1051 E Alessandro Blvd
Ste 220
Riverside, CA 92508
Toll Free - 800-786-9273
Voice - 951-697-6895
FAX - 951-225-3738
travel@sunward.com
www.sunward.com
CST 2014904-10

3 ways to make a reservation with Sunward Adventures

- 1. Fill out Travel Request Form on website
- 2. Send information in an email to travel@sunward.com
- 3. Call Sunward Adventures - 951-697-6895

Have the following information on hand when attempting to make a reservation:

Passenger Name (First Middle Last):	
Agency/Department/Division/Bureau:	
Passenger DOB (MMDDYY):	
Departure Date:	
Departure City:	
Requested Departure (or Arrival) time (AM/PM):	
Arrival City:	
Return Date:	
Requested Departure (or Arrival) time (AM/PM):	
Hotel Required? (Y or N): If Y, provide name or general location of hotel.	
Link to group or conference:	
Rental Car Required? (Y or N): If Y, default size is Intermediate unless specified.	

Additional, optional information:

TSA Pre-Check or Global Entry Number:	
Frequent Flyer Numbers for Airline:	
Frequent Guest Numbers for Hotel:	
Seat Assignment Request (default is aisle):	
Special Requests (meals, assistance, etc):	