

STATE OF NEW HAMPSHIRE  
Department of Administrative Services  
Division of Procurement and Support Services  
Bureau of Purchase and Property  
State House Annex  
Concord, New Hampshire 03301

**Date:** January 9, 2020

**NOTICE OF CONTRACT**

**COMMODITY:** SOLID WASTE REMOVAL

**CONTRACT NO.:** 8002409

**NIGP:** 968-7100

**VENDOR:** Pinard Waste Systems Inc  
PO Box 5048  
Manchester, NH 03105 **VENDOR #** 174128

**CONTACT PERSON(S):** Tony Belanger  
**Tel. No.:** 603-623-7933  
**Cell No.:** 603-765-7152  
**E-Mail:** [tbelanger@pinardwaste.com](mailto:tbelanger@pinardwaste.com)

**EFFECTIVE FROM:** November 1, 2018 through October 31, 2021

**PAYMENT & TERMS:** Payment method (P-Card or ACH). **Payments shall be made via ACH or Procurement Card (P-card = Visa Credit Card) Unless otherwise specified by the state of New Hampshire. Use the following link to enroll with the State Treasury for ACH payments:**  
<http://www.nh.gov/Treasury/Divisions/DocsForms/Tforms.htm?inc=P>.  
Eligible participants shall negotiate their own payment methods with awarded vendor.

**INVOICING & PAYMENTS:** Invoices shall be submitted after completion of work to the requesting agency. Payment shall be paid in full within thirty (30) days after receipt of invoice and acceptance of the work to the State's satisfaction.

**F.O.B.:** F.O.B. Destination to any location within the State of New Hampshire

**ORDERING:** State agencies will place their orders by electronic order entry, by e-mail, by FAX, or they may establish a standard delivery order. Eligible participants will utilize their own individually established ordering procedures.

**MINIMUM ORDERS:** There is no minimum order required under this contract.

**PERFORMING SERVICES:**  
The Contractor shall perform all services according to the requirements and specifications of bid 2105-19

- The Contractor(s) shall furnish solid waste dumpsters, as listed in Attachment A. And roll off dumpsters as listed in Attachment B, all supplies necessary to complete the service, as well as be responsible for the collection, transportation, and legal disposal of the solid waste at an approved site.

- The term “solid waste collection and removal services” shall include providing containers, pick-up, transportation and disposal of solid waste. The Contractor(s) shall make their own arrangements to dispose of the solid waste.
- Each facility/agency shall determine the pickup location(s), container size, type, and frequency of pick up; will call or scheduled day(s).
- All dumpsters must have closed tops.
- Bear-proof dumpsters may be required at some locations.
- Locks may be required and must be provided at NO EXTRA COST. Agencies shall make arraignments with the Contractor(s) for sites requiring locks.
- Locks that lost or broken due to negligent actions by State Agencies will be the agencies responsibility to replace.
- The Contractor(s) shall be responsible for the maintenance and repair of the containers at no additional cost to the State.
- The State reserves the right to request dumpsters that are deemed in disrepair, unsafe, or unsightly to be swapped out at no charge to the State.
- The Contractor(s) shall at all times be responsible for the safe, careful, and efficient operation of their equipment and shall comply with all safety regulations applicable to this operation.
- Equipment operators shall be experienced and capable and shall be licensed by the State to operate motor vehicles.
- Additional containers can be added or upgraded to the contract in the future as agreeable between the parties.
- The State reserves the right to change the size of the container, or the frequency of pick-up, for any of the locations throughout the term.
- Additional, on-call pick-up service shall be provided at the rates and prices for normal services as specified in offer section.
- A maximum fee of \$50.00 may be charged to State Agencies that request a contracted dumpster size be swapped for a different size. This fee will not be charged for initial can placement for awarded locations.
- Some State of New Hampshire locations own their own compactors that would require only hauling and disposal; some would require receiver box rental, hauling, and disposal. Agency contact will specify when requesting service.
- Response time for Will Call locations shall be within 72 hours once service call is requested.

**State Prison Requirements**

Times and days of pickup shall be made as listed below. The times and days listed for the pickup of containers A, B, C, D, E, F, G, H, and I are important to the agency due to security concerns. Day and time of pickup may be changed as agreeable between agency and contractor.

1. NH State Prison for Women – One (1) 8 cubic yard front-load container. Pickups three (3) times weekly inside the north side gate (Monday, Wednesday and Friday between the hours of 7:30am-4:00pm).

2. South Yard – Three (3) 10 cubic yard front load containers to be labeled A, B, & C to be located within the confines of the South Yard. Pickup to be six (6) times weekly between 7:00 AM to 7:30 AM (Monday – Saturday).
3. North End House and Minimum Security Unit – One (1) 10 cubic yard front load container to be labeled D to be located outside and adjacent to the South Trap. Pickup six (6) times weekly between 7:00 AM – 3:00 PM (Monday – Saturday).
4. North Yard Auto Body/Voc. Training – One (1) 10 cubic yard front load container to be labeled E to be located at the Auto Body Shop. Pickup twice (2) weekly (Tuesday & Friday) between 7:00 AM – 7:30 AM.
5. Rental of one (1) each 6 cubic yard front load container to be labeled F to be located at the North Yard Industries Wood Shop. Pickup once (1) weekly (Monday) between 7:00 AM – 7:30 AM.
6. Secure Psychiatric Unit – One (1) 6 cubic yard front load container to be labeled G to be located at the Secure Psychiatric Unit. Pickups twice (2) weekly (Monday & Thursday) between 7:00 AM – 3:00 PM.
7. Prison Farm, Building & Trades – One (1) 10 cubic yard front load container, to be labeled I to be located at the Farm where Building & Trades is located. Pickup once (1) weekly (Friday) between 7:30 AM – 2 PM.
8. Shea Farm – One (1) 10 cubic yard front-load container. Pickup once (1) weekly (Monday).
9. Calumet House – One (1) 6 cubic yard front-load container. Pickups three (3) times weekly (Monday, Wednesday, Friday).

**Definitions:**

- “Will Call” containers shall be placed on requested site and picked up within 72 hours of service call.
- “As Needed” refers to containers that shall be placed on site once requested by the utilizing location and emptied within 72 hours of service call. The containers shall not be left permanently on site unless requested and agreed upon by the agency and Contractor.
- Bi-weekly or every other week scheduled pick-ups shall be performed twenty-six (26) total pick-ups per year.
- Twice/month scheduled pick-ups shall be performed twenty-four (24) times per year.
- Monthly schedule pick-ups shall be performed twelve (12) times per year.
- Weekly schedule pick-ups shall be performed fifty-two (52) times per year.
- Quarterly schedule pick-ups shall be performed four (4) times per year.
- Twice/week schedule pick-ups shall be performed one-hundred four (104) times per year.
- Four/week schedule pick-ups shall be performed two-hundred eight (208) times per year.
- Every other month schedule pick-ups shall be performed six (6) times per year.

All services performed under this Contract(s) shall be performed between the hours of 7:30 A.M. and 4:00 P.M. unless other arrangements are made in advance with the State. Any deviation in work hours shall be pre-approved by the Contracting Officer. The State requires ten-day advance

knowledge of said work schedules to provide security and access to respective work areas. No premium charges will be paid for any off-hour work.

The Contractor shall not commence work until a conference is held with each agency, at which representatives of the Contractor and the State are present. The conference will be arranged by the requesting agency (State).

The State shall require correction of defective work or damages to any part of a building or its appurtenances when caused by the Contractor's employees, equipment or supplies. The Contractor shall replace in satisfactory condition all defective work and damages rendered thereby or any other damages incurred. Upon failure of the Contractor to proceed promptly with the necessary corrections, the State may withhold any amount necessary to correct all defective work or damages from payments to the Contractor.

The work staff shall consist of qualified persons completely familiar with the products and equipment they shall use. The Contracting Officer may require the Contractor to dismiss from the work such employees as deems incompetent, careless, insubordinate, or otherwise objectionable, or whose continued employment on the work is deemed to be contrary to the public interest or inconsistent with the best interest of security and the State.

The Contractor or their personnel shall not represent themselves as employees or agents of the State.

While on State property, employees shall be subject to the control of the State, but under no circumstances shall such persons be deemed to be employees of the State.

All personnel shall observe all regulations or special restrictions in effect at the State Agency.

The Contractor's personnel shall be allowed only in areas where services are being performed. The use of State telephones is prohibited.

If **sub-contractors** are to be utilized, Contractor shall provide information regarding the proposed sub-contractors including the name of the company, their address, contact person and three references for clients they are currently servicing. Approval by the State must be received prior to a sub-contractor starting any work.

DUMPSTERS PLACED AND TIPPED						
Location	Address	Town	Dumpster size (Cubic Yard)	Pick Up Schedule	Additional items	Price/Pick up \$
<i>Example</i>	<i>000 State Street</i>	<i>Anytown NH</i>	<i>6</i>	<i>Will Call</i>	<i>Bear Proof</i>	<i>\$10.00</i>
Rockingham County Superior Court	10 Route 125	Brentwood	8	Weekly		\$42.00
Chesterfield Gorge Natural Area	1823 Rt 9	Chesterfield	2	Will Call	lockable container	\$85.00
Dept of Safety	91 Airport Rd	Concord	2	Weekly-Wednesday		\$20.00
DRED Main Office	172 Pembroke Rd	Concord	2	weekly	Must include lock	\$18.00
Merrimack County Superior Courthouse	9 Court Street	Concord	8	Twice/Month		\$38.00

NH State Prison Farm	312 North State Street	Concord	10	weekly		\$70.00
NH State Prison for Men	North Yard Wood Shop	Concord	6	weekly	time determine must be met (no exceptions)	\$45.00
NH State Prison for Men	Secure Psychiatric Unit	Concord	6	twice/week	time determine must be met (no exceptions)	\$45.00
NH State Prison for Men	281 North State Street, South Yard	Concord	10	Pickup six (6) times weekly Monday - Saturday	time determine must be met (no exceptions)	\$65.00
NH State Prison for Men	South Yard	Concord	10	Pickup six (6) times weekly Monday - Saturday	time determine must be met (no exceptions)	\$65.00
NH State Prison for Men	South Yard	Concord	10	Pickup six (6) times weekly Monday - Saturday	time determine must be met (no exceptions)	\$65.00
NH State Prison for Men	North Yard Auto Body	Concord	10	twice/week	time determine must be met (no exceptions)	\$65.00
NH State Prison for Men	Minimum Security Unit	Concord	10	Pickup six (6) times weekly Monday-Saturday	time determine must be met (no exceptions)	\$65.00
NH State Prison for Women	42 Perimeter Road Concord, NH	Concord	8	M,W,F	time determine must be met (no exceptions)	\$55.00
NH State Prison Warehouse	3 McGuire Street	Concord	6	Weekly		\$40.00
Dover Point DMV Sub-station	50 Boston Harbor Rd	Dover	2	weekly		\$18.00
Liquor Store #9 Dover	47 Chestnut Street	Dover	2	weekly		\$18.00
Liquor Store #43 Farmington	829 NH Route 11, Unit #2	Farmington	2	weekly		\$18.00
Patrol Shed 415	565 Fitchburg Road (Rte 31, approx. 300' south of jct. Rte 31/123S)	Greenville	6	Bi-Weekly	monthly Nov-Mar	\$65.00

Liquor Store #78 Hampstead	416 Emerson Ave Unit 6	<b>Hampstead</b>	2	<b>weekly</b>		\$18.00
Patrol Shed 408	83 Bennington Road (Rte 137, 3/4 mi. north of jct Rte 137/123)	<b>Hancock</b>	6	<b>Bi-Weekly</b>	monthly Nov-Mar	\$65.00
Gilson Pond State Park	585 Dublin Road	<b>Jaffrey</b>	6	<b>Will Call</b>	estimated at 7 pu/year, must be "bear proof"	\$65.00
Monadnock State Park	Rt 124, 116 Poole Road	<b>Jaffrey</b>	6	<b>Will Call</b>	estimated at 5 pu/year, must be "bear proof"	\$65.00
Liquor Store #71 Lee	60 Calef Highway, Unit #4	<b>Lee</b>	2	<b>weekly</b>		\$16.00
Liquor Store #31 Manchester	East Side Plaza, 885 Hanover Street	<b>Manchester</b>	2	<b>weekly</b>		\$18.00
Liquor Store #33 Manchester	North Side Plaza, Bicentennial Drive	<b>Manchester</b>	2	<b>weekly</b>		\$18.00
Manchester DMV Sub-station	377 So Willow Street	<b>Manchester</b>	2	<b>Bi-Weekly</b>		\$20.00
Liquor Store #30 Milford	Market Basket Plaza 21 Jones Road, Ste #6 Milford, NH 03055	<b>Milford</b>	2	<b>Every other week</b>		\$18.00
Liquor Store #32 Nashua	Westside Plaza, 40 Northwest Blvd.	<b>Nashua</b>	2	<b>weekly</b>		\$16.00
Liquor Store #68 N Hampton	69 Lafayette Road, Village Shppng Ctr	<b>North Hampton</b>	8	<b>weekly</b>		\$42.00
Mechanical Services (DOT) North Hampton Satellite Facility	147 South Rd	<b>North Hampton</b>	6	<b>weekly</b>		\$42.00
Liquor Store #51 Pelham	Route 38	<b>Pelham</b>	2	<b>weekly</b>		\$15.00
Liquor Store #45 Pittsfield	6 Water Street	<b>Pittsfield</b>	2	<b>twice/week</b>		\$17.00
Liquor Store #49 Plaistow	9 Plaistow Rd. Shaw's Plaza	<b>Plaistow</b>	2	<b>weekly</b>		\$17.00
Liquor Store #6 Portsmouth	Pick N Pay, 800 Islington Street	<b>Portsmouth</b>	4	<b>Twice/month</b>		\$35.00
NH Employment Security	2000 Lafayette Road	<b>Portsmouth</b>	2	<b>Weekly</b>		\$18.00
Urban Forestry Center	45 Elwyn Rd (Use 27 Elwyn	<b>Portsmouth</b>	2	<b>Monthly</b>	Pick up between 7:30	\$24.00

	Rd on Google maps)				a.m. – 8:00 p.m.	
Liquor Store #62 Raymond	Raymond Shp Ctr, Route 27, RFD 2	Raymond	2	Every other week		\$18.00
Salem DMV	154 Main Street	Salem	2	monthly		\$22.00
Liquor Store #13 Somersworth	481 High Street	Somersworth	6	Every other week		\$40.00
Liquor Store #25 Stratham	Kings Hgwy Plz, Kings Hwy, 28B Portsmouth Ave.	Stratham	4	weekly		\$25.00
Liquor Store #40 Walpole	32 Ames Plaza Lane	Walpole	4	weekly		\$45.75

ADDITIONAL SIZES				
Location	Dumpster one size larger than specified (Cubic Yard)	Price/Pick up \$	Dumpster one size smaller than specified (Cubic Yard)	Price/Pick up \$
<i>Example</i>	<b>8</b>	<b>\$12.00</b>	<b>4</b>	<b>\$8.00</b>
Rockingham County Superior Court	8	\$42.00	4	\$28.00
Chesterfield Gorge Natural Area	4	\$127.50		
Dept of Safety	4	\$30.00		
DRED Main Office	4	\$27.00		
NH State Prison Farm			8	\$67.20
NH State Prison for Men	8	\$54.00	4	\$36.00
NH State Prison for Men	8	\$54.00	4	\$36.00
NH State Prison for Men			8	\$62.40
NH State Prison for Men			8	\$62.40
NH State Prison for Men			8	\$62.40
NH State Prison for Men			8	\$62.40
NH State Prison for Men			8	\$62.40
NH State Prison for Women	10	\$63.25	6	\$49.50
NH State Prison Warehouse	8	\$48.00	4	\$32.00
Dover Point DMV Sub-station	4	\$27.00		
Liquor Store #9 Dover	4	\$27.00		
Liquor Store #43 Farmington	4	\$27.00		
Patrol Shed 415	8	\$78.00	4	\$52.00
Liquor Store #78 Hampstead	4	\$27.00		
Patrol Shed 408	8	\$78.00	4	\$52.00
Gilson Pond State	8	\$78.00	4	\$52.00

Park				
Monadnock State Park	8	\$78.00	4	\$52.00
Liquor Store #71 Lee	4	\$24.00		
Liquor Store #31 Manchester	4	\$27.00		
Liquor Store #33 Manchester	4	\$27.00		
Manchester DMV Sub-station	4	\$30.00		
Liquor Store #30 Milford	4	\$27.00		
Liquor Store #32 Nashua	4	\$24.00		
Liquor Store #68 N Hampton	10	\$48.30	6	\$37.80
North Hampton Beach			8	\$96.00
Mechanical Services (DOT) North Hampton Satellite Facility	8	\$50.40	4	\$33.60
Liquor Store #51 Pelham	4	\$22.50		
Liquor Store #45 Pittsfield	4	\$25.50		
Liquor Store #49 Plaistow	4	\$25.50		
Liquor Store #6 Portsmouth	6	\$44.63	2	\$21.00
NH Employment Security	4	\$27.00		
Liquor Store #62 Raymond	4	\$27.00		
Salem DMV	4	\$33.00		
Liquor Store #13 Somersworth	4	\$27.00		
Liquor Store #25 Stratham	6	\$31.88	2	\$15.00
Liquor Store #40 Walpole	4	\$45.75		
Patrol Shed 410	8	\$78.00	4	\$52.00

**QUESTIONS:** Direct any questions to Jeff Haley, 603-271-2202 or [Jeffrey.Haley@das.nh.Gov](mailto:Jeffrey.Haley@das.nh.Gov)