STATE OF NEW HAMPSHIRE
BUREAU OF PURCHASE AND PROPERTY
STATE HOUSE ANNEX - ROOM 102
25 CAPITOL ST
CONCORD NH 03301-6398

DATE: August 27, 2019

CONTRACT #: GRAPHICS 2020-02 **NIGP CODE:** 645-3900

CONTRACT FOR: Statewide Contract for Printing Papers and Envelopes

CONTRACTOR:

Butler-Dearder	VC: 261398
Lindenmeyr Munroe	VC: 174831
Veritiv Operating Co.	VC: 174055
W.B. Mason	VC: 174526

SUBMITTED FOR ACCEPTANCE BY:

Donald Labrie, Administrator
BUREAU OF GRAPHIC SERVICES
DATE 8/27/19

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RECOMMENDED FOR ACCEPTANCE BY:

LORETTA RAZIN, PURCHASING MANAGER
BUREAU OF PURCHASE AND PROPERTY
DATE 8/27/19

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APPROVED FOR ACCEPTANCE BY:

(for) GARY LUNETTA, DIRECTOR
DIVISION OF PROCUREMENT & SUPPORT SERVICES
DATE 8/28/19

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ACCEPTED FOR THE STATE OF NEW HAMPSHIRE UNDER THE AUTHORITY GRANTED TO ME BY NEW HAMPSHIRE REVISED STATUTES, ANNOTATED 21-I:14, XII.

CHARLES M. ARLINGHAUS, COMMISSIONER
DEPARTMENT OF ADMINISTRATIVE SERVICES
DATE 8/28/19

State of New Hampshire
Division of Procurement and Support Services
Bureau of Graphic Services
12 Hills Ave.
Concord, NH 03301

Date of Issue: July 31, 2019
Bid No.: Graphics 2020-02
Bid Submission Deadline: 11:00 a.m. EDT August 13, 2019

BID TRANSMITTAL: STATEWIDE CONTRACT FOR PRINTING PAPERS & ENVELOPES

Please direct any questions regarding this bid to Don Labrie: E-mail Donald.Labrie@das.nh.gov
E-mail bid offer to: Printing.Bids@das.nh.gov

[Insert name of signor] DANIEL GREGSON, on behalf of LINDENMEYR MUNROE [insert name of entity submitting bid (collectively referred to as "Vendor")] hereby submits an offer as contained in the written bid submitted herewith ("Bid") to the State of New Hampshire in response to Bid Graphics 2020-02 at the price(s) quoted herein in complete accordance with the bid.

Vendor attests to the fact that:
1. The Vendor has reviewed and agreed to be bound by the Bid.
2. The Vendor has not altered any of the language or other provisions contained in the Bid document.
3. The Bid is effective for a period of 180 days from the Bid Closing date as indicated above.
4. The prices Vendor has quoted in the Bid were established without collusion with other vendors.
5. The Vendor has read and fully understands this Bid.
6. Further, in accordance with RSA 21-I:11-c, the undersigned Vendor certifies that neither the Vendor nor any of its subsidiaries, affiliates or principal officers (principal officers refers to individuals with management responsibility for the entity or association):
   a. Has, within the past 2 years, been convicted of, or pleaded guilty to, a violation of RSA 356:2, RSA 356:4, or any state or federal law or county or municipal ordinance prohibiting specified bidding practices, or involving antitrust violations, which has not been annulled;
   b. Has been prohibited, either permanently or temporarily, from participating in any public works project pursuant to RSA 638:20;
   c. Has previously provided false, deceptive, or fraudulent information on a vendor code number application form, or any other document submitted to the state of New Hampshire, which information was not corrected as of the time of the filing a bid, proposal, or quotation;
   d. Is currently debarred from performing work on any project of the federal government or the government of any state;
   e. Has, within the past 2 years, failed to cure a default on any contract with the federal government or the government of any state;
   f. Is presently subject to any order of the department of labor, the department of employment security, or any other state department, agency, board, or commission, finding that the applicant is not in compliance with the requirements of the laws or rules that the department, agency, board, or commission is charged with implementing;
   g. Is presently subject to any sanction or penalty finally issued by the department of labor, the department of employment security, or any other state department, agency, board, or commission, which sanction or penalty has not been fully discharged or fulfilled;
   h. Is currently serving a sentence or is subject to a continuing or unfulfilled penalty for any crime or violation noted in this section;
   i. Has failed or neglected to advise the division of any conviction, plea of guilty, or finding relative to any crime or violation noted in this section, or of any debarment, within 30 days of such conviction, plea, finding, or debarment; or
   j. Has been placed on the debarred parties list described in RSA 21-I:11-c within the past year.

This document shall be signed by a person who is authorized to legally obligate the responding vendor. A signature on this document indicates that all State of New Hampshire terms and conditions are accepted by the responding vendor and that any and all other terms and conditions submitted by the responding vendor are null and void, even if such terms and conditions have terminology to the contrary. The responding vendor shall also be subject to State of New Hampshire terms and conditions as stated on the reverse of the purchase order.

Authorized Signor's Signature _____ **Authorized Signor's Title** VP/GM.

COUNTY: Hillsborough. **STATE:** NH. **ZIP:** 03110

On the 12 **day of** AUGUST, **2019, the above named,** Daniel Gregson,

personally appeared before me in his/her capacity as authorized representative of Lindenmeyr Munroe,

known to me or satisfactorily proven, and took oath that the foregoing is true and accurate to the best of his/her knowledge and belief.

In witness thereof, I hereunto set my hand and official seal:

Cheryl L Descoteaux
(Notary Public/Justice of the Peace)

CHERYL L. DESCOTEAUX NOTARY PUBLIC STATE OF NEW HAMPSHIRE

My commission expires: _____ **(Date)**

CHERYL DESCOTEAUX
NOTARY PUBLIC NEW HAMPSHIRE
MY COMMISSION EXPIRES 05/16/2023

Form P31-B

VENDOR'S BID OFFER

Bid #Graphics 2020-02: Statewide Contract for Printing Papers and Envelopes

Vendor Name: LINDENMEYR MUNROE

DANIEL GREGSON	603-627-1320	800-462-1911
Contact Person	Local Telephone Number	Toll Free Telephone Number
DGREGSON@LINDENMEYR.COM	www.Lindenmeyr.com	00-698-4645
E-mail Address	Company Website	DUNS #

OFFER:
Bidder hereby offers to furnish papers and envelopes to State of New Hampshire agencies and institutions and to any political sub-division and authorized non-profit organization wishing to participate at the prices indicated in the attached **Bid Offer Spreadsheet**, in accordance with all of the foregoing provisions.

Vendor's offer must meet or exceed the required specifications as written, including any for brightness or postconsumer waste content wherever indicated in the bid offer spreadsheet. Prices offered must include delivery. The State Bureau of Graphic Services shall have sole discretion to determine what meets or exceeds the required specifications.

BID OFFER SPREADSHEET:
When viewing this PDF bid document in Acrobat, the bid offer spreadsheet attachment can be opened by clicking on a paperclip icon on the left side of the screen. This is an Excel file to be used for entering pricing.

The Excel file has two worksheet tabs, visible at the bottom edge, left side:

Recycled Tab – (Attachment A) provides areas where you can enter pricing for any or all items, including those items for which recycled content may be required. It is not necessary to bid on every item.

Virgin Tab – (Attachment B) For those sections that required recycled paper under the Recycled Tab, this tab will provide an area where you may make offers on the same papers, but based on virgin fiber content. Where possible, please make notations about other environmental credentials such as FSC or SFI. Depending on these other credentials and the price differential between recycled and virgin, it may be possible for us to make award based on virgin paper in some cases.

Wherever you enter an offer in the spreadsheet, please give Price per M and carton price as indicated in the price spreadsheet. For multi-part carbonless products in section **V**, please express pricing in Price per M **sets**.

BID AWARD:
The award shall be made to the responsible Vendor(s) meeting the criteria established in this RFB and providing the lowest cost by line item. The unit pricing you enter for an item will be extended by the annualized historical usage rate to derive the net total for the item.

The State reserves the right to reject any or all bids or any part thereof and delete items to the contract price. If an award is made it shall be, in the form of a State of New Hampshire Contract(s).