

STATE OF NEW HAMPSHIRE
Department of Administrative Services
Division of Procurement and Support Services
Bureau of Purchase and Property
State House Annex
Concord, New Hampshire 03301

NOTICE OF CONTRACT

DATE: 11/15/2018

COMMODITY: AUTOMOTIVE - FORD REPLACEMENT PARTS

CONTRACT FOR ALL COUNTIES

NIGP CODE: 060-7100

CONTRACT #: 8002440

CONTRACTOR: GILLIE HYDE FORD CONTRACTOR # 229528
610 HAPPY VALLEY ROAD
GLASGOW KY 42141

CONTACT PERSON: BRADLEY ATWELL
Telephone: 1-888-254-6702
Telephone: 270-537-3211
Facsimile: 270-678-7992
E-Mail: parts@gilliehyde.com

CONTRACT TERM:

The term of the contract shall be from December 1, 2018 through **NOVEMBER 30, 2021**, a period of approximately 3 years.

ELIGIBLE PARTICIPANTS:

Political sub-divisions (counties, cities, towns, school districts, special district or precinct, or any other governmental organization), or any nonprofit agency under the provisions of section 501c of the federal internal revenue code, are eligible to participate under this contract whenever said sub-division or nonprofit agency so desires. These entities are autonomous and may participate at their sole discretion. In doing so, they are entitled to the prices established under the contract. However, they are solely responsible for their association with the Contractor. The State of New Hampshire assumes no liability between the Contractor and any of these entities.

TERMINATION:

The State of New Hampshire shall have the right to terminate the purchase contract at any time by giving the Contractor a thirty (30) day written notice.

CONTRACT PRICES:

The DISCOUNTS shall remain firm for the entire term of the contract and any extension thereof and shall include delivery and all other charges. PRICE INCREASES ARE ACCEPTABLE AS THE FORD MANUFACTURERS LIST PRICE SCHEDULE CHANGES, BUT THE DISCOUNTS WILL REMAIN FIRM.

QUESTIONS: ALAN HOFMANN
Purchasing Manager
PHONE: 271-2550
E-MAIL: alan.hofmann@nh.gov

ABILITY TO PROVIDE:

The Contractor shall be capable of providing each State of New Hampshire agencies and eligible participants with their entire requirements of the items required in this bid invitation and any resulting contract without any delay or substitution.

ORDERING PROCEDURE:

State agencies shall place their orders direct to Contractor by facsimile or other acceptable methods. All orders must show state contract number, agency billing, shipping, contact person and telephone number. Orders that total more than \$10,000 must be submitted to the Bureau of Purchase and Property on a form designated by the Bureau. Agencies and the Contractor shall be responsible for establishing proper identification for individuals authorized to use contracts.

Political sub-divisions and authorized non-profit organizations shall utilize their own individually established ordering procedures.

MINIMUM ORDER:

There is no minimum order.

DELIVERY TIME- ALL STATE AGENCIES

All state agencies may pick-up items at the Contractor's location using the pricing schedule and discounts. Delivery shall be free of charge within two (2) working days from the receipt of the order.

The use of a private carrier to make delivery **does not** relieve the Contractor from the responsibility of meeting the delivery requirement.

EXPRESS SHIPPING CHARGES

The State of New Hampshire will be responsible for paying EXPRESS shipping charges on "NON-STOCK" or "SPECIAL ORDER" items not usually stocked by the Contractor if the requester deems the item urgent and approves the use of express shipping.

RETURNED GOODS:

The Contractor must resolve all order and invoice discrepancies within five business days from notification. Products returned due to quality issues, duplicate shipments, over-shipments, etc. must be picked up by the Contractor within five business days of notification with no restocking or freight charges, and must be replaced with specified products or the agency will be refunded/credited for the full purchase price. Unauthorized substitutions for any products are not allowed.

Standard stock products ordered in error by the State of New Hampshire must be returned for full credit within fifteen days of receipt. Products must be in re-saleable condition (original container, unused) and there will be no restocking fee charged for these products. The using agency will be responsible for any freight charges to return these items to the Contractor.

USAGE REPORTING:

If requested, the Contractor shall be required to submit a quarterly report for analysis to determine contract compliance.

- I. Contract number
- II. Utilizing agency
- III. All products purchased
- IV. Showing the manufacturer, item, part number, list price and the final cost after discount

INVOICING:

Invoicing shall be done on the basis of each order completed. Invoices shall clearly indicate the contract number, quantity, description, packaging, date delivered, and contract price. Invoicing for political sub-divisions and authorized non-profit organizations will be in accordance with their individual requirements.

PAYMENT:

Payment method (P-Card or ACH). Payments shall be made via ACH or Procurement Card (P-card = Visa Credit Card) unless otherwise specified by the State of New Hampshire.

Eligible participants shall negotiate their own payment methods with Contractor

CONTRACT BY COUNTIES – ALL 10 COUNTIES – COOS, GRAFTON, CARROLL, SULLIVAN, MERRIMACK, BELKNAP, STRAFFORD, CHESHIRE, HILLSBOROUGH AND ROCKINGHAM

FORD REPLACEMENT PARTS

DISCOUNT FROM THE FORD MOTOR COMPANY
MANUFACTURERS LIST PRICE SCHEDULE

DISCOUNT 39 %

POWERTRAIN – ENGINES AND TRANSMISSIONS

DISCOUNT FROM THE FORD MOTOR COMPANY
MANUFACTURERS LIST PRICE SCHEDULE

DISCOUNT 19 %

COLLISION AND BODY PARTS

DISCOUNT FROM THE FORD MOTOR COMPANY
MANUFACTURERS LIST PRICE SCHEDULE

DISCOUNT 30 %