

**CLASSIFICATION:** WASTE MANAGEMENT SPECIALIST II

**Class Code:** 9799-22

**Date Established:** 01-19-87

**Occupational Code:** 7-6-2

**Date of Last Revision:** 7-17-15

**Exempt Status:** Non-Exempt

**BASIC PURPOSE:** To inspect waste management facilities for regulatory compliance, recommend enforcement actions for non-compliance activities of waste management facilities and provide technical assistance to the public and private sector regarding waste management emergency issues.

**CHARACTERISTIC DUTIES AND RESPONSIBILITIES:**

- Conducts environmental assessment and documents inspections of hazardous waste generating facilities, hazardous waste storage, treatment, disposal & transfer facilities, and hazardous waste transportation vehicles for state regulations compliance.
- Initiates and coordinates enforcement actions against non-compliance with other state environmental agencies and the Attorney General's Office.
- Provides technical advice and assistance in emergency response situations involving hazardous material and hazardous waste spills or releases.
- Collects hazardous and solid waste samples from numerous sources, including railroad cars, tank trucks, and drums containing unknown materials which may pose threats of fire, explosion and acute or chronic toxicity.
- Identifies and collects hydrogeologic data for analysis of potential hazardous waste facilities.
- Develops and manages site-specific hydrogeologic investigations to determine suitability for state generated waste disposal facilities and remediation of contaminated sites.
- Assists in preparation of requests for enforcement action from the Attorney General's Office.
- Prepares various reports related to environmental protection and industries' regulatory compliance, and provides technical assistance to the public and private sector on compliance issues.

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**DISTINGUISHING FACTORS:**

**Skill:** Requires skill in developing formats and procedures for special applications OR in investigating and reviewing the use of equipment and data for a specialized function.

**Knowledge:** Requires logical or scientific understanding to analyze problems of a specialized or professional nature in a particular field.

**Impact:** Requires responsibility for contributing to immediate, ongoing agency objectives by facilitating the direct provision of services to the public or other state agencies. Errors at this level result in inaccurate reports or invalid test results and require significant investment of time and resources to detect.

**Supervision:** Requires direct supervision of other employees doing work which is related or similar to the supervisor, including scheduling work, recommending leave, reviewing work for accuracy, performance appraisal, or interviewing applicants for position vacancies.

**Working Conditions:** Requires performing regular job functions in an adverse working environment containing a combination of disagreeable elements which impact significantly upon the employee's capacity for completing work assignments. This level includes work-related accidents or assault.

**Physical Demands:** Requires medium work, including continuous strenuous activities such as frequent reaching, bending, or lifting as well as performing work activities which require fine manual dexterity or coordination in operating machines or equipment.

**Communication:** Requires summarizing data, preparing reports and making recommendations based on findings which contribute to solving problems and achieving work objectives. This level also requires presenting information for use by administrative-level managers in making decisions.

**Complexity:** Requires coordinating a combination of diverse job functions in order to integrate professional and technical agency goals. This level also requires considerable judgment to implement a sequence of operations or actions.

**Independent Action:** Requires objective assessment in analyzing and developing new work methods and procedures subject to periodic review and in making decisions according to established technical, professional or administrative standards.

**MINIMUM QUALIFICATIONS:**

**Education:** Bachelor's degree from a recognized college or university with major study in a related environmental science. Each additional year of approved formal education may be substituted for one year of required work experience.

**Experience:** Three years' experience in hazardous waste management, environmental monitoring or testing, hazardous materials handling, occupational safety and health or related field **OR** three years' experience in solid waste management, hydrogeology, waste treatment systems or other related scientific fields.

**License/Certification:** Eligibility for N.H. driver's license required if necessary for performing professional field work.

**RECOMMENDED WORK TRAITS:** Substantial working knowledge of environmental laws and regulations regarding hazardous waste management and the judicial system. Skill in reading and interpreting scientific and technical reports and test results. Some knowledge of analytical and physical test methods used to determine environmental impacts resulting from mismanagement of solid waste or to determine a waste's hazardous characteristics. Ability to communicate effectively with professional and lay persons. Ability to testify in court. Ability to speak before groups. Ability to work closely with local officials, contractors and landowners. Must be willing to maintain appearance appropriate to assigned duties and responsibilities as determined by the agency appointing authority.

**DISCLAIMER STATEMENT:** This class specification is descriptive of general duties and is not intended to list every specific function of this class title.

**SPECIAL REQUIREMENTS FOR WASTE MANAGEMENT SPECIALIST I - IV**

1. All job specific education, experience, and licensing requirements must be stated on the supplemental job description and approved by the Division of Personnel prior to recruitment. For recruitment purposes, a related environmental science degree shall be limited to one of the following:

animal science	environmental science	occupational safety & health
archeology	environmental studies	oceanography
architectural history	environmental toxicology	physics
biochemistry	forest resources	plant physiology
biological sciences	forestry	resource conservation
biotechnology	general biology	resource management
chemical engineering	general botany	public health
chemistry	general ecology	radiological health
chemistry education	general zoology	radiological science
civil engineering	geology	sanitary engineering
community development/planning	geophysical science	soil science
earth science	hydrology	toxicology
environmental affairs	industrial hygiene	waste management
environmental conservation	laboratory science	wastewater management
environmental engineering	limnology (inland freshwaters)	water resources management
environmental health	marine biology	wildlife management
environmental issues	microbiology	
environmental sampling & analysis	natural resources	

2. Must be able to pass a base line medical examination indicating the individual is physically capable of assuming all duties required including wearing respiratory protective equipment in accordance with the recommendations of the National Institute of Occupational Safety and Health (NIOSH).