

STATE OF NEW HAMPSHIRE  
Department of Administrative Services  
Division of Procurement and Support Services  
Bureau of Purchase and Property  
State House Annex  
Concord, New Hampshire 03301

Date: April 26, 2019

NOTICE OF CONTRACT

**COMMODITY:** BUILDING MATERIALS & HARDWARE

**CONTRACT NO.:** 8002486

**NIGP:** 150-0000

**VENDOR:** Capitol Paint and Wallpaper Co. **VENDOR #:** VC # 155696  
58 South Main St  
Concord, NH

**CONTACT PERSON(S):** James Barklow  
Tel. No.: 603-224-3682  
Fax No.: # 603-224-0367  
E-Mail: [barkj@comcast.net](mailto:barkj@comcast.net)

**EFFECTIVE FROM:** March 12, 2019 **Through** February 28, 2022

**PAYMENT & TERMS:** Payments shall be made via ACH\* or Pcard. \*If the agency is enrolled in the P-Card program, payments shall be made via P-Card.

**INVOICING & PAYMENTS:** Invoices shall be submitted after completion of work to the requesting agency. Payment shall be paid in full within thirty (30) days after receipt of invoice and acceptance of the work to the State's satisfaction. Invoices will clearly indicate quantities, descriptions, pricing, date of pickup/delivery and contract number.

**PICK UP/DELIVERY:** Agency may pick up supplies at vendor's place of business or vendor may deliver. Delivery fees must be included in original quote. Delivery will be within 10 working days of placement of orders.

**ORDERING:** State agencies will place their orders direct to vendor by electronic order entry, by e-mail, by FAX, or they may establish a standard delivery order. Eligible participants will utilize their own individually established ordering procedures.

**MINIMUM ORDERS:** There is no minimum order required under this contract.

**F.O.B.:** F.O.B. Destination to any location within the State of New Hampshire

**PURCHASE LIMITS:** Agency should review all state contracts for Building Material & Hardware for best pricing. Hand tools over the amount of \$250 and/or purchases over \$2,500.00 shall require a requisition to the Bureau of Purchase & Property

**QUESTIONS:** Direct any questions to Liz Moskalenko, 603-271-3290 or [Elizabeth.Moskalenko@DAS.NH.Gov](mailto:Elizabeth.Moskalenko@DAS.NH.Gov)

**BALANCE OF PRODUCT LINE ITEMS:**  
During the term of contract, the state may purchase other items in relation to Building Material & Hardware from the successful Contractor's Balance of Product Line. All items ordered will include all shipping/charges.

**PRICING:**

Discount %	Product and/or Discount Description
Up to 40%	Paint
Up to 40%	Wallpaper and Window Treatments