

STATE OF NEW HAMPSHIRE
Dept. of Administrative Services
Div. of Procurement and Support Services
Bureau of Purchase and Property
State House Annex
Concord, New Hampshire 03301

Date: September 21, 2018

NOTICE OF CONTRACT - REVISION
(UPDATED CONTACT)

COMMODITY: Glass (Non-Auto) & Screen Replacement, Maintenance, and Repair Services

CONTRACT NO.: 8002274

NIGP: 910-3000

VENDOR: Beckett Glass & Aluminum, LLC **VENDOR # :** 173190
41 South State Street
Concord, NH 03301-3729

CONTACT PERSON(S): Scott Beckett
Tel. No.: (603) 225-3600
E-Mail: info@beckettglass.com

EFFECTIVE FROM: April 1, 2018 **Through:** March 31, 2021

QUESTIONS: Erica Brisson, Purchasing Agent
603-271-7272
Erica.Brisson@das.nh.gov

SCOPE OF WORK:

The purpose of this contract is to provide all labor, tools, transportation, materials, equipment, and permits as necessary to provide the required level of services as described herein. Assorted sizes and thickness are required for repair and/or replacement including framework and glazier supplies. The State will specify make of any replacement window. The scope of work shall include delivery and possible installation at agencies/locations as needed for the entire State of New Hampshire.

The specifications cover glass and window repair, replacement, screen repair, and the complete glazing and finishing of all surfaces through the exterior and interior of the buildings, unless otherwise specified. The work shall include but not limited to, providing window kits, screens, sealants, gaskets, shims, clips, trim pieces, and other materials as needed to complete the installation/repair as recommended by the manufacturer.

The Contractor shall be responsible for inspecting the work site prior to the application of any glazing or finishing material. If any surface to be finished cannot be put in proper condition by customary cleaning, sanding, and puttying operations, the Contractor shall immediately notify the requesting department at the agency in writing or assume responsibility for and rectify any unsatisfactory finish resulting.

Contractor must respond to all agencies requests within four (4) hours or within six (6) hours for Coos County by being on site to make temporary repairs until work can be properly completed. The Contractor shall submit a proposed schedule to the state agency requesting services at each facility at least ten (10) days prior to each period.

The Contractor will remove all debris and dispose of in accordance with all applicable laws, after work is completed.

All services performed under this Contract shall be performed between the hours of 7:30 AM and 4:00 PM unless other arrangements are made in advance with the State. Any deviation in work hours shall be pre-approved by the Contracting Officer. The State requires ten-day advance knowledge of said work schedules to provide security and access to respective work areas. No premium charges shall be paid for any off-hour work.

The Contractor shall not commence work until a conference is held with each agency, at which representatives of the Contractor and the State are present. The conference will be arranged by the requesting agency (State).

The State shall require correction of defective work or damages to any part of a building or its appurtenances when caused by the Contractor's employees, equipment or supplies. The Contractor shall replace in satisfactory condition all defective work and damages rendered thereby or any other damages incurred. Upon failure of the Contractor to proceed promptly with the necessary corrections, the State may withhold any amount necessary to correct all defective work or damages from payments to the Contractor.

The work staff shall consist of qualified persons completely familiar with the products and equipment they shall use. The Contracting Officer may require the Contractor to dismiss from the work such employees as deems incompetent, careless, insubordinate, or otherwise objectionable, or whose continued employment on the work is deemed to be contrary to the public interest or inconsistent with the best interest of security and the State.

The Contractor or their personnel shall not represent themselves as employees or agents of the State.

While on State property, employees shall be subject to the control of the State, but under no circumstances shall such persons be deemed to be employees of the State.

All personnel shall observe all regulations or special restrictions in effect at the State Agency.

The Contractor's personnel shall be allowed only in areas where services are being performed. The use of State telephones is prohibited.

PRICING:

Products	Unit Price
22" x 34" - 1/4 inch Lami	\$54.75
3/8" x 11" - 1/8 inch tempered	\$45.75
4' x 8' - 1/4 inch Acrylic sheet (Plexi)	\$187.00
4' x 8' - 1/8 inch Acrylic Sheet (Plexi)	\$97.00
4' x 8' - 1/4 inch Polycarbonate Sheet (Lexan)	\$237.00
4' x 8' - 1/8 inch Polycarbonate Sheet (Lexan)	\$129.00
40" x 35" - 1/2 inch Double Pane Insulated	\$154.55
30" x 20" - 1/2 inch Double Pane Insulated	\$62.00
34" x 32" - 1/8 inch Single Pane Storm Window	\$42.70
46" x 37-1/2" x 1.3" - Bullet Resistant Type LV4GCP	\$1,272.00
Materials	Price
Contractor's % off balance of products not listed above	10.00%
Labor	Rate Per Hour
<i>Glass Repair</i>	
Hourly Rate	\$70.00
After Hours Rate (before 6 AM and after 6 PM)	\$70.00
<i>Fabrication/Repair of Screens and Window Frames</i>	
Hourly Rate	\$50.00
After Hours Rate (before 6 AM and after 6 PM)	\$50.00

PRICING QUOTATIONS FOR INDIVIDUAL PROJECTS:

State will request quotations by providing a SOW describing the services required and the applicable technical qualifications. Contractor must return quotes within three (3) business days. The quoted hourly rates shall not exceed the rates established under this contract.

INVOICING AND PAYMENTS:

Itemized invoices shall be submitted to the individual agency after the completion of the job/services and shall include a brief description of the work done along with the location of work.

Contractor shall be paid within 30 days after receipt of properly documented invoice and acceptance of the work to the State's satisfaction.

The invoice shall be sent to the address of the using agency under agreement.