

CLASSIFICATION: MARINE PATROL LIEUTENANT

Class Code: 6095-25

Date Established: 05-01-97

Occupational Code: 3-3-3

Date of Last Revision 07-24-13

BASIC PURPOSE: To coordinate the investigation and review of violations or other criminal activity related to the enforcement of water and boating safety laws, rules and regulations.

CHARACTERISTIC DUTIES AND RESPONSIBILITIES:

- Conducts and supervises investigations of boating accidents, drownings, and criminal activities on state lakes and waterways, including issuing arrest warrants and prosecuting cases.
 - Interviews witnesses and accident victims to compile evidence used in prosecuting court cases; testifies in court as an expert witness on boating laws and operation.
 - Reports relevant information at hearings on suspensions or revocations of boat owners' operating privileges.
 - Reviews and recommends changes to proposed legislative actions as well as changes in rules and state policies or requests for new navigational lights or buoys.
 - Analyzes and resolves complex problems including the conducting of sensitive internal investigations involving Marine Patrol personnel and agency rules and regulations, and recommends disciplinary action.
 - Supervises and evaluates Marine Patrol Sergeants in the performance of their administrative duties, criminal investigations, and supervision of police activities.
 - Monitors and assigns the maintenance and repair of state boats and related equipment.
 - Addresses service organizations and water safety groups regarding boating safety.
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DISTINGUISHING FACTORS:

Skill: Requires skill in developing formats and procedures for special applications OR in investigating and reviewing the use of equipment and data for a specialized function.

Knowledge: Requires logical or scientific understanding to analyze problems of a specialized or professional nature in a particular field.

Impact: Requires responsibility for achieving direct service objectives by assessing agency service needs and making preliminary recommendations for the development of alternative short-term program policies or procedures. Errors at this level result in incomplete assessments or misleading recommendations causing a disruption of agency programs or policies.

Supervision: Requires direct supervision of programs or of employees doing work which differs from the supervisor, including disciplining employees, solving personnel problems, recommending hiring and firing employees, and developing work methods. The supervisor in this position manages a working unit or section with responsibility for employee performance appraisal.

Working Conditions: Requires performing regular job functions in an environment which includes exposure to continuous physical elements or a number of disagreeable working conditions with frequent exposure to minor injuries or health hazards.

Physical Demands: Requires medium work, including continuous strenuous activities such as frequent reaching, bending, or lifting as well as performing work activities which require fine manual dexterity or coordination in operating machines or equipment.

Communication: Requires reviewing summaries and reports and making decisions to solve problems or to achieve work objectives as well as articulating and expressing those solutions and goals. This level also requires formal presentations of solutions and goals to employees and the general public to increase the responsiveness of the agency toward the demands of its client system.

Complexity: Requires evaluating a combination of wide-ranging job functions to determine work procedures, to solve problems, and to reach conclusions by applying analytical, technical, or scientific thinking. This level also requires planning policies and long-term strategies, drawing conclusions based on available criteria, and evaluating the effectiveness of program objectives.

Independent Action: Requires objective assessment in analyzing and developing new work methods and procedures subject to periodic review and in making decisions according to established technical, professional or administrative standards.

MINIMUM QUALIFICATIONS:

Education: Bachelor's degree from a recognized college or university with a major field of study preferably in criminal justice or the equivalent. Each additional year of approved formal education may be substituted for one year of required work experience.

Experience: Five years' experience in boating and law enforcement with membership in the National Boating Association. Each additional year of approved work experience may be substituted for one year of required formal education.

License/Certification: Must possess police officer certification issued by the New Hampshire Police Standards and Training Council. Must possess a valid motor vehicle driver's license.

RECOMMENDED WORK TRAITS: Considerable knowledge of the laws, rules and regulations pertaining to boat operation on the water ways of New Hampshire. Considerable knowledge of investigative techniques and techniques of interviewing, testifying and prosecution. Considerable knowledge of boating safety. Some knowledge of boat maintenance and repair. Ability to operate a boat at high speeds on various sizes of lakes and rivers in New Hampshire. Ability to supervise others. Ability to communicate effectively orally and in writing. Ability to perform investigations which includes interviewing witnesses and participants of boating incidents and to cooperate with other law enforcement agencies. Ability to establish and maintain effective working relationships with law enforcement agencies, property and boat owners, subordinates and the general public. Must be willing to maintain appearance appropriate to assigned duties and responsibilities as determined by the agency appointing authority.

DISCLAIMER STATEMENT: This class specification is descriptive of general duties and is not intended to list every specific function of this class title.