

STATE OF NEW HAMPSHIRE  
BUREAU OF PURCHASE AND PROPERTY  
STATE HOUSE ANNEX - ROOM 102  
25 CAPITOL ST  
CONCORD NH 03301-6398

DATE: 11/26/2018

CONTRACT #: 8002443

NIGP CODE: 320 0000

CONTRACT FOR: Statewide Contract for Fasteners

CONTRACTOR: Fastenal Co

VENDOR CODE #: 175595

SUBMITTED FOR ACCEPTANCE BY:

  
LORETTA RAZIN, PURCHASING MANAGER  
BUREAU OF PURCHASE AND PROPERTY

DATE 12/4/18

RECOMMENDED FOR ACCEPTANCE BY:

  
MATHEW STANTON, ADMINISTRATOR III  
BUREAU OF PURCHASE AND PROPERTY

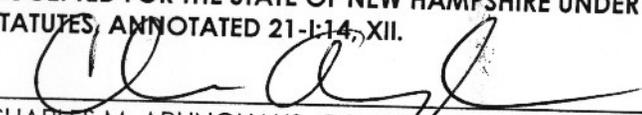
DATE 12/6/18

APPROVED FOR ACCEPTANCE BY:

  
GARY LUNETTA, DIRECTOR  
DIVISION OF PROCUREMENT & SUPPORT SERVICES

DATE 12/6/18

ACCEPTED FOR THE STATE OF NEW HAMPSHIRE UNDER THE AUTHORITY GRANTED TO ME BY NEW HAMPSHIRE REVISED STATUTES, ANNOTATED 21-1:14, XII.

  
CHARLES M. ARLINGHAUS, COMMISSIONER  
DEPARTMENT OF ADMINISTRATIVE SERVICES

DATE 12/6/18

Fastenal

STATE OF NEW HAMPSHIRE  
 DIVISION OF PLANT AND PROPERTY MANAGEMENT  
 BUREAU OF PURCHASE AND PROPERTY  
 25 CAPITOL STREET – ROOM 102  
 CONCORD NEW HAMPSHIRE 03301-6398

DATE: October 17, 2018

**REQUEST FOR QUOTATION  
 FASTENER CONTRACT**

**QUOTATION RESPONSE IS DUE ON OR BEFORE: 11/9/2018 @ 11:30 AM (E.S.T.)**

Please E-Mail Response to Loretta.Razin@DAS.NH.Gov or

**QUESTIONS REGARDING THIS REQUEST:** Loretta.Razin@DAS.NH.GOV at 603-271-0579

**F.O.B.:**

The F.O.B. shall be destination to the following delivery point:

**PURPOSE:**

The purpose of this bid invitation is to establish a contract with the State of New Hampshire for the supply of item(s) indicated in the "Offer" section of this bid RFQ, in accordance with the requirements of this bid invitation and any resulting contract, in conjunction with the Material, Repair & Operation (MRO) contracts in place.

**BID PRICES:**

Bid prices shall be in US dollars and include delivery and all other costs required by this bid invitation. Special charges, surcharges (including credit card transaction fees), installation and subcontracting or fuel charges of any kind (by whatever name) may not be added on at any time. Any and all charges **shall be built into the bid price** at the time of the bid.

*Per Administrative Rule 606.01(e) "if there is a discrepancy between the unit price and the extension price in a response to an RFP, RFB or RFQ, the unit price shall be binding upon the bidder".*

**CONTRACT TERM:**

The term of the contract shall be from date of approval through June 30, 2020. The contract may be extended for additional periods of time thereafter under the same terms, conditions and pricing structure upon the mutual agreement between the successful Vendor and the Bureau of Purchase and Property, with the approval of the Commissioner of the Department of Administrative Services but not to extend past June 30, 2023.

**CONTRACT AWARD:**

The award shall be made to the responsible Vendor meeting the criteria established in this RFB and providing the lowest bid in total (grand total) from the listing indicated in the "offer" section of this bid invitation. The State reserves the right to reject any or all bids or any part thereof. If an award is made it shall be, in the form of a State of New Hampshire Contract.

Successful Vendor will not be allowed to require any other type of order, nor will the successful Vendor be allowed to require the filling out or signing of any other document by State of New Hampshire personnel.

- Bidders must bid both domestic and imported product. If a specific item is not available domestically please indicate on offer page. Domestic product shall be considered material manufactured in the United States or Canada from steel produced in North America.
- Bidders must bid on a minimum of 80% of the items in this bid (68 out of 86) to be considered.
- For evaluation purposes only items bid on by all vendors will be considered in awarding the bid.

**RETURNED GOODS:**

The successful Vendor shall resolve all order and invoice discrepancies within five (5) business days from notification. Products returned due to quality issues, duplicate shipments, over-shipments, etc. shall be picked up by the successful Vendor within ten (10) business days of notification with no restocking or freight charges, and shall be replaced with specified products or the agency shall be refunded/credited for the full purchase price. Unauthorized substitutions for any products are not allowed.

Standard stock products ordered in error by the State of New Hampshire shall be returned for full credit within fifteen (15) business days of receipt. Products shall be in re-saleable condition (original container, unused) and there shall be no restocking fee charged for these products. The using agency shall be responsible for any freight charges to return these items to the successful Vendor.

**DELIVERY TIME:**

The successful Vendor shall be required to accomplish delivery of any item ordered under the contract within ten (10) business days from the placement of the order.

The use of a private carrier to make delivery **does not** relieve the successful Vendor from the responsibility of meeting the delivery requirement.

**INVOICING:**

Invoicing shall be done to the Agency Remit Account on the basis of each order completed. Invoices shall clearly indicate the quantity, description, packaging, date delivered, and contract price. Invoicing for eligible participants shall be in accordance with their individual requirements.

**PAYMENT:**

Payment method (P-Card or ACH). **Payments shall be made via ACH or Procurement Card (P-card = Visa Credit Card) Unless otherwise specified by the state of New Hampshire. Use the following link to enroll with the State Treasury for ACH payments: <https://www.nh.gov/treasury/state-vendors/index.htm>.** Eligible participants shall negotiate their own payment methods with awarded vendor.

**STATE OF NEW HAMPSHIRE PHYSICAL PRESENCE:**

The intent of this bid and resulting contract requires the bidder to have at least one (1) distribution branch physically located within a **20** mile radius of Concord, NH to cover the large amount of walk-in over the counter orders.

Store Location: 130 Hall Street  
Concord, NH 03301  
(Additional locations throughout the State)

**BALANCE OF PRODUCT LINES:**

Agencies may also purchase other miscellaneous fasteners (clips, nuts, bolts, screws, anchors, etc.) under this contract provided there is not another State contract in place. Balance of Product Line Items shall be priced using the same discount/mark-up pricing structure as submitted in this bid.

**SPECIFICATION COMPLIANCE:**

Vendor's offer must meet or exceed the required specifications as written. The State of New Hampshire shall be the sole determining factor of what meets or exceeds the required specifications.

Unless otherwise specified by the Bureau of Purchase and Property in this bid invitation document, all equipment offered by the Vendor must be new; shall not be used, rebuilt, refurbished; shall not have been used as demonstration equipment, and shall not have been placed anywhere for evaluation purposes.

**SPECIFICATIONS:**

**General:**

All items shall adhere to ASTM and SAE standards for material and IFI and ANSI standards for dimensions.  
All nuts and bolts shall be stamped with both grade and manufacture Id.  
Mill certification sheets shall be made available upon request at no cost.  
All items to be plain or zinc plated.

**Cap Screws:**

Hex head, grade 5, Uss thread  
Hex head, grade 8, Uss thread

**Nuts:**

Full hex head, Grade 5, Uss thread  
Full hex head, Grade 8, Uss thread

**Flat Washers:**

Uss, Grade 5  
Uss, Grade 8

**Conical Washer:**

1.654" od x .669" id x .157" thick x .204" oh-load flat = 13,000 lbs. - plain finish

**Lock Washers:**

Split type, alloy steel, grade 8

**Carriage Bolts:**

Shaker Screen style, Grade 5, round head, full thread, plain finish. With Grade 5 hex nuts.  
Packaged with equal number of bolts and nuts per box.

Full Line of 1/2" Shaker Screen Style Bolts, Grade 8, Packaged with equal number of bolts and nuts per box.  
Full Line of 5/8" Shaker Screen Style Bolts, Grade 8, Packaged with equal number of bolts and nuts per box.

**Plow Bolts:**

#3 head, grade 8, UNC 2-A thread. Grade 8 hex nuts, plain finish.  
Packaged with equal number of bolts and nuts per box.

Full Line of 1/2" Shaker Screen Style Bolts, Grade 8, hex nuts, plain finish.  
Packaged with equal number of bolts and nuts per box.

Full Line of 5/8" Shaker Screen Style Bolts, Grade 8, hex nuts, plain finish.  
Packaged with equal number of bolts and nuts per box.

**Square head machine bolts** (Full Line Available):

Grade 5, UNC 2A thread, with slotted hex nuts.  
Plain Finish.  
Packaged with equal number of bolts and nuts per box.

**Bucket Bolts** (Full Line Available):

Grade 8, #3 head UNC 2-A thread. With heavy hex nuts and HD flat washers.  
Plain Finish.  
Packaged with equal number of bolts, nuts and washers per box.

**Aluminum hex nuts and bolts for delineators** packaged as per below

Hex head bolts-aluminum 1/4" -20 x 1 1/4" box 100 ea. and box 500 ea.  
Nuts aluminum 1/4"-20 Box 100 ea. and box 500 ea.

**Packaging:**

- All packaging has to be labeled in accordance with the state's capabilities, all labels must contain both part number(s), description as well as barcodes which are usable by the state.
- Each kit will be counted and weighed to contain all parts needed as specified by the state within each kit. All labor will be performed by the awarded vendor prior to delivery of order.
- Boxes will be clearly labeled, clean of all grease stains, and packaged in such a way to withstand all transport to the state and its distribution from there. All boxes will be stacked and delivered by kit number with labels facing out.
- Vendor will deliver/drop-ship products to different locations within the state free of charge.
- Packaging of like products together when they are not kitted
- Vendors proximity to the DOT locations for both emergency deliveries and product pickup, also providing 24/7 emergency deliveries/services.

**OFFER:**

Bidder hereby offers to furnish miscellaneous fasteners to State of New Hampshire agencies and institutions and to any political sub-division and authorized non-profit organization wishing to participate, in accordance with all of the requirements of this bid invitation at the following prices for the entire contract term and any extension.

**SEE ATTACHED OFFER PAGE (ATTACHMENT A)**

**OFFER SHEET WILL BE ATTACHMENT A** (SEPARATE FROM THIS DOCUMENT). For best results, open in FireFox or Internet Explorer and not Chrome web browser. When open in Adobe, you will notice the attachments on the left side of your screen with a paperclip attachment for Excel.

**MINIMUM ORDER:**

There will be no minimum order whether in item quantity or dollar value associated with any contract resulting from this bid.

**VENDOR CONTACT INFORMATION:**

The following information is for this office to be able to contact a person knowledgeable of your bid response, and who can answer questions regarding it:

Bill Franssen Contact Person	757-342-6123 Telephone Number	Toll Free Telephone Number
507-494-3225 Fax Number	wfransse@fastenal.com E-mail Address	www.fastenal.com Company Website
Fastenal Company Vendor Company Name		042653634 DUNS #
2001 Theurer Blvd, Winona, MN 55987 Vendor Address		

**Note: To be considered, bid shall be signed and notarized on front cover sheet in the space provided.**

## ATTACHMENT A

**OFFER PAGE INSTRUCTIONS:**

The "Delivered Unit Cost" is the delivered cost of a single item i.e. screw or washer etc. being provided in the quantity displayed in the "Qty/Carton" column.

Example for the first item would be, the price of a single Hex Cap Screw 1/4" - 20X 3/4" if provided in a carton containing 100 screws.

The "Delivered Extended Cost" is the "Delivered Unit Cost" of the single item, times the quantity in the "Quantity Each" column if provided in the packaging units in the "Qty/Carton" column.

Example for the first item: if the cost per screw in a carton of 100 is .01 then the cost of 2,200 would be 2,200 X .01 or \$22.00.

Vendor:		Fastenal Company				
	Qty Each	Qty/Carton	Delivered Unit Cost	Delivered Extended Cost	Delivered Unit Cost	Delivered Extended Cost
DESCRIPTION:			Domestic Product	Domestic Product	Imported Product	Imported Product
HEX CAP SCREWS			UNIT \$/ea	Extended \$	UNIT \$/ea	Extended \$
1/4" -20X 3/4"	2,200	100	\$0.0358	\$78.86	\$0.0292	\$64.27
1/4" -20 X 1"	5,000	100	\$0.0412	\$206.04	\$0.0335	\$167.54
1/4" -20 X 1-1/2"	5,200	100	\$0.0616	\$320.58	\$0.0502	\$261.21
1/4" -20 X 2"	4,100	100	\$0.0751	\$308.02	\$0.0684	\$280.46
1/4" -20 X 2-1/2"	2,600	100	\$0.0899	\$233.80	\$0.0897	\$233.23
1/4" -20 X 3"	2,300	100	\$0.1252	\$287.97	\$0.1239	\$285.07
1/4" -20 X 5"	350	50	\$0.3075	\$107.63	\$0.1856	\$64.96
5/16" -18 X 3/4"	1,100	100	\$0.0546	\$60.06	\$0.0447	\$49.12
5/16" -18 X 1"	4,100	100	\$0.0628	\$257.56	\$0.0488	\$200.02
5/16" -18 X 1-1/2"	3,300	100	\$0.0895	\$295.47	\$0.0709	\$234.10
5/16" -18 X 2"	3,100	100	\$0.1179	\$365.41	\$0.1009	\$312.76
5/16" -18 X 2-1/2"	3,300	100	\$0.1349	\$445.09	\$0.1124	\$371.04
5/16" -18 X 3"	2,700	100	\$0.1667	\$449.97	\$0.1510	\$407.82
5/16" -18 X 5"	200	25	\$0.3991	\$79.81	\$0.3641	\$72.81
3/8" -16 X 3/4"	1,100	50	\$0.0756	\$83.12	\$0.0712	\$78.33
3/8" -16 X 1"	2,800	50	\$0.0894	\$250.21	\$0.0732	\$205.07
3/8" -16 X 1-1/2"	2,300	50	\$0.1176	\$270.46	\$0.1007	\$231.68
3/8" -16 X 2"	1,600	50	\$0.1560	\$249.58	\$0.1337	\$213.92
3/8" -16 X 2-1/2"	1,800	50	\$0.1898	\$341.64	\$0.1520	\$273.58
3/8" -16 X 3"	1,400	50	\$0.2235	\$312.84	\$0.1898	\$265.78
3/8" -16 X 5"	250	25	\$0.5605	\$140.13	\$0.3595	\$89.87
7/16" -14 X 3/4"	250	50	\$0.1319	\$32.98	\$0.1171	\$29.27
7/16" -14 X 1"	600	50	\$0.1318	\$79.07	\$0.1313	\$78.75
7/16" -14 X 1-1/2"	700	50	\$0.1698	\$118.85	\$0.1654	\$115.76
7/16" -14 X 2"	500	50	\$0.2232	\$111.62	\$0.2055	\$102.76
7/16" -14 X 3"	150	50	\$0.3114	\$46.71	\$0.2992	\$44.87
1/2" -13 X 3/4"	150	50	\$0.1822	\$27.32	\$0.1584	\$23.76
1/2" -13 X 1"	950	50	\$0.1895	\$180.04	\$0.1586	\$150.63
1/2" -13 X 1-1/2"	1,700	50	\$0.2344	\$398.56	\$0.2146	\$364.81
1/2" -13 X 1-3/4"	200	50	\$0.2607	\$52.15	\$0.2259	\$45.19
1/2" -13 X 2"	1,650	50	\$0.2863	\$472.43	\$0.2485	\$410.09

1/2" -13 X 2-1/2"	1,400	50	\$0.3586	\$502.03	\$0.2972	\$416.08
1/2" -13 X 3"	1,000	50	\$0.4137	\$413.69	\$0.3482	\$348.21
1/2" -13 X 5"	400	25	\$0.7900	\$316.00	\$0.6357	\$254.27
5/8" -11 X 1-1/2"	750	25	\$0.3898	\$292.34	\$0.3347	\$251.06
5/8" -11 X 2"	1,700	25	\$0.4688	\$796.94	\$0.3866	\$657.18
5/8" -11 X 2-1/2"	1,000	25	\$0.5537	\$553.65	\$0.4793	\$479.25
5/8" -11 X 3"	1,000	25	\$0.6767	\$676.69	\$0.5443	\$544.33
5/8" -11 X 3-1/2"	600	25	\$0.7664	\$459.86	\$0.6426	\$385.54
3/4" -10 X 1-1/2"	600	20	\$0.6783	\$406.99	\$0.6028	\$361.70
3/4" -10 X 2"	1000	20	\$0.7856	\$785.63	\$0.6134	\$613.38
3/4" -10 X 2-1/2"	500	20	\$0.9032	\$451.62	\$0.7210	\$360.52
			Domestic Product	Domestic Product	Imported Product	Imported Product
			UNIT \$/ea	Extended \$	UNIT \$/ea	Extended \$
<b>HEX NUTS</b>						
1/4" -20	16,000	100	\$0.0404	\$647.13	\$0.0158	\$252.03
5/16" -18	12,000	100	\$0.0528	\$633.61	\$0.0227	\$272.34
3/8" -16	13,000	100	\$0.0694	\$902.41	\$0.0324	\$421.07
7/16" -14	2,000	100	\$0.1235	\$246.99	\$0.0564	\$112.79
1/2" -13	7,200	100	\$0.1432	\$1,031.04	\$0.0708	\$509.59
5/8" -11	10,000	50	\$0.1666	\$1,665.66	\$0.1403	\$1,403.19
3/4" -10	4,500	50	\$0.2791	\$1,255.74	\$0.2538	\$1,142.04
			Domestic Product	Domestic Product	Imported Product	Imported Product
			UNIT \$/ea	Extended \$	UNIT \$/ea	Extended \$
<b>FLAT WASHERS</b>						
1/4"	12,800	100	\$0.0139	\$177.93	\$0.0117	\$149.97
5/16"	9,000	100	\$0.0216	\$194.61	\$0.0168	\$151.48
3/8"	12,000	100	\$0.0285	\$341.55	\$0.0260	\$312.55
1/2"	7,700	100	\$0.0589	\$453.62	\$0.0643	\$495.45
5/8"	7,000	100	\$0.1180	\$826.32	\$0.1201	\$840.74
3/4"	5,000	100	\$0.1637	\$818.59	\$0.1388	\$694.11
7/8"	500	50	\$0.2875	\$143.75	\$0.2477	\$123.85
1"	400	50	\$0.3535	\$141.39	\$0.2525	\$100.98
1-1/4"	800	25	\$0.6519	\$521.51	\$0.4330	\$346.37
1-1/2"	1,000	25	\$0.8280	\$828.05	\$0.5315	\$531.45
			Domestic Product	Domestic Product	Imported Product	Imported Product
			UNIT \$/ea	Extended \$	UNIT \$/ea	Extended \$
<b>SPLIT LOCK WASHERS</b>						
1/4"	15,000	100	IMPORT APPROVED		\$0.0140	\$210.16
5/16"	11,000	100	IMPORT APPROVED		\$0.0216	\$237.61
3/8"	7,500	100	IMPORT APPROVED		\$0.0337	\$252.69
7/16"	1,300	100	IMPORT APPROVED		\$0.0603	\$78.42
1/2"	6,100	100	IMPORT APPROVED		\$0.0699	\$426.41
5/8"	28,000	100	IMPORT APPROVED		\$0.1350	\$3,781.00
3/4"	4,000	100	IMPORT APPROVED		\$0.2369	\$947.54
1"	500	100	IMPORT APPROVED		\$0.5252	\$262.58

			Domestic Product	Domestic Product	Imported Product	Imported Product
			UNIT \$/ea	Extended \$	UNIT \$/ea	Extended \$
<b>CARRIAGE BOLTS AND NUTS</b>						
5/8" X 2"	100	50	IMPORT APPROVED		\$0.8767	\$87.67
5/8" X 2-1/2"	2,600	50	IMPORT APPROVED		\$0.7886	\$2,050.43
5/8" X 3"	4,000	50	IMPORT APPROVED		\$0.7410	\$2,964.07
5/8" X 3-1/2"	9,000	25	IMPORT APPROVED		\$0.8260	\$7,434.33
5/8" X 4"	1,700	25	IMPORT APPROVED		\$0.7120	\$1,210.40
5/8" X 4-1/2"	2,000	25	IMPORT APPROVED		\$1.0140	\$2,027.96
5/8" X 5"	1,500	25	IMPORT APPROVED		\$1.0528	\$1,579.23
<b>PLOW BOLTS W/NUTS</b>						
			Domestic Product	Domestic Product	Imported Product	Imported Product
			UNIT \$/ea	Extended \$	UNIT \$/ea	Extended \$
5/8" -11 X 2"	200	25	IMPORT APPROVED		\$1.1570	\$231.40
5/8" -11 X 2-1/2"	1,500	25	IMPORT APPROVED		\$0.9587	\$1,438.08
5/8" -11 X 3"	2,100	25	IMPORT APPROVED		\$1.4663	\$3,079.17
5/8" -11 X 3-1/2"	2,000	25	IMPORT APPROVED		\$1.6127	\$3,225.31
<b>SQUARE HEAD BOLTS W/SLOTTED NUTS</b>						
			Domestic Product	Domestic Product	Imported Product	Imported Product
			UNIT \$/ea	Extended \$	UNIT \$/ea	Extended \$
1" -8 X 3-1/2"	35	5	IMPORT APPROVED		\$16.5418	\$578.96
1-1/4" -7 X 3-1/2"	35	5	IMPORT APPROVED		\$9.3612	\$327.64
1-1/4" -7 X 4-1/2"	75	5	IMPORT APPROVED		\$9.0532	\$678.99
1-1/4" -7 X 6"	60	5	IMPORT APPROVED		\$9.5233	\$571.40
1-1/2" -6 X 5"	100	5	IMPORT APPROVED		\$16.3464	\$1,634.64
<b>BUCKET BOLTS WITH NUTS AND WASHERS</b>						
			Domestic Product	Domestic Product	Imported Product	Imported Product
			UNIT \$/ea	Extended \$	UNIT \$/ea	Extended \$
3/4" X 3" with 1-15/32 X 13/16 X 1/4" HD - flat washers and heavy hex nuts	400	50	IMPORT APPROVED		\$1.7435	\$697.39
1" X 3-1/4" with 2" X 1-1/16" x1/4" HD - flat washers and heavy hex nuts.	200	50	IMPORT APPROVED		\$4.2932	\$858.65
			<b>Domestic Total:</b>	<b>\$23,149.34</b>	<b>Imported Total:</b>	<b>\$55,132.18</b>
<b>Grand Total</b>						<b>\$78,281.52</b>

