ADDENDUM #3 TO BID INVITATION #2364-21

Posted: 9/3/2020

DATE OF BID CLOSING: 09/24/2020

TIME OF BID CLOSING: 10:30 AM (EST)

FOR: Janitorial Supplies

CLARIFICATION: NC Soap tab, line 14 KCCO5776, WIPE, RAYN, REUSBLE, BE, 50PK will be calculated at 56 per box.

QUESTIONS:

Q1: Please supply the previous RFB award.

A1: Please follow this link to view all New Hampshire bid results
https://apps.das.nh.gov/bidscontracts/contracts.aspx

Q2: Please provide usage reports for 2019/2020 contract period including pricing.

A2: The annual quantity column in each section of the bid workbook is based on usage reports from the past contract years. Present contracts can be viewed at
https://apps.das.nh.gov/bidscontracts/bids.aspx

Q3: Is this bid awarded by line?

A3: Yes, this will be awarded per line.

Q4: Can pricing be adjusted over the term of the contract.

A4: Please refer to the “BID PRICES” section of RFB 2364-21.

Q5: The bid states that the bid may be extended for two (2) one-year extensions. Can prices be adjusted for the extension period?

A5: Please refer to the “CONTRACT TERM” section of RFB 2364-21.

Q6: There are many items that are out of stock across the country. If we offer the exact item and it is our due to manufacturer outage will the contractor be penalized for not being able to supply?

A6: No, balance of product items can be offered for like items during the term of the contract.

Q7: Manufacturers of many products included in this bid may offer discounted rates known as deviations to individual vendors. Is the State of New Hampshire willing to issue a letter to
Q7: Would the State of New Hampshire release these special discounted rates to all vendors participating in the bid process?

A7: The State of New Hampshire RSA 21-I:11 (1) requires competitive bidding for materials, equipment, supplies, and services. Contact by the State with manufacturers for the purpose of setting firm pricing for all bidders would not be consistent with this law.

Q8: Would the State of New Hampshire be willing to accept a reduced term for price-lock with any subsequent price increases supported by documented industry increases from our suppliers?

A8: Please refer to the “BID PRICES” section of RFB 2364-21.

Q9: Are sustainable items important to the entities using this contract?

A9: The “Sustainable Products” section of this bid has not been offered in past bid cycles. This section was requested by State Agencies, but we do not have previous consumption data.

Q10: Please provide a list of all ship to locations.

A10: This information is not readily available.

Q11: Are successful Vendors who are distributors and not the manufacturer of the supplied product or product line required to replace and service any and all equipment needed for the product line(s)?

A11: Refer to the Equipment section on page 13.

Q12: Are successful Vendors required to service any and all equipment at no charge for the entire contract term?

A12: Refer to the Equipment section on page 13.

Q13: Should the 0.7% EASiBuy fee be included in the initial bid price or is it only paid by Vendors who participate in the Reverse Auction?

A13: The .7% fee will be paid to EASiBuy by awarded contractors during the term of the contract. Please refer to EASIBUY, LLC REPORTING AND FEES on page 10 of RFB 2364-21.

Q14: Will a formal RFB be issued for the quarterly PPE bids?

A14: The reverse auction process through Easibuy will be utilized with awarded contract holders.


A15: Any Additional Provisions, Conflicting Terms, or Special Provisions with be generated from the contractors and be reviewed by State of New Hampshire legal team for approval.


A16: Services to be Performed refers to all of the products being contracted and the terms and conditions contained in RFB 2364-21 and the sample P37.
Q17: Is Exhibit C referenced in Sample Agreement section 5. Contract Price/Price Limitation/Payment available for review?

A17: Contract Price/Price Limitation/Payment will not be determined until after contracts are awarded.

Q18: Are Vendors required to enter a single category percent discount on the Non-core product tabs of the Bidder Workbook?

A18: Yes. The initial price offer discount for each category should be entered in cell S1 on each non-core tab. The value entered in S1 will populate in the entire column for each item.

Q19: Will the State allow Vendors to enter a percent discount by line item on the Non-core products tabs of the Bidder Workbook?

A19: The percent discount is to apply at the category level for all non-core items purchased within that category. The items in the bidder workbook are select items for evaluation purposes; each category discount will apply to all non-core items purchased under the contract, including items not in the bidder workbook; as such the percent discount must be at the category level.

Q20: What information should Vendors provide on the Lists tab of the Bidder Workbook?

A20: No information is needed in this tab.

Q21: If the percentage is unknown, what should be entered in the Recycled Content % column of the Core Janitorial Supplies tab of the Bidder Workbook?

A21: Either unknown or leave it blank.

Q22: Due to the current environment with COVID-19 and the types of goods included in the bid invitation, will the State consider use of existing cooperative contracts for the goods and services outlined in the bid invitation as per the New Hampshire statute N.H. Rev. Stat. § 53-A:3 (2017), Joint Exercise of Powers? This will allow the State immediate access to a competitively solicited and awarded contract at competitive prices backed by the purchasing power of tens of thousands of state, local government and educational institutions nationwide.

A22: Not at this time.

PURCHASING AGENT: Jeff Haley
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NOTE: ALL CHANGES TO BID SOLICITATION NOTED IN ADDENDUMS WILL SUPERSEDE PREVIOUSLY SUBMITTED DOCUMENTS. ALL OTHER SPECIFICATIONS REMAIN UNCHANGED AND VALID.

BIDDER ____________________________ ADDRESS ____________________________

BY ________________________________ TEL. NO.____________________________
   (this document must be signed)   (please type or print name)

Please visit: https://das.nh.gov/purchasing/purchasing.asp (click on “Bid and Proposals”) for complete bid and addendums