

**CLASSIFICATION:** STATE FIRE FIGHTER III

**Class Code:** 8395-20

**Date Established:** 7-11-90

**Occupational Code:** 3-3-1

**Date of Last Revision:** 01-30-14

**BASIC PURPOSE:** To supervise work activities of three fire fighting crews during an assigned shift and to act as relief shift supervisor in solving problems and ensuring adherence to emergency fire fighting crash/rescue standards and procedures.

**CHARACTERISTIC DUTIES AND RESPONSIBILITIES:**

- As relief shift supervisor, supervises three fire fighting crews engaged in airfield fire fighting and rescue operations, including alarm room operation, fire equipment maintenance, and maintaining discipline of shift personnel.
- Assists Fire Fighter Supervisor in responding to structural or crash fires and supervising the placement of fire fighting apparatus; takes charge of rescue and fire suppression scenes in the absence of higher level supervisors.
- Effects entry by normal and emergency means in aircraft and building, shuts down aircraft engines and systems, and supervises the administration of emergency care and CPR as necessary.
- Supervises and participates in classroom or practical fire fighting training; evaluates training requirements of subordinate Fire Fighters.
- Coordinates, supervises and participates in-inspection and operation maintenance of fire fighting vehicles, tools, equipment, protective clothing, and facilities.
- Operates tools and equipment to control and extinguish aerospace vehicle and structural fires.
- Monitors and performs building inspections and pre-fire planning and supervises the maintenance and testing of building alarm systems, sprinkler systems, and fire extinguishers.
- Monitors the performance of subordinate Fire Fighters in the fire alarm and communication center.

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**DISTINGUISHING FACTORS:**

**Skill:** Requires skill in developing formats and procedures for special applications OR in investigating and reviewing the use of equipment and data for a specialized function.

**Knowledge:** Requires understanding and using business or trades vocabulary or basic arithmetic to perform standard operating procedures.

**Impact:** Requires responsibility for contributing to immediate, ongoing agency objectives by facilitating the direct provision of services to the public or other state agencies. Errors at this level result in inaccurate reports or invalid test results and require significant investment of time and resources to detect.

**Supervision:** Requires direct supervision of other employees doing work which is related or similar to the supervisor, including scheduling work, recommending leave, reviewing work for accuracy, performance appraisal, or interviewing applicants for position vacancies.

**Working Conditions:** Requires performing regular job assignments in an extremely disagreeable or dangerous working environment with continuous exposure to an uncontrollable number of hazardous elements, including occupational accidents, injuries, or diseases which result in total disability or death.

**Physical Demands:** Requires heavy work, including continuous physical exertion in a taxing work position such as lifting and dragging heavy objects or digging.

**Communication:** Requires explaining facts, interpreting situations, or advising individuals of alternative or appropriate courses of action. This level also requires interviewing or eliciting information from state employees or members of the general public.

**Complexity:** Requires a combination of job functions to establish facts, to draw daily operational conclusions, or to solve practical problems. This level also requires providing a variety of alternative solutions where only limited standardization exists.

**Independent Action:** Requires objective assessment in analyzing and developing new work methods and procedures subject to periodic review and in making decisions according to established technical, professional or administrative standards.

#### **MINIMUM QUALIFICATIONS:**

**Education:** Graduation from high school or G.E.D. equivalent.

**Experience:** State Fire Fighter III: Five years' fire fighting experience, with at least two years of experience in airfield firefighting. Two years of experience at a supervisory level preferred. Captain of Fire Prevention and Inspection: Five years' firefighting experience, preference will be given to a candidate with at least two years of experience in the supervision of safety related programs.

**License/Certification:** Must maintain a valid driver's license to remain employed. Must maintain and possess CPR certification, as a condition of employment. Must obtain and maintain a valid USAF driver's license. In addition to possessing certificates required at the State Fire Fighter II levels, must also possess Fire Officer I, Fire Instructor I and Fire Inspector I IFSAC/Proboard Certificates. Must be certified as a National Registry Emergency Medical Technician-Basic (NREMT-B) and maintain a current NH Provider license as a condition of continuing employment. Must obtain certifications outlined in the Master Cooperative Agreement (MCA), Department of Defense (DOD) and Air Force certification program, current and as amended, within two years.

**State Fire Fighter III, Captain of Fire Prevention and Inspection ONLY:** Must possess and maintain a state driver's license for the duration of employment. Must maintain and possess CPR certification, as a condition of employment. In addition, must obtain a valid USAF license within six months of employment and maintain such licensure as a condition of employment. Must maintain a valid phone number for the duration of employment. Must possess Fire Fighter II, Haz-Mat Operations and Fire Inspector I IFSAC/Proboard certificates. Must also obtain required certification levels as outlined by USAF/DOD Fire Protection Certification Program within one year from date of hire as a condition of continuing employment. Must be certified as a National Registry Emergency Medical Technician-Basic (NREMT-B) and maintain a current NH Provider license as a condition of continuing employment. Must obtain certifications outlined in the Master Cooperative Agreement (MCA), Department of Defense (DOD) and Air Force certification program, current and as amended, within two years.

#### **SPECIAL REQUIREMENTS (applies to all):**

1. Must be at least eighteen (18) years of age by date of application.
2. Prior to application for employment, must possess current Candidate Physical Ability Test certificate (CPAT) or be a current Firefighter in the NH Retirement System.
3. Must successfully participate in a structured interview measuring possession of the knowledge, skills and abilities required by this class specification.
4. Must be eligible for and maintain valid National Agency Check with Inquiry (NACI). Must be able to satisfactorily undergo a state police records check.
5. Satisfactory completion of specified in-service training programs.

6. Must pass an initial and annual NFPA 1582 physical, administered by department physician.
7. Must maintain appearance appropriate to public contact duties involved in fire fighting work.
8. Must possess the ability to wear protective clothing and life support equipment, climb ladders, move through smoke filled facilities and aircraft wearing self-contained breathing apparatus, and perform other related duties requiring physical exertion. Must participate in daily physical fitness training when on duty.
9. Must keep in compliance with all medical requirements of NFPA 1500 program as a condition of employment.
10. The probationary period for State Fire Fighter III is one year of satisfactory work performance.

**RECOMMENDED WORK TRAITS:** Thorough knowledge of fire fighting and prevention methods and their application to a variety of fire fighting/rescue problems, including buildings, aircraft and vehicles. Considerable knowledge of federal codes and regulations relating to building and fire safety. Considerable knowledge of the methods for handling oil, gasoline and chemical spills. Knowledge of the uses and capabilities of specialized fire fighting equipment and instruments. Skill in supervising and leading subordinate fire fighting personnel. Skill in conducting fire investigations and in recognizing, identifying and preserving evidence. Skill in resolving stressful situations and in making quick, accurate decisions. Ability to work an uncommon tour of duty. Ability to train subordinate fire fighting personnel. Ability to respond to emergencies and to perform physically demanding tasks. Ability to plan and supervise the work of shift personnel. Ability to communicate effectively orally and in writing. Ability to analyze problems and recommend effective course of action. Ability to establish and maintain effective working relationships with fire fighting agencies, departmental personnel and the general public. Must be willing to maintain appearance appropriate to assigned duties and responsibilities as determined by the agency appointing authority.

**DISCLAIMER STATEMENT:** This class specification is descriptive of general duties and is not intended to list every specific function of this class title.