

STATE OF NEW HAMPSHIRE  
Dept. of Administrative Services  
Div. of Procurement and Support Services  
Bureau of Purchase and Property  
State House Annex  
Concord, New Hampshire 03301

Date: May 2, 2019

**NOTICE OF CONTRACT - EXTENSION**

**COMMODITY:** MERCHANT CARD PROCESSING SERVICES

**CONTRACT NO.:** 8001462

**NIGP:** 946-3500

**VENDOR:** Banc of America Merchant Services **VENDOR #: 177856**  
39B Morton St.  
Jamaica Plain, MA 02130

**CONTACT PERSON(s):** Margie Anthony  
**Tel. No.:** 757-641-0652  
**E-Mail:** [margie.anthony@bankofamericamerchant.com](mailto:margie.anthony@bankofamericamerchant.com)

**EFFECTIVE FROM:** September 18, 2013 through June 30, 2021

**PRODUCTS & PRICING:** See Exhibit B of contract document

**INVOICING & PAYMENTS:** Equipment, stored value card purchases and transaction charges will be reported separately for each State Agency. The State will make payment to the Contractor by authorizing a direct debit from a designated State account. The Contractor shall provide a detailed online statement for all monthly charges. The Contractor must be able to provide a monthly manual invoice for those Agencies that cannot have an automatic direct debit. Currently, only one Agency requires a monthly manual invoice – Health and Human Services, Office of Reimbursement. Any new agencies that require a monthly manual invoice must be approved by Contractor's credit and finance team.

**ORDERING:** State agencies must contact DAS – Merchant Card Services

**QUESTIONS:** Direct any questions to Heather Kelley, 603-271-3147 or [heather.kelley@das.nh.gov](mailto:heather.kelley@das.nh.gov)