

CLASSIFICATION: FORESTER III

Class Code: 4573-23

Date Established: 04-05-89

Occupational Code: 7-6-6

Date of Last Revision: 02-02-16

Exempt Status: Non-Exempt

BASIC PURPOSE: To supervise and coordinate forestry projects on state owned forest properties; responsibility for surveying state-owned properties, interpreting results, researching deeds and preparing reports concerned with land acquisition, forest land management, forest nursery and management activities.

CHARACTERISTIC DUTIES AND RESPONSIBILITIES:

PLANNING & COMMUNITY FORESTRY

- Consults with agencies, municipalities, individuals and groups relative to forest conservation, land protection, urban forestry, and other associated programs.
- Evaluates and prioritizes projects; prepares forest information and planning reports of activities on a regular basis.
- Writes and reviews articles, reports and bulletins to present forest information to appropriate groups and individuals.
- Prepares forest resource and planning information and data, maintains work records, and submits periodic progress reports of applied forest research.

FOREST MANAGEMENT

- Coordinates the planning and layout of forest operations within an assigned area including forest mapping, timber estimating and marking for sale, and operation and control and inspection.
- Manages the propagation and distribution of tree and shrub seedlings for use in state forest management programs and sales to the general public.
- Prepares and recommends work plans and budgets and tracks expenditures and revenues for a specific facility.
- Supervises temporary and seasonal employees at a facility.
- Works with other professional forestry personnel in the preparation of inventory and type maps for forest management purposes.
- Provides forestry services to other state agencies local communities.

LAND MANAGEMENT

- Performs in-depth research of deed, probate and genealogical records to establish land rights and property lines.
- Initiates frequent contacts with land owners, surveyors, attorneys, contractors and other state and federal agency personnel to discuss survey results regarding land acquisition matters, right-of-ways and encroachments.
- Supervises as well as participates in the collection of field data used in resolving survey problems and making property line decisions.
- Maintains records documenting location of lands administered by the state.

DISTINGUISHING FACTORS:

Skill: Requires skill in developing formats and procedures for special applications OR in investigating and reviewing the use of equipment and data for a specialized function.

Knowledge: Requires logical or scientific understanding to analyze problems of a specialized or professional nature in a particular field.

Impact: Requires responsibility for achieving direct service objectives by assessing agency service needs and making preliminary recommendations for the development of alternative short-term program policies or procedures. Errors at this level result in incomplete assessments or misleading recommendations causing a disruption of agency programs or policies.

Supervision: Requires direct supervision of other employees doing related or similar work, including scheduling work, recommending leave, reviewing work for accuracy, performance appraisal, or interviewing applicants for position vacancies.

Working Conditions: Requires performing regular job functions in an environment which includes exposure to continuous physical elements or a number of disagreeable working conditions with frequent exposure to minor injuries or health hazards.

Physical Demands: Requires medium work, including continuous strenuous activities such as frequent reaching, bending, or lifting as well as performing work activities which require fine manual dexterity or coordination in operating machines or equipment.

Communication: Requires reviewing summaries and reports and making management level decisions to solve problems or to achieve work objectives as well as articulating and expressing those solutions and goals. This level also requires formal presentations of solutions and goals to employees and the general public to increase the responsiveness of the agency toward the demands of its client system.

Complexity: Requires coordinating a combination of diverse job functions in order to integrate professional and technical agency goals. This level also requires considerable judgment to implement a sequence of operations or actions.

Independent Action: Requires objective assessment in analyzing and developing new work methods and procedures subject to periodic review and in making decisions according to established technical, professional or administrative standards.

MINIMUM QUALIFICATIONS:

Education: Associate's degree from a recognized college or university with major study in forestry, forest technology, horticulture, natural resources, environmental conservation, or a related field. Each additional year of approved formal education may be substituted for one year of required work experience.

Experience: Six years of experience in connection with forestry, forest management, or other phases of professional forestry work, two years of which shall have been in a supervisory capacity.

License/Certification: Must possess a valid driver's license. Positions performing the Planning & Community Forestry function must obtain International Society of Arboriculture or New Hampshire Arborist Association certification within one (1) year of hire. Positions performing the Forest Management function must obtain a New Hampshire Professional Forester License (LPF) within one (1) year of hire. Positions performing the Forest Nursery function must obtain a New Hampshire Supervisory Pesticides Applicator license within one (1) year of hire.

RECOMMENDED WORK TRAITS: Extensive knowledge of basic principles and practices of forest and land surveying. Considerable knowledge of preparing forestry maps including the techniques and methods used to gather information. Knowledge of mathematical concepts and procedures to interpret survey data. Knowledge of forest land appraisal methods. Skill in the use of computers and other modern electronic surveying equipment. Skill in accurately plotting information in the preparation of maps and plans of real property. Ability to work outdoors under varied climatic conditions and over difficult terrain. Ability to research deed, probate and genealogical records and write reports. Ability to identify rights and interests as well as to establish accurate location of property lines. Ability to properly use and care for complicated and delicate field and office instruments used in measuring angles and distances. Ability to train and supervise subordinate personnel. Must be willing to maintain appearance appropriate to assigned duties and responsibilities as determined by the agency appointing authority.

DISCLAIMER STATEMENT: This class specification is descriptive of general duties and is not intended to list every specific function of this class title.