NOTICE OF REVISION
(EXTENSION)

COMMODITY: Food: Frozen

CONTRACT NO.: 8002221

NIGP: 393-0000

CONTRACTOR: Sysco Food Service
Vendor # 307650

36 Thomas Drive,
Westbrook ME, 04092

CONTACT PERSON(s): Buddy Eastman
Tel. No.: 207-650-5327
E-Mail: Eastman.Buddy@nne.sysco.com

EFFECTIVE FROM: October 01, 2017 through September 30, 2019
EXTENSION: October 1, 2019 through February 29, 2020
EXTENSION: March 1, 2020 through June 30, 2020
EXTENSION: July 1, 2020 through September 30, 2021

PRICING: See Price Table Attached
Prices based on CPI Index until notification from Contractor with increase/decrease based on Half1/Half2 CPI Index as published.

Price increases may not be automatically passed on to the State. It is the Contractor’s responsibility to initiate in writing to the Bureau of Purchase and Property a minimum of thirty (30) days prior to the effective date of any such change so that a review may be performed and determination made as to the applicability to the State of New Hampshire.

The prices indicated in the offer sheets are firm until the point when the CPI Index is released. For semi-annual periods of time thereafter through the term of the contract, prices may be increased by no more than the CPI on the US Department of Labor website (www.bls.gov)

PAYMENT & TERMS: Payment shall be made via ACH. Use the following link to enroll with the State Treasury: http://www.nh.gov/treasury/forms-publications/index.htm

INVOICING: Invoicing shall be submitted to the Agency Remit Account on the basis of each order completed. Invoices shall clearly indicate the quantity, description, packaging, date delivered, and contract price. Invoicing for eligible participants shall be in accordance with their individual requirements.
Payment shall be paid in full within thirty (30) days after receipt of invoice and acceptance of delivery to the State’s satisfaction.

DELIVERY TIME: Contractor agrees to complete delivery of items within the time of day allotted by each agency location. Deliveries will be executed as scheduled and agreed upon between agency contact and the Contractor. Any deviations to this schedule shall be announced a minimum of one (1) week in advance by way or email communication to all parties effected. Prices offered shall include delivery costs.

The use of a private carrier to make delivery does not relieve the Contractor from the responsibility of meeting the delivery requirement.
F.O.B.: F.O.B. Destination to any location within the State of New Hampshire

ORDERING: State agencies will place their orders by electronic order entry, by e-mail, by FAX, or they may establish a standard delivery order. Eligible participants will utilize their own individually established ordering procedures.

MINIMUM ORDERS: Minimum order must meet a total of $500.00 or 20 piece count.

PRODUCT SAMPLES: If applicable, product sample shall be the exact quality, brand and style being quoted in this contract. All samples shall be provided at no charge to the State of NH Bureau of Purchase and Property, and shall not be returned.

CONTRACTOR’S BALANCE OF PRODUCT LINE ITEMS During the term of contract, the state may purchase other items in relation to frozen foods, from the Contractor’s Balance of Product Line. All items ordered shall include all shipping/charges.

All items under this category are subject to a not to exceed amount based upon the then price for “best or preferred customer” and subject to audit.

ELIGIBLE PARTICIPANTS: Political sub-divisions (counties, cities, towns, school districts, special district or precinct, or any other governmental organization), or any nonprofit agency under the provisions of section 501c of the federal internal revenue code, are eligible to participate under this contract whenever said sub-division or nonprofit agency so desires. These entities are autonomous and may participate at their sole discretion. In doing so, they are entitled to the prices established under the contract. However, they are solely responsible for their association with the Contractor. The State of New Hampshire assumes no liability between the Contractor and any of these entities.

ESTABLISHMENT OF ACCOUNTS: Each State of New Hampshire agency shall have its own individual customer account number. There shall be instances where sub-sections of an agency shall need their own individual customer account number. Should any State of New Hampshire agency place an order under the contract, the Contractor agrees to establish an account within three business days from the date the order is placed. However, there shall be no delay in any shipment; the agency shall receive the items ordered in accordance with the delivery time required under the “Delivery Time” section of this contract, as if an account already exists for them.

ACCOUNT COMMUNICATION & ESCALATION: All communication regarding account details including but not limited to, shipping and receiving, invoice reconciliation, product availability, etc., shall be handled direct with the agency contact assigned. If for any reason a resolution cannot be met at an agency level the Contractor agrees to escalate the concern to the Bureau of Purchase and Property prior to imposing any restriction or hold on the account in question.

DELIVERY LOCATIONS: The following are the current State of New Hampshire agency/institution locations which, Contractor is expected to service. The State of New Hampshire reserves the right to add locations to this list at the contract prices or to delete locations, as needed. This listing does not include any eligible participants. The State of New Hampshire reserves the right to alter Delivery restrictions listed below based on agency need.

<table>
<thead>
<tr>
<th>AGENCY</th>
<th>DELIVERY</th>
</tr>
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</table>
| Dept. of Corrections  
138 East Milan Road  
Berlin NH 03570 | M - F  
7:30 am to 12:00 AM & 12:30 PM to 3:00 PM  
Jeff Young 603-752-0369 |
| Dept. of Corrections  
3 Maguire Street | M - F  
7:30 AM to 2:30 PM |
<table>
<thead>
<tr>
<th>Location</th>
<th>Contact Information</th>
<th>Operating Hours</th>
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<tbody>
<tr>
<td>ConcordNH 03302</td>
<td>Call 603-271-1876 Prior to Delivery</td>
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<tr>
<td><strong>Concord Community Corrections Center</strong></td>
<td>M - F</td>
<td>7:30 AM to 2:30 PM</td>
</tr>
<tr>
<td>60 Iron Works Road</td>
<td>Heather Comock 603-271-2227</td>
<td></td>
</tr>
<tr>
<td>Concord NH 03301</td>
<td></td>
<td></td>
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<tr>
<td><strong>Manchester Community Corrections Center</strong></td>
<td>M - F</td>
<td>7:30 AM to 2:30 PM</td>
</tr>
<tr>
<td>126 Lowell Street</td>
<td>Heather Comock 603-271-2227</td>
<td></td>
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<tr>
<td>Manchester NH 03104</td>
<td></td>
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<tr>
<td><strong>Glenciff Home</strong></td>
<td>M - F</td>
<td>8:00 AM to 3:30 PM</td>
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<tr>
<td>393 High Street</td>
<td>Bruce McKenzie 603-989-3111 / 95220</td>
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<tr>
<td>Glenciff NH 03238</td>
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<tr>
<td><strong>Dept. of Health &amp; Human Services</strong></td>
<td>M - F</td>
<td>10:00 AM to 4:00 PM</td>
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<tr>
<td>8 Rightway Path</td>
<td>Charlene Gordon 603-524-6651 / 311</td>
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<tr>
<td>Laconia NH 03246</td>
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<tr>
<td><strong>Dept. of Health &amp; Human Services</strong></td>
<td>M - F</td>
<td>10:00 AM to 6:00 PM</td>
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<tr>
<td>15 Brook Street</td>
<td>Eric Carlson 603-668-2971</td>
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<tr>
<td>Manchester NH 03103</td>
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<tr>
<td><strong>Dept. of Health &amp; Human Services</strong></td>
<td>M - TH</td>
<td>6:00 AM to 3:00 PM</td>
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<tr>
<td>1056 N. River Road</td>
<td>Rita Desbiens 603-625-5471 / 312</td>
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<tr>
<td>Manchester NH 03101</td>
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<tr>
<td><strong>NH Veteran's Home</strong></td>
<td>M - F</td>
<td>8:00 AM to 11:00 AM &amp; 12:30 AM to 3:30 PM</td>
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<tr>
<td>139 Winter Street</td>
<td>Lynn Hillbrunner 603-527-4893</td>
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<tr>
<td>Tilton NH 03276</td>
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<tr>
<td><strong>NH Dept. Of Resources &amp; Economic Development</strong></td>
<td>M - F</td>
<td>7:30 AM to 12:00 AM &amp; 12:30 AM to 3:00 PM</td>
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<tr>
<td>30 Jimtown Road</td>
<td>Donna or Stephanie 603-466-2269</td>
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<tr>
<td>Gorham NH 03581</td>
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<tr>
<td><strong>NH Hospital</strong></td>
<td>M - F</td>
<td>6:00 AM to 2:00 PM</td>
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<tr>
<td>36 Clinton Street</td>
<td>Brianna Mancini/Daniel Rinden 603-271-5360</td>
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<tr>
<td>Concord NH 03301</td>
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<tr>
<td><strong>NH Hospital</strong></td>
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<td>6:00 AM to 2:00 PM</td>
</tr>
<tr>
<td>129 Pleasant Street)</td>
<td>Brianna Mancini/Daniel Rinden 603-271-5360</td>
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<tr>
<td>Concord NH 03301</td>
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**QUESTIONS:** Direct any questions to Loretta Razin, 603-271-0579 or Loretta.Razin@DAS.NH.Gov

Per Bid # 2026-18