

STATE OF NEW HAMPSHIRE
Department of Administrative Services
Division of Procurement and Support Services
Bureau of Purchase and Property
State House Annex
Concord, New Hampshire 03301

Date: August 22, 2019

NOTICE OF CONTRACT
REVISION: UPDATE PURCHASE LIMITS

COMMODITY: BUILDING MATERIALS & HARDWARE

CONTRACT NO.: 8002487 **NIGP:** 150-000

VENDOR: Ricci Lumber **VENDOR #:** 154254
105 Bartlett St., Portsmouth, NH 03801

CONTACT PERSON(S): Patrick Moreth
Tel. No.: 603-436-7480
Fax No.: # 603-436-2194
E-Mail: pat@riccilumber.com

EFFECTIVE FROM: April 15, 2019 **Through** February 28, 2022

PAYMENT & TERMS: Payments shall be made via ACH* or Pcard. *If the agency is enrolled in the P-Card program, payments shall be made via P-Card.

INVOICING & PAYMENTS: Invoices shall be submitted after completion of work to the requesting agency. Payment shall be paid in full within thirty (30) days after receipt of invoice and acceptance of the work to the State's satisfaction. Invoices will clearly indicate quantities, descriptions, pricing, date of pickup/delivery and contract number.

PICK UP/DELIVERY: Agency may pick up supplies at vendor's place of business or vendor may deliver. Delivery fees must be included in original quote. Delivery will be within 10 working days of placement of orders.

ORDERING: State agencies will place their orders direct to vendor by electronic order entry, by e-mail, by FAX, by telephone, or they may establish a standard delivery order. Eligible participants will utilize their own individually established ordering procedures.

MINIMUM ORDERS: There is no minimum order required under this contract.

F.O.B.: F.O.B. Destination to any location within the State of New Hampshire

QUESTIONS: Direct any questions to Liz Moskalenko, 603-271-3290 or Elizabeth.Moskalenko@DAS.NH.Gov

PURCHASE LIMITS:

Agencies should review all state contracts for "Building Material & Hardware" for best pricing. **NO EQUIPMENT CAN BE PURCHASED – THIS IS A SUPPLY AND PARTS ONLY CONTRACT FOR CONSUMABLE ITEMS**. See definitions below.

Orders over \$2,500, agencies will need to complete an RQ10 Requisition Form through NHFirst for the Bureau of Purchase and Property for approval, with attached quotes for processing.

PRICING:

Discount %	Product and/or Discount Description
15%	Regular List Priced Product
10%	Sale Priced Product
15%	Volume Purchased Product (no min)
20%	Volume Purchased Product (min qty)
20%	Paint
20%	Plumbing
15%	Lighting
15%	Electrical
15%	Power Source
10%	Lumber and Composites
10%	Plywood
10%	Drywall Sheet
10%	Hardware
10%	Flooring
10%	Cement and Masonry
10%	Metal Sheets and Rods
10%	Heating and Cooling
15%	Hand Tools
15%	Security
15%	Safety
15%	Outdoor/Garden
15%	Other
15%	Other

BALANCE OF PRODUCT LINE ITEMS:

During the term of contract, the state may purchase other items in relation to Building Material & Hardware from the successful Contractor's Balance of Product Line. All items ordered will include all shipping/charges.

ORDERING AUTHORITY:

The vendor and agency will be responsible for establishing proper identification for agency employees authorized to purchase from this contract.

DEFINITIONS:

Equipment is defined as Fixed Asset, Inventory, Whole kits/units, with an individual acquisition cost of more than \$250 and/or life span of more than one year. Examples include: machinery, hand tools, electronic/pluggable devices, or other related items.

Supplies is defined as Consumable items, **under** \$250 and/or last a year or less and low dollar amount

Replacement Parts is defined as replacement parts and supplies shall be defined as meters, valves, handles, power cords, replacement kits, nuts & bolts and any other items considered to be repair/replacement parts for current State owned equipment. New complete machines and units are not parts.

Consumable Goods is defined as goods shall be defined as any item under an individual acquisition cost of \$250 and/or lasts less than a year.