

STATE OF NEW HAMPSHIRE
Department of Administrative Services
Division of Procurement and Support Services
Bureau of Purchase and Property
State House Annex
Concord, New Hampshire 03301

Date: May 21, 2020

NOTICE OF CONTRACT

COMMODITY: HVAC Preventative Maintenance and Repair Services

CONTRACT NO.: 8002587 NIGP: 941-5500

VENDOR: ENE Systems of NH, Inc. VENDOR #: 270016
155 River Road #10
Bow, NH 03304

CONTACT PERSON(S): ENE Systems of NH
Tel. No.: 603-856-0330
After hours calls, please leave a message in the "after hours" mailbox and an on-call technician will return the call immediately.

EFFECTIVE FROM: January 1, 2020 through December 31, 2022

PAYMENT & TERMS: Payments may be made via ACH. Use the following link to enroll with the State Treasury for ACH payments: <https://www.nh.gov/treasury>

INVOICING & PAYMENTS: Invoices shall be submitted after completion of work to the requesting agency. Payment shall be paid in full within thirty (30) days after receipt of invoice and acceptance of the work to the State's satisfaction.

The invoice shall be sent to the address of the using agency under agreement.

QUESTIONS: Direct any contract questions to Erica Brisson, 603-271-7272 or Erica.Brisson@DAS.NH.Gov

SCOPE OF WORK: For specific work, please see the contract. Locations and effective dates listed below:

Bureau of Facilities and Asset Management (1/1/20 – 12/31/22)

Department of Administrative Services: Bureau of Court Facilities (1/1/20- 12/31/22)

Department of Health and Human Services: Glenclyff Home (1/1/20- 12/31/22)

NH Lottery Commission (1/1/20- 12/31/22)

Department of Administrative Services: General Services (1/1/20- 12/31/22)

PRICING:

BUREAU OF FACILITIES AND ASSET MANAGEMENT					
FACILITY NAME	ADDRESS	TOWN	SEMI-ANNUAL PRICE (1/1/20 – 12/31/20)	SEMI-ANNUAL PRICE (1/1/21 – 12/31/21)	SEMI-ANNUAL PRICE (1/1/22 – 12/31/22)
Brown Building	129 Pleasant St	Concord	\$6,204.00	\$6,204.00	\$6,204.00
Main Building	105 Pleasant St	Concord	\$1,095.00	\$1,095.00	\$1,095.00
Annex Building	115 Pleasant St	Concord	\$995.00	\$995.00	\$995.00
Thayer Building	97 Pleasant St	Concord	\$1,675.00	\$1,675.00	\$1,675.00
Philbrook Building	121 South Fruit St	Concord	\$4,020.00	\$4,020.00	\$4,020.00
Philbrook Building A & B	121 South Fruit St	Concord	\$1,025.00	\$1,025.00	\$1,025.00
Grounds	79 South Fruit St	Concord	\$835.00	\$835.00	\$835.00
Paint & Carpentry Building	65 South Fruit St	Concord	\$375.00	\$375.00	\$375.00
Warehouse Building	131 Pleasant St	Concord	\$750.00	\$750.00	\$750.00
Dolloff Building	117 Pleasant St	Concord	\$1,185.00	\$1,185.00	\$1,185.00
Liberty House	119 Pleasant St	Concord	\$225.00	\$225.00	\$225.00
Laundry Building	127 Pleasant St	Concord	\$1,115.00	\$1,115.00	\$1,115.00
Transportation Building	127a Pleasant St	Concord	\$1,175.00	\$1,175.00	\$1,175.00

DEPARTMENT OF ADMINISTRATIVE SERVICES, BUREAU OF COURT FACILITIES					
FACILITY NAME	ADDRESS	TOWN	SEMI-ANNUAL PRICE (1/1/20 – 12/31/20)	SEMI-ANNUAL PRICE (1/1/21-12/31/21)	SEMI-ANNUAL PRICE (1/1/22- 12/31/22)
Carroll County Court	97 Water Village Rd	Ossipee	\$9,025.00	\$9,025.00	\$9,025.00
Concord Circuit Court	32 Clinton St	Concord	\$9,975.00	\$9,975.00	\$9,975.00
Coos County Superior Court	55 School St	Lancaster	\$11,075.00	\$11,075.00	\$11,075.00
Derry Circuit Court	10 Courthouse Lane	Derry	\$3,150.00	\$3,150.00	\$3,150.00
Dover Circuit Court	25 St. Thomas St	Dover	\$4,975.00	\$4,975.00	\$4,975.00
Franklin Circuit Court	7 Hancock Terrace	Franklin	\$4,075.00	\$4,075.00	\$4,075.00
Hillsborough County Court- South	30 Spring S	Nashua	\$11,625.00	\$11,625.00	\$11,625.00
Jaffrey- Peterborough Circuit Court	84 Peterborough St./Rt. 202	Jaffrey	\$5,625.00	\$5,625.00	\$5,625.00
Laconia Circuit Court	26 Academy St	Laconia	\$5,110.00	\$5,110.00	\$5,110.00
Lebanon Circuit Court	38 Centerra Parkway	Lebanon	\$4,875.00	\$4,875.00	\$4,875.00

Manchester Circuit Court	35 Amherst St	Manchester	\$17,125.00	\$17,125.00	\$17,125.00
Merrimack Circuit Court	4 Baboosic Lake Rd	Merrimack	\$4,750.00	\$4,750.00	\$4,750.00
Northern Carroll County Circuit Court	3 East Conway Rd, Rt 302	North Conway	\$3,725.00	\$3,725.00	\$3,725.00
Plymouth Circuit Court	26 Green St	Plymouth	\$5,125.00	\$5,125.00	\$5,125.00
Portsmouth Circuit Court	111 Parrott Ave	Portsmouth	\$7,450.00	\$7,450.00	\$7,450.00
Rochester Circuit Court	76 North Main St	Rochester	\$7,900.00	\$7,900.00	\$7,900.00
Rockingham County Court	#10 Route 125	Brentwood	\$18,400.00	\$18,400.00	\$18,400.00
Merrimack County Court	5 Court St	Concord	\$8,220.00	\$8,220.00	\$8,220.00
Hampton Circuit Court	3 Timber Swamp Rd	Hampton	\$5,245.00	\$5,245.00	\$5,245.00
Hillsborough County Superior –North	300 Chestnut St	Manchester	\$20,685.00	\$20,685.00	\$20,685.00
Milford Circuit Courthouse	4 Meadowbrook Drive	Milford	N/A	\$5,695.00	\$5,695.00

DEPARTMENT OF ADMINISTRATIVE SERVICES, BUREAU OF COURT FACILITIES – WATER TREATMENT

FACILITY NAME	SYSTEM	SERVICE CALL FREQUENCY	PRICE (1/1/20 – 12/31/20)	PRICE (1/1/21- 12/31/21)	PRICE (1/1/22 – 12/31/22)
Carroll County Court	Hot Water Loop	Biannual	\$880.00	\$880.00	\$880.00
Concord Circuit Court	Hot Water Loop	Biannual	\$880.00	\$880.00	\$880.00
Coos County Superior Court	Hot Water Loop	Biannual	\$880.00	\$880.00	\$880.00
Derry Circuit Court	Hot Water Loop	Biannual	\$880.00	\$880.00	\$880.00
Dover Circuit Court	Hot Water Loop	Biannual	\$880.00	\$880.00	\$880.00
Hillsborough County Court – South	Hot Water Loop	Biannual	\$880.00	\$880.00	\$880.00
Jaffrey-Peterborough Circuit Court	Hot Water Loop	Biannual	\$880.00	\$880.00	\$880.00
Laconia Circuit Court	Hot & Chill Water Loop	6x per year	\$3,850.00	\$3,850.00	\$3,850.00
Lebanon Circuit Court	Hot Water Loop	Biannual	\$880.00	\$880.00	\$880.00
Manchester Circuit Court	Hot Water Loop	Biannual	\$880.00	\$880.00	\$880.00
Merrimack Circuit Court	Hot & Chill Water Loop	6x per year	\$3,850.00	\$3,850.00	\$3,850.00

Northern Carroll County Circuit Court	Hot Water Loop	Biannual	\$880.00	\$880.00	\$880.00
Plymouth Circuit Court	Hot Water Loop	Biannual	\$880.00	\$880.00	\$880.00
Portsmouth Circuit Court	Hot Water Loop	Biannual	\$880.00	\$880.00	\$880.00
Rochester Circuit Court	Hot Water Loop	Biannual	\$880.00	\$880.00	\$880.00
Rockingham County Court	Hot & Chill Loop & Cooling Tower	Monthly	\$7,150.00	\$7,150.00	\$7,150.00
Hillsborough County Superior – North	Hot, Chill and Cooling Tower	Monthly	\$7,150.00	\$7,150.00	\$7,150.00

GLENCLIFF HOME					
FACILITY NAME	ADDRESS	TOWN	SEMI-ANNUAL PRICE (1/1/20 – 12/31/20)	SEMI-ANNUAL PRICE (1/1/21 – 12/31/21)	SEMI-ANNUAL PRICE (1/1/22 – 12/31/22)
Glenclyff Home	393 High St	Glenclyff	\$1,050.00	\$1,050.00	\$1,076.00

NH LOTTERY COMMISSION					
FACILITY NAME	ADDRESS	TOWN	SEMI-ANNUAL PRICE (1/1/20 – 12/31/20)	SEMI-ANNUAL PRICE (1/1/21 – 12/31/21)	SEMI-ANNUAL PRICE (1/1/22 – 12/31/22)
NH Lottery Commission	14 Integra Drive	Concord	\$1,315.00	\$1,315.00	\$1,348.00

DEPARTMENT OF ADMINISTRATIVE SERVICES, GENERAL SERVICES					
FACILITY NAME	ADDRESS	TOWN	SEMI-ANNUAL PRICE (1/1/20 – 12/31/20)	SEMI-ANNUAL PRICE (1/1/21 – 12/31/21)	SEMI-ANNUAL PRICE (1/1/22 – 12/31/22)
Concord Probate Court	2 Charles Doe Drive	Concord	\$2,150.00	\$2,150.00	\$2,150.00
Supreme Court Building	1 Charles Doe Drive	Concord	\$5,250.00	\$5,250.00	\$5,250.00
Department of Motor Vehicles	23 Hazen Drive	Concord	\$4,750.00	\$4,750.00	\$4,750.00
James H. Hayes Safety Building	33 Hazen Drive	Concord	\$9,250.00	\$9,250.00	\$9,250.00
DOT Materials & Research	5 Hazen Drive	Concord	\$5,150.00	\$5,150.00	\$5,150.00

Department of Health and Human Services	29 Hazen Drive	Concord	\$23,225.00	\$23,225.00	\$23,225.00
Administrative Services Data Services	29 Hazen Drive	Concord	\$4,150.00	\$4,150.00	\$4,150.00
John O. Morton Building	7 Hazen Drive	Concord	\$8,150.00	\$8,150.00	\$8,150.00
Legislative Office Building	33 North State Street	Concord	\$8,225.00	\$8,225.00	\$8,225.00
Department of Revenue, M & S Building	109 Pleasant Street	Concord	\$3,095.00	\$3,095.00	\$3,095.00
Records & Archives	71 South Fruit Street	Concord	\$2,280.00	\$2,280.00	\$2,280.00
Emergency Operations Center	224 Sheep Davis Road	Concord	\$3,000.00	\$3,000.00	\$3,000.00
McAuliffe – Shepard Discovery Center	2 Institute Drive	Concord	\$7,325.00	\$7,325.00	\$7,325.00

DEPARTMENT OF ADMINISTRATIVE SERVICES, GENERAL SERVICES – WATER TREATMENT						
FACILITY NAME	SYSTEM	SERVICE CALL FREQUENCY	SEMI-ANNUAL PRICE (1/1/20 – 12/31/20)	SEMI-ANNUAL PRICE (1/1/21 – 12/31/21)	SEMI-ANNUAL PRICE (1/1/22 – 12/31/22)	
Supreme Court Building	Chill Loop	6x per year	\$2,365.00	\$2,365.00	\$2,365.00	
James H. Hayes Safety Building	Chill Loop	6x per year	\$2,365.00	\$2,365.00	\$2,365.00	
Department of Health & Human Services	Chill Loop & Cooling Tower	Monthly	\$7,150.00	\$7,150.00	\$7,150.00	
Administrative Services – Data Center	Chill Loop	6x per year	\$2,365.00	\$2,365.00	\$2,365.00	
John O. Morton Building	Chill Loop & Cooling Tower	Monthly	\$6,600.00	\$6,600.00	\$6,600.00	
Legislative Office Building	Chill Loop &	Monthly	\$6,600.00	\$6,600.00	\$6,600.00	

	Cooling Tower				
Emergency Operations Center	Chill Loop	6x per year	\$2,365.00	\$2,365.00	\$2,365.00
McAuliffe-Shepard Discovery Center	Chill Loop	6 per year	\$2,365.00	\$2,365.00	\$2,365.00
Spaulding Hall	Cooling Tower	Monthly while systems operating	\$3,300.00	\$3,300.00	\$3,300.00
Johnson Hall	Cooling Tower	Monthly while system operating	\$3,300.00	\$3,300.00	\$3,300.00

HVAC REPAIR RATES (REPAIR WORK/EMERGENCY CALLS)	
Monday Thru Friday 8:00 AM To 4:30 PM Journeyman Mechanic	\$85.00 Per Hour/Per Person
Monday Thru Friday 4:31 PM To 7:59 AM Journeyman Mechanic	\$127.50 Per Hour/Per Person
Saturday Work: Journeyman Mechanic	\$127.50 Per Hour/Per Person
Sunday Work: Journeyman Mechanic	\$127.50 Per Hour/Per Person

EMERGENCY REPAIRS FOR NON-CONTRACTED LOCATIONS:

1. For State locations not covered under the HVAC contracts, Contractor(s) shall provide repair rates at the hourly rates listed in Exhibit B. Agencies shall request services by issuing a Request for Quote (RFQ) with scope of work detailing as much information on the equipment as available. For non-emergency repairs the agency shall issue the RFQ to a minimum of 50% of the successful Contractors.
2. Requests for emergencies to repair and/or replace parts shall be approved in advance by the Agency Contact, or their designated representative. Materials shall be invoiced not to exceed 10% above Contractor's cost. All replacement parts shall be new and of the same quality and brand name as that being replaced. All supplies such as oils and refrigerants shall be as specified by the equipment manufacturer. Substitutions will be permitted only with prior authorization of the Agency Administrator, or their designated representative.
3. The Contractor shall, after each scheduled or emergency call and before leaving the job site, present a written summary of the work performed and obtain signature thereon from the Administrator, or their designated representative.
4. The Contractor shall make service available twenty-four (24) hours per day, seven (7) days per week. The Contractor shall employ a sufficient number of trained mechanics so that calls of any emergency nature can be answered promptly with the mechanic arriving at the job site no later than three (3) hours after the call is entered. Contractor shall provide a not to exceed estimate before starting any work. If overtime is necessary and is caused by the contractor, the State may at their discretion deduct a portion the additional time.