

STATE OF NEW HAMPSHIRE  
Dept. of Administrative Services  
Div. of Procurement and Support Services  
Bureau of Purchase and Property  
State House Annex  
Concord, New Hampshire 03301

Date: May 4, 2020

NOTICE OF CONTRACT

**EXTENDED**

COMMODITY: JANITORIAL SUPPLIES

CONTRACT NO.: 8002330

VENDOR: All American Poly  
40 Turner Place  
Piscataway NJ 08854

VENDOR # : 164143

CONTACT PERSON(S): Zeke Rosenwasser  
Tel. No.: 732-752-3200 extension 1124  
E-Mail: [zeke@allampoly.com](mailto:zeke@allampoly.com)

EFFECTIVE FROM: July 1, 2018 Through October 31, 2020

PAYMENT & TERMS: Payments shall be made via Procurement Card (P-Card = Visa Credit Card) for agencies participating in the State P-Card Program. For agencies not enlisted in the P-Card Program payment shall be made via ACH. Eligible participants shall negotiate their own payment methods with awarded vendor.

INVOICING & PAYMENTS: Invoices shall be submitted after completion of work to the requesting agency. Payment shall be paid in full within thirty (30) days after receipt of invoice and acceptance of the work to the State's satisfaction.

DELIVERY TIME: Contractor will be required to accomplish delivery of any item ordered under the contract within five (5) business days. Orders must be delivered between the hours of 7:30 AM - 2:30 PM (EST). The Contractor shall deliver any emergency requested item ordered under the contract within 24 hours from the placement of the order. The State shall clearly define the item(s) as an emergency when placing the order.

The use of a private carrier to make delivery **does not** relieve the Contractor from the responsibility of meeting the delivery requirement.

F.O.B.: F.O.B. Destination to any location within the State of New Hampshire

ORDERING: State agencies will place their orders by electronic order entry, by e-mail, by FAX, or they may establish a standard delivery order. Eligible participants will utilize their own individually established ordering procedures.

MINIMUM ORDERS: There is no minimum order required under this contract.

**ESTABLISHMENT OF ACCOUNTS:**

Each State of New Hampshire agency shall have its own individual customer account number. There shall be instances where sub-sections of an agency shall need their own individual customer account number. Should any State of New Hampshire agency place an order under the contract, Contractor agrees to establish an account within three business days from the date the order is placed. However, there shall be no delay in any shipment; the agency shall receive the items ordered in accordance with the delivery time required under the "Delivery Time" section of this bid invitation, as if an account already exists for them. Accounts will be set up for the use of P-Cards. Cards shall not be charged until the products have been shipped.

**RETURNED GOODS:**

Contractor shall resolve all order and invoice discrepancies within five (5) business days from notification. Products returned due to quality issues, duplicate shipments, over-shipments, etc. shall be picked up by Contractor within ten (10) business days of notification with no restocking or freight charges, and shall be replaced with specified products or the agency shall be refunded/credited for the full purchase price. Unauthorized substitutions for any products are not allowed.

Standard stock products ordered in error by the State of New Hampshire shall be returned for full credit within fifteen (15) business days of receipt. Products shall be in re-saleable condition (original container, unused) and there shall be no restocking fee charged for these products. The using agency shall be responsible for any freight charges to return these items to the Contractor.

**BALANCE OF PRODUCT LINE ITEMS:**

Each section lists the items most commonly purchased by State of New Hampshire agencies. During the term of contract, the State may purchase other items which are closely related to the items specified in the line items awarded (ex: Can Liners, Paper Products, etc.) from the Contractor(s)' Balance of Product Line. **Contractor shall not offer balance of product line items for item types not within the category(s) awarded.** Balance of Product Line items under the "Miscellaneous" category are items similar to those listed in this category, i.e., mops, spray bottles, scrub brushes. All items ordered shall include all shipping/charges.

Agencies ordering Balance of Product Items must request a quote from all vendors awarded a contract in the associated category. Balance of Product Items will be purchased from the vendor submitting the lowest quote meeting specifications.

<u>UNIT OF MEASUREMENT (UOM) KEY</u>
CT = Carton
CS = Case
PK = Pack
BL = Bundle
BX = Box
EA = Each

**CAN LINERS:**

Line #	Brand/Item #	Item Description	Case Weight	Unit of Measure	Delivered Unit Cost
3	All American Poly 4348H-AAP	Low Density Can Liners, 43x48, 50/case	11.70	CT	\$11.43
6	All American Poly 3036XH-AAP	Low Density Can Liners, 30x36, 100/case	10.80	CS	\$10.46
8	All American Poly 3339XH-AAP	Low Density Can Liners, 33x39, 100/case	12.90	CT	\$9.01
10	All American Poly 3858XXH-AAP	Low Density Can Liners, 38x58, 100/case	29.40	CT	\$20.61
12	All American Poly 3339XXH-AAP	Low Density Can Liners, 33x39, 100/case	17.16	CT	\$11.69
14	All American Poly 3339XXH-AAP	Low Density Can Liners, 33x39, 100/case	16.30	CS	\$11.69
15	All American Poly 5051XH-AAP	Low Density Can Liners, 50x51, 100/case	24.22	CS	\$17.88
16	All American Poly 4347XH-AAP	Low Density Can Liners, 43x47, 100/case	20.20	CT	\$14.17
19	All American Poly 3956XH+-AAP	Low Density Can Liners, 39x56, 50/case	12.40	CT	\$12.09
20	All American Poly 4348XH+-AAP	Low Density Can Liners, 43x48, 50/case	11.70	CS	\$11.43
30	All American Poly 4046XH-AAP	Low Density Can Liners, 40x46, 100/case	18.40	CT	\$16.54
31	All American Poly 3340XH-AAP	Low Density Can Liners, 33x40, 100/case	13.20	CT	\$12.34
32	All American Poly 3858XH-AAP	Low Density Can Liners, 38x58, 100/case	22.00	CT	\$15.45
39	All American Poly 2432H-AAP	Low Density Can Liners, 24x32, 250/case	13.00	CT	\$13.29
42	All American Poly 3036H-AAP	Low Density Can Liners, 30x36, 250/case	19.80	CT	\$18.70
43	All American Poly 3946XH+-AAP	Low Density Can Liners, 39x46, 50/case	10.20	CT	\$9.93
46	All American Poly 3036H-AAP	Low Density Can Liners, 30x36, 250/case	19.70	CT	\$18.70
48	All American Poly 4046XH-AAP	Low Density Can Liners, 40x46, 100/case	18.40	CT	\$14.33
51	All American Poly 4347XXH-AAP	Low Density Can Liners, 43x47, 100/case	26.90	CT	\$18.37

**RECYCLING:**

As part of the State of New Hampshire's initiative to reduce its overall carbon footprint, recycled content is requested in the products it purchases. For this specific contract, all paper items should contain a minimum of 30% and up to 100% recycled, post-consumer waste material, depending upon the specifications supplied. Contractor will be asked to supply annual reports as to the types and amounts of recycled products ordered.

**EQUIPMENT:**

Contractor will be responsible for replacing and servicing any and all equipment needed for their product line(s), i.e. soap dispensers, toilet paper dispensers, paper towel dispensers, etc., at no additional cost.

**ELIGIBLE PARTICIPANTS:**

Political sub-divisions (counties, cities, towns, school districts, special district or precinct, or any other governmental organization), or any nonprofit agency under the provisions of section 501c of the federal internal revenue code, are eligible to participate under this contract whenever said sub-division or nonprofit agency so desires. These entities are autonomous and may participate at their sole discretion. In doing so, they are entitled to the prices established under the contract. However, they are solely responsible for their association with the Contractor. The State of New Hampshire assumes no liability between the Contractor and any of these entities.

**CONTRACT PARTICIPANTS:**

Apart from the State, it is likely that an unknown number of Participants (municipalities) will want to utilize the awarded contract(s). Participants will be required to complete a participating addendum, described below.

**PARTICIPATING ADDENDUM:**

Each Participant will complete a participating addendum supplied by the State of NH-Bureau of Purchase and Property (State). A copy of said addendum, after being executed by the Participant and the Contractor, will be maintained on file with the State.

- A Participating Addendum shall be executed by the contractor and the individual Participant desiring to use the contract.
- Additional Participants may be added with the consent of the contractor and the State through execution of Participating Addendums.
- A Participating Addendum allows for each Participant to add terms and conditions that may be unique to their origin.
- The Participant and the Contractor shall negotiate and agree upon any addition terms and conditions prior to the signing and execution of the Participating Addendum.

**QUESTIONS:** Direct any questions to Jeff Haley, 603-271-2202 or [Jeffrey.Haley.Gov](http://Jeffrey.Haley.Gov)