

State of New Hampshire



CHARLES ARLINGHAUS
COMMISSIONER

DEPARTMENT OF
ADMINISTRATIVE SERVICES
25 CAPITOL STREET
CONCORD, NH 03301

KAREN RANTAMAKI
ADMINISTRATOR
PLANT AND PROPERTY MGMT.

NON-DISCLOSURE AGREEMENT FOR CONFIDENTIAL INFORMATION RFP 2021-254 Performance Contract for Energy Performance Contracting Services

In performing its review pursuant to RFP 2021-254 Performance Contract six (6) state-owned facilities in Concord, NH, _____, may gain access to private and confidential information, including but not limited to: building specifications, mechanical, structural, electrical and site building plans, heating, ventilating and cooling system operational descriptions and office layouts. _____, agrees to maintain the confidentiality of and to protect from unauthorized use, disclosure, publication, and reproduction, all private and confidential information that becomes available to _____, in connection with its performance review of these documents as part of RFP 2021-254 regardless of its form. All right, title and interest in and to the private and confidential information shall remain with the State. _____, shall immediately notify the State if any request, subpoena or other legal process is served upon _____, regarding any private or confidential information, including but not limited to the examples provide above, and _____, shall cooperate with the State in any effort to contest the subpoena or legal process. In the event of any unauthorized use or disclosure of the State's information, _____, shall immediately notify the State, and the State may pursue any remedy at law and in equity, including, but not limited to, injunctive relief.

By signing this agreement on this date, I agree to comply the terms of this Non Disclosure Agreement and the following:

1. I understand that I may be granted access private and confidential information.
2. I agree to maintain the confidentiality of this information and not discuss any of it any person who has not signed an identical non-disclosure agreement with the State for RFP 2021-254 Performance Contract for six (6) state-owned facilities in Concord, NH.
3. I understand that, if I disclose any confidential information in violation of this agreement, I may be subject to criminal prosecution and/or civil action by any employee or other party affected by the disclosure.

Signed: _____

Dated: _____, 2020.

Name: _____

Address: _____
