

STATE OF NEW HAMPSHIRE
Department of Administrative Services
Division of Procurement and Support Services
Bureau of Purchase and Property
State House Annex
Concord, New Hampshire 03301

Date: 12/23/19

NOTICE OF CONTRACT EXTENSION

COMMODITY: TONER: REMANUFACTURED & INK CARTRDIGES

CONTRACT NO.: 8001961 **NIGP: 015-1500**

VENDOR: TIC EXPRESS, LLC **VENDOR #: VC #218260 B001**
320 International Pkwy
Arlington, TX 76611

CONTACT PERSON(s): Vongmala "La" Kieu
Tel. No.: #214-256-3379 or 1-800-554-9186
Fax No.: #214-256-3553
E-Mail: sales@ticexpress.com or la.kieu@ticexpress.com

EFFECTIVE FROM: January 1, 2016 Through: December 31, 2019
Extension January 1, 2020 Through December 31, 2020

PAYMENT & TERMS: Payments shall be made via Procurement Card (P-Card –Credit Card)
Orders charged upon delivery/shipment.

INVOICING & PAYMENTS: Invoices shall be submitted after completion of work to the
requesting agency. Payment shall be paid in full within thirty (30)
days after receipt of invoice and acceptance of the work to the
State's satisfaction.

DELIVERY TIME: Within 10 working days from placement of order. No minimum order
requirements.

F.O.B.: F.O.B. Destination to any location within the State of New Hampshire

ORDERING: State agencies will place their orders direct to vendor by electronic order
entry, by e-mail, by FAX, or they may establish a standard delivery order.
Eligible participants will utilize their own individually established ordering
procedures.

QUESTIONS: Direct any questions to Jennifer Jack, 603-271-3146 or Jennifer.Jack@DAS.NH.Gov

MINIMUM ORDERS: There is no minimum order required under this contract.

EMPTY CARTRIDGE RETURNS

State of New Hampshire agencies/customers are required to recycle used and/or empty printer and fax cartridges. The Contractor will provide the two following processes:

- Cartridge Return Direct to Vendor/Manufacturer: Agency/Customer will return empty cartridges directly to the Contractor or manufacturer using a prepaid mailer. To retrieve a prepaid mailer, the Agency will send an email request to sales@ticexpress.com. If a credit is given for returned cartridges, it may be in the form of a discounted invoice or in the form of a credit.

This is a mandatory requirement. Agencies can email, fax or call the Contractor for a return label for used or exchanged of cartridges. The Contractor will provide one label (upon request) and agency can ship one box or multiple boxes of cartridges utilizing the one electronic label provided.

- Centralized Cartridge Return Program: **The Contractor agrees to accept 100% of returns.**

Agency/Customer may at times send large quantities of empty cartridges to a State location. The cartridges are stored, unsorted, at the facility and picked up by the Contractor at regularly scheduled intervals. It is the responsibility of the Contractor to collect all cartridges. The frequency and scheduled times for pick-up of the empties is also arranged between the Contractor and an authorized representative of the State Surplus Section.

PACKAGING:

Each box must be clearly marked with brand name and model number/part number. All Recycled cartridges or inkjets must be labeled 'Recycled'.

RETURNED GOODS:

The Contractor must resolve all order and invoice discrepancies within five (5) business days from notification. Products returned due to quality issues, duplicate shipments, over-shipments, etc. must be picked up by the Contractor within five (5) business days of notification with no restocking or freight charges, and must be replaced with specified products or the agency will be refunded/credited for the full purchase price. Unauthorized substitutions for any products are not allowed.

To return unused cartridges:

- Place in original box.
- Label your name and agency on the box.
- Contact Contractor for scheduled pick up.

Credits will only be issued to agency when returns are received by the Contractor. If items are proved to be non-defective, agency may be liable for replacement of cartridge and shipping and/or cartridge. Standard stock products ordered for stock may be returned for credit or replacement up to 180 days from receipt of order regardless the reason for return. Products must be in re-saleable condition (original container, unused) and there will be no restocking fee charged for these products. The using agency will be responsible for any freight charges to return these items to the Contractor.

RECYCLING REPORTS:

The State of New Hampshire Legislature enacted legislation regarding statewide recycling and purchase of recycled materials. Chapter 359, Laws of 2008 created an interagency recycling and product purchase committee. The legislation requires that the Division of Procurement and Support Services provide an annual report that details the purchases made by state agencies during the prior fiscal year of the following type of materials, supplies, and products "with recycled material content, by type, recycled material content, if any, quantity, cost and state agency".

BALANCE OF PRODUCT LINE ITEMS

During the term of contract, the state may purchase other items in relation to remanufactured toner and ink cartridges from the successful Contractor's Balance of Product Line. All items ordered will include all shipping/charges.

PRICING:

PROD#	Delivered Price/Each
51645AR	\$6.00
92298XR	\$10.00
C3903AR	\$4.00
C3906AR	\$4.00
C3909XR	\$22.00
C4092AR	\$4.00
C4096AR	\$12.00
C4127XR	\$15.50
C4129XR	\$22.00
C4182XR	\$23.00
C6578DNR	\$10.00
C6656ANR	\$6.00
C7115AR	\$8.00
C7115XR	\$8.00
C8061XR	\$16.50
C8765WNR	\$5.00
C8766WNR	\$5.00
C8767WNR	\$5.00
C9351ANR	\$5.00
C9352ANR	\$5.00
C9363WNR	\$5.00
C9364WNR	\$5.00
C9720AR	\$28.00
C9721AR	\$28.00
C9722AR	\$28.00
C9723AR	\$28.00
C9730AR	\$35.00
C9731AR	\$35.00
C9732A	\$35.00
C9733AR	\$35.00
CB335WNR	\$5.00
CB540AR	\$13.50
CB541AR	\$13.50
CB542AR	\$13.50
CB543AR	\$13.50
CC364AR	\$22.00
CC532AR	\$13.50
CC533AR	\$13.50
CC653AR	\$6.00
CE255XR	\$23.00
CE278AR	\$8.00
CE285AR	\$8.00
CE390AR	\$22.00
CE402AR	\$25.00
CE410XR	\$13.50
CE411XR	\$13.50
CE412AR	\$13.50
CE413AR	\$13.50
CE505AR	\$8.00
CF280XR	\$16.00
CH563WNR	\$10.00
CN046ANR	\$8.00
Q1338AR	\$22.00
Q2610AR	\$13.00
Q2610AR	\$6.00
Q2613AR	\$8.00
Q5942XR	\$22.00
Q5949AR	\$8.00
Q5950AR	\$28.00
Q5951AR	\$28.00
Q5952AR	\$28.00
Q5953AR	\$28.00