

STATE OF NEW HAMPSHIRE
Department of Administrative Services
Division of Procurement and Support Services
Bureau of Purchase and Property
State House Annex
Concord, New Hampshire 03301

Date: January 2, 2020

NOTICE OF CONTRACT

COMMODITY: HVAC Preventative Maintenance and Repair Services

CONTRACT NO.: 8002585 **NIGP:** 941-5500

VENDOR: AAA Energy Service Co. **VENDOR #:** 210473
20 Priscilla Lane
Auburn, NH 03032

CONTACT PERSON(S): Joseph Crinieri or Lynn Schiller
Tel. No.: 603-626-4884
E-Mail: jcrinieri@AAAEnergy.com
lschiller@AAAEnergy.com

EFFECTIVE FROM: January 1, 2020 through December 31, 2022

PAYMENT & TERMS: Payments shall be made via Procurement Card (P-Card –Credit Card)

*If the agency is enrolled in the Pcard Program, payments shall be made via Pcard.

INVOICING & PAYMENTS: Invoices shall be submitted after completion of work to the requesting agency. Payment shall be paid in full within thirty (30) days after receipt of invoice and acceptance of the work to the State's satisfaction.

The invoice shall be sent to the address of the using agency under agreement.

QUESTIONS: Direct any contract questions to Erica Brisson, 603-271-7272 or Erica.Brisson@DAS.NH.Gov

SCOPE OF WORK: For specific work, please see the signed contract for further details. Location and effective dates listed below:

DEPARTMENT OF NATURAL AND CULTURAL RESOURCES – HAMPTON BEACH STATE PARK (1/1/20 – 12/31/22)

PRICING:

HAMPTON BEACH STATE PARK					
FACILITY NAME	ADDRESS	TOWN	SEMI-ANNUAL PRICE (1/1/20-12/31/20)	SEMI- ANNUAL PRICE (1/1/21-12/31/21)	SEMI- ANNUAL PRICE (1/1/22-12/31/22)
South pavilion	160 Ocean Blvd	Hampton Beach	\$488.00	\$488.00	\$488.00
North Bath house	60 Ocean Blvd	Hampton Beach	\$488.00	\$488.00	\$488.00
South Bath house	280 Ocean Blvd	Hampton Beach	\$488.00	\$488.00	\$488.00
North Pavilion	180 Ocean Blvd	Hampton Beach	\$488.00	\$488.00	\$488.00
Seashell Building	170 Ocean Blvd	Hampton Beach	\$488.00	\$488.00	\$488.00
TOTAL SEMI-ANNUAL PRICE			\$2440.00	\$2440.00	\$2440.00

HVAC REPAIR RATES (REPAIR WORK/EMERGENCY CALLS)	
Monday Thru Friday 8:00 AM To 4:30 PM Journeyman Mechanic	\$87.00 Per Hour/Per Person
Monday Thru Friday 4:31 PM To 7:59 AM Journeyman Mechanic	\$120.00 Per Hour/Per Person
Saturday Work: Journeyman Mechanic	\$120.00 Per Hour/Per Person
Sunday Work: Journeyman Mechanic	\$120.00 Per Hour/Per Person

EMERGENCY REPAIRS FOR NON-CONTRACTED LOCATIONS:

1. For State locations not covered under the HVAC contracts, Contractor(s) shall provide repair rates at the hourly rates listed in Exhibit B. Agencies shall request services by issuing a Request for Quote (RFQ) with scope of work detailing as much information on the equipment as available. For non-emergency repairs the agency shall issue the RFQ to a minimum of 50% of the successful Contractors.
2. Requests for emergencies to repair and/or replace parts shall be approved in advance by the Agency Contact, or their designated representative. Materials shall be invoiced not to exceed 10% above Contractor's cost. All replacement parts shall be new and of the same quality and brand name as that being replaced. All supplies such as oils and refrigerants shall be as specified by the equipment manufacturer. Substitutions will be permitted only with prior authorization of the Agency Administrator, or their designated representative.
3. The Contractor shall, after each scheduled or emergency call and before leaving the job site, present a written summary of the work performed and obtain signature thereon from the Administrator, or their designated representative.
4. The Contractor shall make service available twenty-four (24) hours per day, seven (7) days per week. The Contractor shall employ a sufficient number of trained mechanics so that calls of any emergency nature can be answered promptly with the mechanic arriving at the job site no later than three (3) hours after the call is entered. Contractor shall provide a not to exceed estimate before starting any work. If overtime is necessary and is caused by the contractor, the State may at their discretion deduct a portion the additional time.