

**CLASSIFICATION:** HIGHWAY MAINTAINER II

**Class Code:** 5044-09

**Date Established:** 11-03-68

**Occupational Code:** 5-2-2

**Date of Last Revision:** 10-09-12

**BASIC PURPOSE:** To operate motor trucks and light duty maintenance equipment in connection with highway maintenance, construction projects and repair projects.

**CHARACTERISTIC DUTIES AND RESPONSIBILITIES:**

- Operates, services, makes field adjustments and emergency repairs on trucks and other maintenance equipment.
- Determines proper rate of application of salt and sand by adjusting truck speed during this type of work.
- Services snow-plows, changing blades and shoes as required.
- Lays bricks and concrete blocks in the repair of road-side culverts and drainage systems, constructs brick and concrete block foundations for culverts and drainage areas.
- Supervises small work crews in various highway or building projects.
- Operates all types of trucks and equipment, including towed and auxiliary equipment.

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**DISTINGUISHING FACTORS:**

**Skill:** Requires skill in applying instructions to accomplish different job functions OR in operating machines for a variety of different purposes.

**Knowledge:** Requires common sense understanding of instructions in performing a series of routine procedures.

**Impact:** Requires responsibility for contributing to agency objectives by ensuring the accuracy of support activities within one or more organizational units. Errors at this level affect the work of others or have measurable monetary consequences, and require verification and correction in order to complete succeeding work operations.

**Supervision:** Requires partial supervision of other employees doing work which is related or similar to the supervisor, including assigning job duties, providing training, giving instructions and checking work.

**Working Conditions:** Requires performing regular job assignments in an adverse working environment involving a variety of unpredictable elements or hazards, including exposure to injuries or hazardous materials which result in partial disability.

**Physical Demands:** Requires medium to heavy work, including continuous physical exertion such as frequent bending, lifting or climbing.

**Communication:** Requires obtaining and exchanging information, referring inquiries to the appropriate source, or responding to questions from state employees or members of the general public.

**Complexity:** Requires a combination of job functions using minimal judgment to perform a variety of job tasks according to clearly prescribed standard practices and procedures.

**Independent Action:** Requires making a limited number of choices in selecting among alternative courses of action under supervisory guidance and in performing job functions according to a variety of prescribed policies or procedures.

**MINIMUM QUALIFICATIONS:**

**Education:** Completion of two years of high school.

**Experience:** One year of experience in the operation of light motor driven equipment. Each additional year of approved work experience may be substituted for one year of required formal education, up to a total of two (2) years.

**License/Certification:** Must possess a valid Commercial Driver's License (CDL) with appropriate endorsements. The applicant's Motor Vehicle Record (MVR) must meet the minimum standards as established by the hiring agency.

**SPECIAL QUALIFICATIONS:** Preference will be given to candidates who possess a high school diploma, G.E.D. or its equivalent

**RECOMMENDED WORK TRAITS:** Knowledge of internal combustion equipment and skill in equipment repair. Working knowledge of uses and limitations of motor equipment. Mechanical aptitude. Ability to follow written and verbal instructions with the ability to compute arithmetic computations. Ability to supervise individuals. Willingness to work outdoors under extreme weather conditions. Ability to establish and maintain harmonious working relationships with fellow employees. Must be willing to maintain appearance appropriate to assigned duties and responsibilities as determined by the agency appointing authority.

**DISCLAIMER STATEMENT:** This class specification is descriptive of general duties and is not intended to list every specific function of this class title.