

STATE OF NEW HAMPSHIRE  
Department of Administrative Services  
Division of Procurement and Support Services  
Bureau of Purchase and Property  
State House Annex  
Concord, New Hampshire 03301

Date: April 7, 2020

NOTICE OF CONTRACT

COMMODITY: SOLID WASTE REMOVAL

CONTRACT NO.: 8002412

NIGP: 968-7100

VENDOR: Casella Waste Management of Massachusetts, Inc  
53 Pelham Road  
Salem, NH 03079

VENDOR #: VC #309952

CONTACT PERSON(S): Pam Girardi  
Tel. No.: 978-817-3354  
E-Mail: [pamela.girardi@casella.com](mailto:pamela.girardi@casella.com)  
E-mail: [Major.Accounts@casella.com](mailto:Major.Accounts@casella.com)

EFFECTIVE FROM: November 1, 2018 through October 31, 2021

PAYMENT & TERMS: Payment method (P-Card or ACH). **Payments shall be made via ACH or Procurement Card (P-card = Visa Credit Card) Unless otherwise specified by the state of New Hampshire. Use the following link to enroll with the State Treasury for ACH payments:**  
<http://www.nh.gov/Treasury/Divisions/DocsForms/Tforms.htm?inc=P>.

Eligible participants shall negotiate their own payment methods with awarded vendor.

INVOICING & PAYMENTS: Invoices shall be submitted after completion of work to the requesting agency. Payment shall be paid in full within thirty (30) days after receipt of invoice and acceptance of the work to the State's satisfaction.

F.O.B.: F.O.B. Destination to any location within the State of New Hampshire

ORDERING: State agencies will place their orders by electronic order entry, by e-mail, by FAX, or they may establish a standard delivery order. Eligible participants will utilize their own individually established ordering procedures.

MINIMUM ORDERS: There is no minimum order required under this contract.

PERFORMING SERVICES:

The Contractor shall perform all services according to the requirements and specifications of bid 2105-19

- The Contractor(s) shall furnish solid waste dumpsters, as listed in Attachment A. And roll off dumpsters as listed in Attachment B, all supplies necessary to complete the service, as well as be responsible for the collection, transportation, and legal disposal of the solid waste at an approved site.
- The term "solid waste collection and removal services" shall include providing containers, pick-up, transportation and disposal of solid waste. The Contractor(s) shall make their own arrangements to dispose of the solid waste.

- Each facility/agency shall determine the pickup location(s), container size, type, and frequency of pick up; will call or scheduled day(s).
- All dumpsters must have closed tops.
- Bear-proof dumpsters may be required at some locations.
- Locks may be required and must be provided at NO EXTRA COST. Agencies shall make arrangements with the Contractor(s) for sites requiring locks.
- Locks that lost or broken due to negligent actions by State Agencies will be the agencies responsibility to replace.
- The Contractor(s) shall be responsible for the maintenance and repair of the containers at no additional cost to the State.
- The State reserves the right to request dumpsters that are deemed in disrepair, unsafe, or unsightly to be swapped out at no charge to the State.
- The Contractor(s) shall at all times be responsible for the safe, careful, and efficient operation of their equipment and shall comply with all safety regulations applicable to this operation.
- Equipment operators shall be experienced and capable and shall be licensed by the State to operate motor vehicles.
- Additional containers can be added or upgraded to the contract in the future as agreeable between the parties.
- The State reserves the right to change the size of the container, or the frequency of pick-up, for any of the locations throughout the term.
- Additional, on-call pick-up service shall be provided at the rates and prices for normal services as specified in offer section.
- A maximum fee of \$50.00 may be charged to State Agencies that request a contracted dumpster size be swapped for a different size. This fee will not be charged for initial can placement for awarded locations.
- Some State of New Hampshire locations own their own compactors that would require only hauling and disposal; some would require receiver box rental, hauling, and disposal. Agency contact will specify when requesting service.
- Response time for Will Call locations shall be within 72 hours once service call is requested.

**Definitions:**

- "Will Call" containers shall be placed on requested site and picked up within 72 hours of service call.
- "As Needed" refers to containers that shall be placed on site once requested by the utilizing location and emptied within 72 hours of service call. The containers shall not be left permanently on site unless requested and agreed upon by the agency and Contractor.
- Bi-weekly or every other week scheduled pick-ups shall be performed twenty-six (26) total pick-ups per year.
- Twice/month scheduled pick-ups shall be performed twenty-four (24) times per year.

- Monthly schedule pick-ups shall be performed twelve (12) times per year.
- Weekly schedule pick-ups shall be performed fifty-two (52) times per year.
- Quarterly schedule pick-ups shall be performed four (4) times per year.
- Twice/week schedule pick-ups shall be performed one-hundred four (104) times per year.
- Four/week schedule pick-ups shall be performed two-hundred eight (208) times per year.
- Every other month schedule pick-ups shall be performed six (6) times per year.

All services performed under this Contract(s) shall be performed between the hours of 7:30 A.M. and 4:00 P.M. unless other arrangements are made in advance with the State. Any deviation in work hours shall be pre-approved by the Contracting Officer. The State requires ten-day advance knowledge of said work schedules to provide security and access to respective work areas. No premium charges will be paid for any off-hour work.

The Contractor shall not commence work until a conference is held with each agency, at which representatives of the Contractor and the State are present. The conference will be arranged by the requesting agency (State).

The State shall require correction of defective work or damages to any part of a building or its appurtenances when caused by the Contractor's employees, equipment or supplies. The Contractor shall replace in satisfactory condition all defective work and damages rendered thereby or any other damages incurred. Upon failure of the Contractor to proceed promptly with the necessary corrections, the State may withhold any amount necessary to correct all defective work or damages from payments to the Contractor.

The work staff shall consist of qualified persons completely familiar with the products and equipment they shall use. The Contracting Officer may require the Contractor to dismiss from the work such employees as deems incompetent, careless, insubordinate, or otherwise objectionable, or whose continued employment on the work is deemed to be contrary to the public interest or inconsistent with the best interest of security and the State.

The Contractor or their personnel shall not represent themselves as employees or agents of the State.

While on State property, employees shall be subject to the control of the State, but under no circumstances shall such persons be deemed to be employees of the State.

All personnel shall observe all regulations or special restrictions in effect at the State Agency.

The Contractor's personnel shall be allowed only in areas where services are being performed. The use of State telephones is prohibited.

If **sub-contractors** are to be utilized, Contractor shall provide information regarding the proposed sub-contractors including the name of the company, their address, contact person and three references for clients they are currently servicing. Approval by the State must be received prior to a sub-contractor starting any work.

**DUMPSTERS PLACED AND TIPPED**

Location	Address	Town	Dumpster size (Cubic Yard)	Pick Up Schedule	Additional items	Price/Pick up \$
<i>Example</i>	<i>000 State Street</i>	<i>Anytown NH</i>	<i>6</i>	<i>Will Call</i>	<i>Bear Proof</i>	<i>\$10.00</i>
Patrol Shed 506	249 Pinewood Road	Allenstown	10	Will Call		\$64.00
Patrol Shed 509	376 Old Candia Road	Candia	10	Will Call		\$64.00
Patrol Shed 205	East Side of Rte 118, 2.5 miles North of Rte 4	Canaan	6	Bi-Weekly		\$219.37 per Month
Canterbury Rest Area - Parol Shed 541	I-93 NB, north of Exit 18	Canterbury	10	will call		\$64.00
Patrol Shed 525	123 West Road	Canterbury	10	Will Call		\$64.00
Patrol Shed 513	825 Raymond Road	Chester	10	Will Call		\$64.00
Patrol Shed 503	16 Deermeadow Road	Chichester	10	Will Call		\$64.00
DHHS Warehouse	26 Regional Drive	Concord	10	Weekly		\$62.50
Durham District Office	271 Main Street aka Rte 155A, Old Concord Road	Durham	8	Will Call		\$58.00
Ellacoya State Park	Rt. 11	Gilford	8	4th of July w/e	"bear proof"	\$58.00
Ellacoya State Park	Rt. 11	Gilford	10	weekly July-Sept, twice/month Sept-Oct, On call May-Jun	estimated 18 pu/year (10cy), must be "bear proof"	\$58.00
Adjutant General FMS	1227 Hooksett Rd	Hooksett	8	Will Call		\$58.00
Kingston State Park	124 Main Street	Kingston	10	Will Call	Estimated at 15 pu/year	\$64.00
Patrol Shed 611M	65 Mill Rd south of Rte 111	Kingston	8	Will Call		\$58.00
Milford Court	4 Meadowbrook Drive	Milford	6	Monthly		\$52.00
State Police Firing Range	Rte 132	New Hampton	10	Will Call	Seasonal	\$71.00
Bureau of Trails	39 Sunapee State Park Road	Newbury	10	Monthly		\$125.00
Patrol Shed 609	39 Newmarket Rte 108, 1/4 mi. north of Rte 85	Newfields	8	Will Call		\$58.00

Patrol Shed 604	Rte 4, 1 mi. east of jct. Rte 107N	<b>Northwood</b>	<b>8</b>	<b>Will Call</b>		\$58.00
North Hampton Beach	Rte 1A / 27 Ocean Blvd	<b>North Hampton</b>	<b>10</b>	<b>Will Call</b>	as needed	\$64.00
Liquor Store #19 Plymouth	22 Ridge View Drive	<b>Plymouth</b>	<b>6</b>	<b>Bi-Weekly</b>		\$48.00
Plymouth Armory	19 Armory Rd	<b>Plymouth</b>	<b>6</b>	<b>monthly</b>		\$48.00
Plymouth Circuit Court	26 Green Street	<b>Plymouth</b>	<b>8</b>	<b>monthly</b>		\$58.00
Jenesse Beach State Park	Rte 1A / 2280 Ocean Blvd	<b>Rye</b>	<b>10</b>	<b>Will Call</b>	as needed	\$64.00
Rye Harbor State Park	Rte 1A / 1730 Ocean Blvd	<b>Rye</b>	<b>10</b>	<b>will call</b>	as needed	\$64.00
Wentworth State Park	Rt 109, 297 Governor Wentworth Hwy	<b>Wolfeboro</b>	<b>10</b>	<b>Will Call</b>	estimated at 8 pu/year, must be "bear proof"	\$64.00

ADDITIONAL SIZES				
Location	Dumpster one size larger than specified (Cubic Yard)	Price/Pick up \$	Dumpster one size smaller than specified (Cubic Yard)	Price/Pick up \$
<b>Example</b>	<b>8</b>	<b>\$12.00</b>	<b>4</b>	<b>\$8.00</b>
Patrol Shed 506			8	\$ 58.00
Patrol Shed 509			8	\$ 58.00
Canterbury Rest Area - Parol Shed 541			8	\$ 58.00
Patrol Shed 525			8	\$ 58.00
Patrol Shed 513				
Patrol Shed 503				
Durham District Office	10	\$ 64.00	6	\$ 48.00
Ellacoya State Park	10	\$ 64.00	6	\$ 48.00
Ellacoya State Park			8	\$ 58.00
Kingston State Park			8	\$ 58.00
Patrol Shed 611M	10	\$ 64.00	6	\$ 48.00
State Police Firing Range			8	\$ 58.00
Patrol Shed 609	10	\$ 64.00	6	\$ 48.00
Patrol Shed 604	10	\$ 64.00	6	\$ 48.00
Liquor Store #19 Plymouth	8	\$ 58.00	4	\$ 42.00
Plymouth Armory	8	\$ 58.00	4	\$ 42.00
Plymouth Circuit Court	10	\$ 64.00	6	\$ 48.00
Jenesse Beach State Park			8	\$ 58.00
Rye Harbor State Park			8	\$ 58.00
Wentworth State			8	\$ 58.00

Park				
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**ATTACHMENT B- ROLL OFF DUMPSTERS**

Location	Address	Town	Dumpster size (Cubic Yard)	Pick Up Schedule	Additional items	Price/Pick up \$
Patrol Shed 506	249 Pinewood Road	<b>Allenstown</b>	30	Will Call	30 yard roll-off as needed	<b>\$188/haul \$92/ton</b>
DD & M Maintenance Shop	157 Deerfield Road	<b>Allenstown</b>	20	Will Call	20 roll off estimated at 12 pu/year	<b>\$188/haul \$92/ton</b>
Patrol Shed 314	Jct Rte 106/Brown Hill Road	<b>Belmont</b>	30	will call	30 yard roll-off as needed	<b>\$188/haul \$92/ton</b>
Dept of Safety - Fire Academy	98 Smokey Bear Blvd (aka 222 Sheep Davis Rd.)	<b>Concord</b>	15	Will Call	Demolition debris from drill yard	<b>\$194/Haul \$92/ton</b>
Structural Shop	65 South Fruit St	<b>Concord</b>	20	will call	20cy estimated at 8 pu/year	<b>\$194/Haul \$92/ton</b>
Hampton Beach RV Park	Rte 1A / 8 State Park Rd	<b>Hampton</b>	30	July 4th w/e	RV Park	<b>\$315/Haul \$92/ton</b>
DHHS- Division for Juvenile Justice Services	1056 North River Road	<b>Manchester</b>	40	monthly	lease compactor	<b>\$194/Haul \$92/ton</b>
Patrol Shed 313	Rte 140, 2.3 mi. west of Rte 106	<b>Tilton</b>	30	will call	30 yard roll-off as needed	<b>\$185/Haul \$92/ton</b>

**QUESTIONS:** Direct any questions to Jeff Haley, 603-271-2202 or [Jeffrey.Haley@das.nh.Gov](mailto:Jeffrey.Haley@das.nh.Gov)