

STATE OF NEW HAMPSHIRE
Department of Administrative Services
Division of Procurement and Support Services
Bureau of Purchase and Property
State House Annex
Concord, New Hampshire 03301

Date: April 26, 2019

NOTICE OF CONTRACT

COMMODITY: BUILDING MATERIALS & HARDWARE

CONTRACT NO.: 8002497

NIGP: 150-0000

VENDOR: Budget Blinds **VENDOR #:** 273257
12 Iris Lane
Loudon NH 03307

CONTACT PERSON(S): Kevin Ronald
Tel. No.: 603-369-6597
E-Mail: kronald@budgetblinds.com

EFFECTIVE FROM: March 12, 2019 **Through** February 28, 2022

PAYMENT & TERMS: Payments shall be made via ACH* or Pcard. *If the agency is enrolled in the P-Card program, payments shall be made via P-Card.

INVOICING & PAYMENTS: Invoices shall be submitted after completion of work to the requesting agency. Payment shall be paid in full within thirty (30) days after receipt of invoice and acceptance of the work to the State's satisfaction. Invoices will clearly indicate quantities, descriptions, pricing, date of pickup/delivery and contract number.

PICK UP/DELIVERY: Agency may pick up supplies at vendor's place of business or vendor may deliver. Delivery fees must be included in original quote. Delivery will be within 10 working days of placement of orders.

ORDERING: State agencies will place their orders direct to vendor by electronic order entry, by e-mail, by FAX, or they may establish a standard delivery order. Eligible participants will utilize their own individually established ordering procedures.

MINIMUM ORDERS: There is no minimum order required under this contract.

F.O.B.: F.O.B. Destination to any location within the State of New Hampshire

PURCHASE LIMITS: Agency should review all state contracts for Building Material & Hardware for best pricing. Hand tools over the amount of \$250 and/or purchases over \$2,500.00 shall require a requisition to the Bureau of Purchase & Property

QUESTIONS: Direct any questions to Liz Moskalenko, 603-271-3290 or Elizabeth.Moskalenko@DAS.NH.Gov

BALANCE OF PRODUCT LINE ITEMS:
During the term of contract, the state may purchase other items in relation to Building Material & Hardware from the successful Contractor's Balance of Product Line. All items ordered will include all shipping/charges.

PRICING:

| Discount % | Product and/or Discount Description |
|------------|-------------------------------------|
| 40% | Regular List Price Product |
| 40% | Other - Window Coverings |