

STATE OF NEW HAMPSHIRE  
Department of Administrative Services  
Division of Procurement and Support Services  
Bureau of Purchase and Property  
State House Annex  
Concord, New Hampshire 03301

NOTICE OF CONTRACT

DATE: 11/6/2017  
COMMODITY: VEHICLE SPRINGS AND ACCESSORIES  
NIGP CODE: 060-8400 VEHICLE SPRINGS, LEAVES & SUSPENSION  
CONTRACT #: 8002248  
CONTRACTOR: DONOVAN SPRING COMPANY ID # 156508 B001  
6 ENTERPRISE DRIVE  
LONDONDERRY N.H. 03053  
CONTACT PERSON: RODNEY HUDOBA  
Telephone No.: 800-458-3867  
Telephone No.: 603-627-9800  
Facsimile No.: 603-668-7135  
E-Mail: spring@donovancompany.com

**CONTRACT TERM:**

The term of the contract shall be from the date of award through **October 31, 2020** a period of approximately 3 years to a maximum of 5 years. The contract may be extended for additional periods of time thereafter under the same terms, conditions and pricing structure upon the mutual agreement between the Contractor and the Bureau of Purchase and Property, with the approval of the Commissioner of the Department of Administrative Services.

**ELIGIBLE PARTICIPANTS:**

Political sub-divisions (counties, cities, towns, school districts, special district or precinct, or any other governmental organization), or any nonprofit agency under the provisions of section 501c of the federal internal revenue code, are eligible to participate under this contract whenever said sub-division or nonprofit agency so desires. These entities are autonomous and may participate at their sole discretion. In doing so, they are entitled to the prices established under the contract. However, they are solely responsible for their association with the Contractor. The State of New Hampshire assumes no liability between the Contractor and any of these entities.

**CONTRACT PRICES:**

The DISCOUNTS shall remain firm for the entire term of the contract and shall include delivery and all other charges.

PRICE INCREASES ARE ACCEPTABLE AS THE MANUFACTURERS PRICE SCHEDULE CHANGES, BUT THE DISCOUNTS WILL REMAIN FIRM.

**ABILITY TO PROVIDE:**

Contractor must be capable of providing each State of New Hampshire agency, institution, political sub-divisions and authorized non-profit organizations with their entire requirements of **VEHICLE SPRINGS AND ACCESSORIES** without any delay or substitution.

**ORDERING PROCEDURE:**

State agencies and institutions shall place their orders by telephone, fax, E-mail or mail as needed. Political sub-divisions and authorized non-profit organizations shall utilize their own individually established ordering procedures.

**DELIVERY TIME: PART 1 - DOT MECHANICAL SERVICES AND OTHER AGENCIES LOCATED IN CONCORD NH**

The Contractor shall be required to stock the listed parts and deliver within **one (1)** business days from the receipt of the order.

Standard in-stock and balance of product shall be delivered within **five (5)** business days from the receipt of the order.

The State Agency may also pick-up items at the Contractors location.

**DELIVERY TIME: ALL OTHER STATE AGENCIES**

The Contractor shall be required to deliver in stock items within **two (2)** business days from the receipt of the order.

Standard non-stock items shall be delivered within **five (5)** business days from the receipt of the order.

The State Agencies may also pick-up items at the Contractors location.

**WARRANTY:**

Manufacturer's United States warranty shall apply for all items in this contract. This warranty supersedes any prior or conflicting term or statement.

**INVOICING:**

Invoicing shall be done on the basis of each order completed. Invoices shall clearly indicate the quantity, description, packaging, date of delivery, contract price and number.

**PAYMENT:**

**Payments shall be made via Procurement Card (P-card = Visa Credit Card).**

Eligible participants shall negotiate their own payment methods with awarded vendor.

**CATALOGS/PRICE LISTS:**

Contractor will supply appropriate CURRENT catalogs and price lists to all State of N.H. agencies upon request.

**PART 1 – DOT MECHANICAL SERVICES AND OTHER AGENCIES LOCATED IN CONCORD NH**

		AFTER		
PART 1 - SPRINGS	LIST	DISCOUNT	DISCOUNT	DESCRIPTION
PART # 55-158	744.08	62%	282.75	DAYTON
PART # 55-037	139.10	64%	50.08	DAYTON
PART # 55-1217	633.88	63%	234.54	DAYTON
PART # 46-1482	1,262.78	63%	467.23	DAYTON
PART #55-1236	976.28	62%	370.99	DAYTON
PART #46-1311	1,324.35	66%	450.28	DAYTON
BALANCE OF				
PRODUCT LINE				
#1 MANUFACTURER		55%		DAYTON SPRINGS & LEAVES
#2 MANUFACTURER		50%		DAYTON STEERING & SUSPENSION
#3 MANUFACTURER		50%		FLAGG SUSPENSION

**PART 2 – ALL OTHER STATE AGENCIES**

COOS, GRAFTON, CARROLL, SULLIVAN, MERRIMACK, BELKNAP, STRAFFORD, CHESHIRE, HILLSBOROUGH & ROCKINGHAM COUNTIES

#1 MANUFACTURER		55%		DAYTON SPRINGS & LEAVES
#2 MANUFACTURER		50%		DAYTON STEERING & SUSPENSION
#3 MANUFACTURER		50%		FLAGG SUSPENSION

Questions: Alan Hofmann, Purchasing Manager  
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