUPPLY & DELIVER

[Insert name of signator] Tara Frost on behalf of Highlands Fuel Delivery LLC [Insert name of entity submitting bid] (collectively referred to as "Vendor") hereby submits an offer as contained in the written bid submitted herewith ("Bid") to the State of New Hampshire in response to Bid 2084-19 at the price(s) quoted herein in complete accordance with the bid.

Vendor attests to the fact that:

1. The Vendor has reviewed and agreed to be bound by the Bid.
2. The Vendor has not altered any of the language or other provisions contained in the Bid document.
3. The Bid is effective for a period of 180 days from the Bid Closing date as indicated above.
4. The prices Vendor has quoted in the Bid were established without collusion with other vendors.
5. The Vendor has read and fully understands this Bid.
6. Further, in accordance with RSA 21-I:11-c, the undersigned Vendor certifies that neither the Vendor nor any of its subsidiaries, affiliates or principal officers (principal officers refers to individuals with management responsibility for the entity or association):
   a. Has, within the past 2 years, been convicted of, or pleaded guilty to, a violation of RSA 356:2, RSA 356:4, or any state or federal law or county or municipal ordinance prohibiting specified bidding practices, or involving antitrust violations, which has not been annulled;
   b. Has been prohibited, either permanently or temporarily, from participating in any public works project pursuant to RSA 638:20;
   c. Has previously provided false, deceptive, or fraudulent information on a vendor code number application form, or any other document submitted to the state of New Hampshire, which information was not corrected as of the time of the filing of a bid, proposal, or quotation;
   d. Is currently debarred from performing work on any project of the federal government or the government of any state;
   e. Has, within the past 2 years, failed to cure a default on any contract with the federal government or the government of any state;
   f. Is presently subject to any order of the department of labor, the department of employment security, or any other state department, agency, board, or commission, finding that the applicant is not in compliance with the requirements of the laws or rules that the department, agency, board, or commission is charged with implementing;
   g. Is presently subject to any sanction or penalty finally issued by the department of labor, the department of employment security, or any other state department, agency, board, or commission, which sanction or penalty has not been fully discharged or fulfilled;
   h. Is currently serving a sentence or is subject to a continuing or unfilled penalty for any crime or violation noted in this section;
   i. Has failed or neglected to advise the division of any conviction, plea of guilty, or finding relative to any crime or violation noted in this section, or of any debarment, within 30 days of such conviction, plea, finding, or debarment; or
   j. Has been placed on the debarred parties list described in RSA 21-I:11-c within the past year.

This document shall be signed by a person who is authorized to legally obligate the responding vendor. A signature on this document indicates that all State of New Hampshire terms and conditions are accepted by the responding vendor and that any and all other terms and conditions submitted by the responding vendor are null and void, even if such terms and conditions have terminology to the contrary. The responding vendor shall also be subject to State at New Hampshire terms and conditions as stated on the reverse of the purchase order.

Authorized Signer's Signature (Handwritten Signature) Authorized Signer's Title Government Accounts Manager

NOTARY PUBLIC/JUSTICE OF THE PEACE

COUNTY: Saint John Province: New Brunswick ZIP: NA

On the 7th day of June 2018, personally appeared before me, the above named Tara Frost, in his/her capacity as authorized representative of Highlands Fuel Delivery LLC, known to me or satisfactorily proven, and took oath that the foregoing is true and accurate to the best of his/her knowledge and belief.

In witness whereof, I hereunto set my hand and official seal.

(Notary Public/Justice of the Peace)

My commission expires: N/A

Date)

Form P31-8

Unless specifically amended or deleted by the Division of Procurement and Support Services, the following General Terms and Conditions apply to this Bid and any resulting Purchase Order or Contract.

Revised: 1/31/18 LMR
### Certificate of Liability Insurance

**Certificate Number:** HOU-003402871-02  **Revision Number:** 4

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by the policies below. This certificate of insurance does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder.

**Important:** If the certificate holder is an additional insured, the policy(ies) must have additional insured provisions or be endorsed. If subrogation is waived, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**Certifying Person:**

- **Produc:** [Name and Address]
- **Producer:** [Name and Address]

**Insured:**

- [Name and Address]
- [Address]

**Contact Information:**

- **Name:** [Name]
- **Phone:** [Number]
- **Fax:** [Number]
- **Email:** [Email]

**Insurers Affording Coverage:**

- [Name]
- [NAIC #]

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<th>Coverage Description</th>
<th>Issuer</th>
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**Workers' Compensation and Employers' Liability**

- [State]
- [Amount]
- [Date]

**Description of Operations/Locations/Vehicles**

- [Description]

**Certificate Holder**

- [State]
- [Organization]
- [Address]

**Cancellation**

- [Reason]
- [Notification]
- [Policy Limit]

**Disclaimer:**

The ACORD name and logo are registered marks of ACORD.
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<th>CATEGORY B OFF ROAD DYED ULTRA LOW SULFUR DIESEL</th>
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<td>Irving Energy</td>
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**District B**

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Jennifer Jack 6/28/2018