

STATE OF NEW HAMPSHIRE
DEPARTMENT OF ADMINISTRATIVE SERVICES
DIVISION OF PLANT AND PROPERTY MANAGEMENT
BUREAU OF PURCHASE AND PROPERTY
STATE HOUSE ANNEX
CONCORD, NEW HAMPSHIRE 03301

NOTICE OF CONTRACT

DATE: 06/30/2020

CONTRACT: VEHICLE GLASS – SUPPLY AND INSTALL
9 COUNTIES
**GRAFTON, CARROLL, SULLIVAN, MERRIMACK, BELKNAP,
STRAFFORD, CHESHIRE, HILLSBOROUGH AND ROCKINGHAM**

CONTRACT NO.: 8002716

NIGP CODE: 060-5700

CONTRACTOR: GRANITE STATE GLASS CONTRACTOR # 155671
4 AVIATION DRIVE
GILFORD NH 03249

ACCOUNT CONTACT: DAVID RYAN
TELEPHONE NO.: 603-528-4748
E-MAIL: dryan@granitestateglass.com

EFFECTIVE FROM: JULY1, 2020 THROUGH: JUNE 30, 2023

F.O.B.: Destination to any location in Grafton, Carroll, Sullivan,
Merrimack, Belknap, Strafford, Cheshire, Hillsborough and
Rockingham, New Hampshire

ELIGIBLE PARTICIPANTS:

Political sub-divisions (counties, cities, towns, school districts, special district or precinct, or any other governmental organization), or any nonprofit agency under the provisions of section 501c of the Federal Internal Revenue Code, shall be eligible to participate under this contract whenever said sub-division or nonprofit agency so desires.

CONTRACT TERM:

This contract shall commence on the date approved by the Commissioner of Administrative Services, and terminates on June 30, 2023, a period of approximately three (3) years.

The Contract may be extended for an additional two (2) one-year terms thereafter under the same terms, conditions and pricing structure upon the mutual agreement between the Contractor and State, and with the approval of the Commissioner of the Department of Administrative Services.

The maximum term of the Contract (including all extensions) cannot exceed five (5) years.

The State of New Hampshire shall have the right to terminate any contract at any time by giving the Contractor a thirty-(30) day written notice.

CONTRACT PRICES:

PRICE INCREASES WILL BE ACCEPTED AS THE NAGS BENCHMARK CALCULATOR SCHEDULE CHANGES, BUT THE DISCOUNTS WILL REMAIN FIRM. Discounts and prices shall include delivery and all other charges

ORDERING PROCEDURE:

State agencies and institutions shall place their orders in person, by telephone, facsimile, E-mail or mail as needed. Political sub-divisions and authorized non-profit organizations shall utilize their own individually established ordering procedures.

SCOPE OF SERVICES:

The purpose of this contract is to provide all labor, tools, transportation, materials, equipment and permits as necessary to provide the required level of services as described herein. The scope of work shall include VEHICLE GLASS REPLACEMENT, at the requesting agency's location as needed for the entire State of New Hampshire.

The Contractor will respond to the agency's initial request within one (1) business day to schedule an appointment. Vehicle glass replacement shall be completed in a reasonable time frame as mutually agreed upon with agency and Contractor.

All services performed under this contract shall be performed between the hours of 7:30 A.M. and 4:00 P.M. unless other arrangements are made in advance with the State. Any deviation in work hours shall be pre-approved by the Contracting Officer. The State may require a ten-day advance knowledge of said work schedules to provide security and access to respective work areas. No premium charges will be paid for any off-hour work.

The Contractor shall not commence work until a conference is held with each State agency intending to utilize the Contractor's services, at which representatives of the Contractor and the State are present. The conference shall be arranged by the State agency.

The State shall require correction of any defective work and the repair of any damage to any part of a building or its appurtenances caused by the Contractor or its employees, subcontractors, equipment or supplies. The Contractor shall correct, repair, or replace all defective work, as needed, to complete said work in satisfactory condition, and the Contractor shall repair all damage so caused in order to restore the building and its appurtenances to their previous condition. Upon failure of the Contractor to proceed promptly with the necessary corrections or repairs, the State may withhold any amount necessary to correct all defective work or repair all damage from payments to the Contractor.

The work staff shall consist of qualified persons completely familiar with the products and equipment that they will use. The Contracting Officer may require the Contractor to dismiss from the work such employees as the Contracting Officer deems incompetent, careless, insubordinate, or otherwise objectionable, or whose continued employment on the work is deemed to be contrary to the public interest or inconsistent with the best interest of security and the State.

Neither the Contractor nor its employees or subcontractors shall represent themselves as employees or agents of the State.

While on State property the Contractor, its employees, and its subcontractors shall be subject to the authority and control of the State, but under no circumstances shall such persons be deemed to be employees of the State.

All personnel shall observe all regulations or special restrictions in effect at any State agency location at which services are to be provided.

The Contractor's personnel shall be allowed only in areas where services are to be provided. The use of State telephones by the Contractor, its employees, or its subcontractors is prohibited.

INVOICING:

All invoices, at a minimum, shall include the following information

- A. Agency name
- B. Location of work
- C. Date work was completed
- D. Brief description of services rendered
- E. Contract number
- F. Rates charged

The invoice shall be sent to the address of the using agency under agreement.

Invoices shall be submitted after completion of work to the requesting agency. Payment shall be paid in full within thirty (30) days after receipt of invoice and acceptance of the work to the State's satisfaction.

PAYMENT

Payments shall be made via ACH

**PRICING STRUCTURE FOR GRAFTON, CARROLL, SULLIVAN, MERRIMACK, BELKNAP,
STRAFFORD, CHESHIRE, HILLSBOROUGH AND ROCKINGHAM COUNTIES**

35 % DISCOUNT FROM NAGS CALCULATOR / PRICE LISTS & CATALOG
INCLUDING BALANCE OF PRODUCT LINE NOT LISTED IN THE ABOVE SECTIONS.

OPTION #1:

VEHICLE GLASS CHIP REPAIRS \$ 45.00
PRICES TO INCLUDE ON SITE REPAIRS

OPTION #2:

VEHICLE GLASS CHIP REPAIRS \$ 45.00
PRICES TO INCLUDE AT CONTRACTOR'S LOCATION

CONTRACTORS'S BALANCE OF PRODUCT LINE ITEMS

During the term of contract, the state may purchase other items in relation to contract description from the Contractor's Balance of Product Line. All items ordered shall include all shipping/charges as specified above in "Contract Prices".

Also to include laminated glass and recalibration services if needed.

Questions: Alan Hofmann, Purchasing Manager
Phone: 603-271-2550
E-Mail: alan.hofmann@das.nh.gov



Granite State Glass
166 South Main Street
Laconia, NH 03246
(603) 524-0407
FAX (603) 527-3491
Contact: Henry Weber
laconia@granitestateglass.com

Granite State Glass
186 South Main Street
Rochester, NH 03867
(603) 332-1385
FAX (603) 332-1388
Contact: Wes Tazbir
rochester@granitestateglass.com

Granite State Glass
121 Lowell Road
Hudson, NH 03051
(603) 883-8545
FAX (603) 883-0021
Contact: Vic Stashewsky
HUDSON@granitestateglass.com

Granite State Glass
66 Benning Street Suite 3
W. Lebanon, NH 03784
(603) 298-2980
FAX (603) 298-2981
Contact: Clay Couitt
lebanon@granitestateglass.com

Granite State Glass
603 Center Street
Wolfeboro, NH 03894
(603) 569-4311
FAX (603) 569-1562
Contact: Ryan Mack
gsgwolfeboro@granitestateglass.com

Burlington Glass
1860 Williston Road
South Burlington, VT 05403
(802) 862-5458
FAX (802) 862-0187
Contact: David Terrill
info@burlingtonglass.com

Granite State Glass
744 Portland Street
St. Johnsbury, VT 05819
(802) 748-8895
FAX (802) 748-1908
Contact: Brent Buffington
stjohnsbury@granitestateglass.com

Granite State Glass
181 West Main Street
PO Box 1408
Conway, NH 03818
(603) 447-5471
FAX (603) 447-5472
Contact: Jon Noyes
conway@granitestateglass.com

Granite State Glass
580 Tenney Mountain Hwy
PO Box 88
Plymouth, NH 03264
(603) 536-1205
FAX: (603) 536-1206
Contact: Brent Buffington
plymouth@granitestateglass.com

Granite State Glass
143 Loudon Road
Concord, NH 03301
(603) 224-8897
FAX (603) 224-8869
Contact: Aaron Guay
concord@granitestateglass.com

Granite State Glass
78 Douglas Street
Manchester, NH 03102
(603) 668-8735
FAX (603) 624-1130
Contact: Jim Keefe
manchester@granitestateglass.com

Granite State Glass
471 Winchester Street
Keene, NH 03431
(603) 352-4527
FAX (603) 352-3706
Contact: John Osterhout
keene@granitestateglass.com

Granite State Glass
1 Mirona Road
Portsmouth, NH 03801
(603) 436-0001
FAX (603) 373-6539
Contact: Chris Hardman
portsmouth@granitestateglass.com

Granite State Glass Corporate Offices
4 Aviation Drive
Gilford, NH 03249
(603) 528-4748
FAX (603) 528-5980
info@granitestateglass.com

Keene	Portsmouth	St. Johnsbury
L	P	S
Alstead	Brentwood	Bath
Ashuelot	Epping	Bethlehem
Chesham	Exeter	Cabot
Chesterfield	Freemont	Colebrook
Drewsville	Greenland	Easton
Dublin	Hampton	Franconia
Fitzwilliam	Hampton Falls	Haverhill
Hancock	Kingston	Jefferson
Harrisville	N. Hampton	Lancaster
Hinsdale	New Castle	Littleton
Jaffrey	Newfields	Lisbon
Keene	Newington	Lyman
Marborough	Newmarket	N. Haverhill
Marlow	Portsmouth	Pike
Munsonville	Rye	St. Johnsbury
Nelson	Seabrook	Sugar Hill
Peterborough	Stratham	Whitefield
Richmond		Woodsville
Rindge	MAINE	
Spofford	Cape Neddick	VERMONT
Stoddard	Eliot	Burke
Sullivan	Kennebunk	E. Burke
Swanzey	Kittery	W. Burke
Troy	Ogunkit	Concord VT
Walpole	Wells	N. Concord VT
Westmoreland	York	Danville
Westport		Groton
Winchester	MASS	Gilman
	Amesbury	Lunenburg
VERMONT	Essex	Lyndonville
Bellows Falls	Ipswich	Lyndon Center
Brattleboro	Merrinack	Monroe
Dummerston	Newbury	Newport VT
Guilford	Newburyport	Peacham
Putney	Rowley	Ryegate
Vernon	Salisbury	Sheffield
West Brattleboro	W. Newbury	E. St. Johnsbury
Westminster		Sutton
MASS		
Asburnham		
Ashby		
Bernardston		
Colrain		
Heath		
Leyden		
Northfield		
Royalston		
Warwick		