

STATE OF NEW HAMPSHIRE
DEPARTMENT OF ADMINISTRATIVE SERVICES
DIVISION OF PLANT AND PROPERTY MANAGEMENT
BUREAU OF PURCHASE AND PROPERTY
STATE HOUSE ANNEX
CONCORD, NEW HAMPSHIRE 03301

NOTICE OF CONTRACT

DATE: 06/30/2020
CONTRACT: VEHICLE GLASS – SUPPLY AND INSTALL
COOS COUNTY ONLY
CONTRACT NO.: 8002717
NIGP CODE: 060-5700
CONTRACTOR: SAFELITE FULLFILLMENT, INC CONTRACTOR # 168926 B002
7400 SAFELITE WAY
COLUMBUS OH 43235
ACCOUNT CONTACT: BRITTANY EDDY
TELEPHONE NO.: 800-800-4527
TELEPHONE NO.: 614-210-9760
E-MAIL: brittany.eddy@safelite.com
TO SCHEDULE AN APPOINTMENT: 877-465-5224 OR
800-800-2727
EFFECTIVE FROM: JULY1, 2020 THROUGH: JUNE 30, 2023
F.O.B.: F.O.B. Destination to any location in Coos County,
State of New Hampshire

ELIGIBLE PARTICIPANTS:

Political sub-divisions (counties, cities, towns, school districts, special district or precinct, or any other governmental organization), or any nonprofit agency under the provisions of section 501c of the Federal Internal Revenue Code, shall be eligible to participate under this contract whenever said sub-division or nonprofit agency so desires.

CONTRACT TERM:

This contract shall commence on the date approved by the Commissioner of Administrative Services, and terminates on June 30, 2023, a period of approximately three (3) years.

The Contract may be extended for an additional two (2) one-year terms thereafter under the same terms, conditions and pricing structure upon the mutual agreement between the Contractor and State, and with the approval of the Commissioner of the Department of Administrative Services.

The maximum term of the Contract (including all extensions) cannot exceed five (5) years.

The State of New Hampshire shall have the right to terminate any contract at any time by giving the Contractor a thirty-(30) day written notice.

CONTRACT PRICES:

PRICE INCREASES WILL BE ACCEPTED AS THE NAGS BENCHMARK CALCULATOR SCHEDULE CHANGES, BUT THE DISCOUNTS WILL REMAIN FIRM. Discounts and prices shall include delivery and all other charges

ORDERING PROCEDURE:

State agencies and institutions shall place their orders in person, by telephone, facsimile, E-mail or mail as needed. Political sub-divisions and authorized non-profit organizations shall utilize their own individually established ordering procedures.

SCOPE OF SERVICES:

The purpose of this contract is to provide all labor, tools, transportation, materials, equipment and permits as necessary to provide the required level of services as described herein. The scope of work shall include VEHICLE GLASS REPLACEMENT, at the requesting agency's location as needed for the entire State of New Hampshire.

The Contractor will respond to the agency's initial request within one (1) business day to schedule an appointment. Vehicle glass replacement shall be completed in a reasonable time frame as mutually agreed upon with agency and Contractor.

All services performed under this contract shall be performed between the hours of 7:30 A.M. and 4:00 P.M. unless other arrangements are made in advance with the State. Any deviation in work hours shall be pre-approved by the Contracting Officer. The State may require a ten-day advance knowledge of said work schedules to provide security and access to respective work areas. No premium charges will be paid for any off-hour work.

The Contractor shall not commence work until a conference is held with each State agency intending to utilize the Contractor's services, at which representatives of the Contractor and the State are present. The conference shall be arranged by the State agency.

The State shall require correction of any defective work and the repair of any damage to any part of a building or its appurtenances caused by the Contractor or its employees, subcontractors, equipment or supplies. The Contractor shall correct, repair, or replace all defective work, as needed, to complete said work in satisfactory condition, and the Contractor shall repair all damage so caused in order to restore the building and its appurtenances to their previous condition. Upon failure of the Contractor to proceed promptly with the necessary corrections or repairs, the State may withhold any amount necessary to correct all defective work or repair all damage from payments to the Contractor.

The work staff shall consist of qualified persons completely familiar with the products and equipment that they will use. The Contracting Officer may require the Contractor to dismiss from the work such employees as the Contracting Officer deems incompetent, careless, insubordinate, or otherwise objectionable, or whose continued employment on the work is deemed to be contrary to the public interest or inconsistent with the best interest of security and the State.

Neither the Contractor nor its employees or subcontractors shall represent themselves as employees or agents of the State.

While on State property the Contractor, its employees, and its subcontractors shall be subject to the authority and control of the State, but under no circumstances shall such persons be deemed to be employees of the State.

All personnel shall observe all regulations or special restrictions in effect at any State agency location at which services are to be provided.

The Contractor's personnel shall be allowed only in areas where services are to be provided. The use of State telephones by the Contractor, its employees, or its subcontractors is prohibited.

INVOICING:

All invoices, at a minimum, shall include the following information

- A. Agency name
- B. Location of work
- C. Date work was completed
- D. Brief description of services rendered
- E. Contract number
- F. Rates charged

The invoice shall be sent to the address of the using agency under agreement.

Invoices shall be submitted after completion of work to the requesting agency. Payment shall be paid in full within thirty (30) days after receipt of invoice and acceptance of the work to the State's satisfaction.

PAYMENT

Payments shall be made via ACH or Procurement Card (P-Card = Visa Credit Card).

PRICING STRUCTURE FOR COOS COUNTY ONLY

35 % DISCOUNT FROM NAGS CALCULATOR / PRICE LISTS & CATALOG
INCLUDING BALANCE OF PRODUCT LINE NOT LISTED IN THE ABOVE SECTIONS.

OPTION #1:

VEHICLE GLASS CHIP REPAIRS \$ 79.99
PRICES TO INCLUDE ON SITE REPAIRS

OPTION #2:

VEHICLE GLASS CHIP REPAIRS \$ 79.99
PRICES TO INCLUDE AT CONTRACTOR'S LOCATION

CONTRACTOR'S BALANCE OF PRODUCT LINE ITEMS

During the term of contract, the state may purchase other items in relation to bid description from the Contractor's Balance of Product Line. All items ordered shall include all shipping/charges as specified above in "Contract Prices".

Also to include laminated glass and recalibration services if needed.

Questions: Alan Hofmann, Purchasing Manager
Phone: 603-271-2550
E-Mail: alan.hofmann@das.nh.gov

CUST NO	NAME	ADDRESS 1	ADDRESS 2	CITY	STATE	ZIP	PHONE #
157254	NH VOCATIONAL REHABILITAT	215 COMMERCE WAY		PORTSMOUTH	NH	03801	6034368886
167108	NH FISH & GAME	11 HAZEN DRIVE		CONCORD	NH	03301	6032713421
167112	NH LABOR DEPT	95 PLEASANT STREET		CONCORD	NH	03301	6032713176
167114	NH SAFETY DEPT	33 HAZEN DRIVE		CONCORD	NH	03305	6032713575
167116	NH TRANSPORTATION	PO BOX 483		CONCORD	NH	03302	6039266862
167123	NH RESOURCES & ECONOMIC	DEVELOPMENT	PO BOX 1856	CONCORD	NH	03302	6034859842
167126	NH YOUTH DEVELOPMENT	1056 NORTH RIVER ROAD		MANCHESTER	NH	03104	6036255471
167127	NH HEALTH & HUMAN SVCS BE	129 PLEASANT STREET		CONCORD	NH	03301	6032716100
167133	NH VOCATIONAL REHAB	25 RIVERSIDE ST STE 102		NASHUA	NH	03062	6038896844
222905	NH LIQUOR COMMISSION	PO BOX 503		CONCORD	NH	03302	6032712162
228429	NH ENVIRONMENTAL SVCS	29 HAZEN DR	PO BOX 95	CONCORD	NH	03302	6032713503
232823	NH RACING & CHARITABLE	GAMING	57 REGIONAL DR UNIT # 3	CONCORD	NH	03301	6032712158
234447	NASHUA COMMUNITY COLLEGE	505 AMHERST ST		NASHUA	NH	03063	6038826923
236620	NH POLICE STANDARDS &	TRAINING COUNCIL	17 INSTITUTE DR	CONCORD	NH	03301	6032711792
238940	NH MECHANICAL SERVICES	PO BOX 456		CONCORD	NH	03302	6035451812
239349	NH JUSTICE DEPT	33 CAPITOL ST		CONCORD	NH	03301	6032713658
239666	NH LOTTERY COMMISSION	14 INTEGRA DR		CONCORD	NH	03301	6032713391
253400	NH AGRICULTURE DEPT	25 CAPITOL ST		CONCORD	NH	03301	6032715280
260360	NH VETERANS HOME	139 WINTER ST		TILTON	NH	03276	6035274841
260388	NH DEPT OF DAS	BUREAU OF COURT FACILITES	25 CAPITAL ST #420	CONCORD	NH	03301	6032711143
262770	NH STATE LIBRARY	20 PARK ST		CONCORD	NH	03301	6032712401
264798	NH PUBLIC UTILITIES COMM	21 SOUTH FRUIT ST		CONCORD	NH	03301	6032716015
283752	NH ADMINISTRATION SERVICE	12 HILLS AVE		CONCORD	NH	03301	6032712602
283927	NH CORRECTIONS	105 PLEASANT ST	PO BOX 1806	CONCORD	NH	03302	6032715649
287667	NH BANKING DEPT	53 REGIONAL DRIVE	SUITE 200	CONCORD	NH	03301	6032713561
293181	NH BEHAVIORAL HEALTH	105 PLEASANT ST		CONCORD	NH	03301	6032711835
293182	NH HOSPITAL	133 PLEASANT ST		CONCORD	NH	03301	6032715280
301037	NH ADMINISTRATIVE OFFICE	OF COURTS	2 CHARLES DOE DR	CONCORD	NH	03301	6032712521
302633	COMMUNITY COLLEGE SYSTEM	26 COLLEGE DRIVE		CONCORD	NH	03301	6032712722
302634	LAKES REGION COMMUNITY	COLLEGE	379 BELMOST ROAD	LACONIA	NH	03246	6035243207
303294	NH DEPT OF REVENUE	109 PLEASANT STREET		CONCORD	NH	03301	6034199776
308228	GREAT BAY COMMUNITY COLL	320 CORPORATE DR		PORTSMOUTH	NH	03801	6034277642
318437	NH HEALTH & HUMAN SVCS	393 HIGH ST	PO BOX 76	GLENCLIFF	NH	03238	6039893111
331495	NH ADJUTANT DEPT	4 PEMBROKE RD		CONCORD	NH	03301	6032271527
366563	NH DOT	SMOKEY BEAR BLVD	BOX 483	CONCORD	NH	03302	6038465741
367930	NH VOCATIONAL REHAB	3 TWELFTH STREET, UNIT A		BERLIN	NH	03570	6037522271
367931	NH EMPLOYMENT SECURITY	109 KEY ROAD		KEENE	NH	03431	8002753759
377988	NH VOCATIONAL REHAB	21 SOUTH FRUIT ST STE 20		CONCORD	NH	03301	6032713537
408086	NH HEALTH & HUMAN SVCS	GLEN CLIFF HOME	PO BOX 76	GLENN CLIFF	NH	03238	6039893111
413541	NH JOINT BOARD	121 S FRUIT ST		CONCORD	NH	03301	6032712219
418161	NH DOT	8 EASTMAN HILL RD		ENFIELD	NH	03748	6034484015
476368	MCAULIFFE SHEPARD	DISCOVERY CENTER	2 INSTITUTE DR	CONCORD	NH	03301	6032717827
501072	NH ADMINISTRATION SERVICE	GENERAL SERVICES	25 CAPITOL ST RM 408	CONCORD	NH	03301	6032711412
510775	HILLSBOROUGH SHERIFF	329 MAST RD		GOFFSTOWN	NH	03045	6036270161
514526	NH BUSINESS & ECONOMIC	AFFIARS	ONE EAGLE SQUARE #100	CONCORD	NH	03301	6032710275
515959	NH DEPT OF ENVIRONMENTAL	DAM BUREAU	29 HAZEN DR	CONCORD	NH	03302	6032717868
544884	NH DOT DISTRICT 1	641 MAIN ST		LANCASTER	NH	03584	6037844641
137458	NEW HAMPSHIRE, STATE OF	MASTER NUMBER	DO NOT BILL	COLUMBUS	OH	43235	6147982300