

STATE OF NEW HAMPSHIRE
DEPARTMENT OF SAFETY
Division of Motor Vehicles
Vehicle Valuation Services
RFI 2014-048



STATE OF NEW HAMPSHIRE
DEPARTMENT OF SAFETY
DIVISION OF MOTOR VEHICLES

RFI 2014-048

REQUEST FOR INFORMATION FOR:
VEHICLE VALUATION SERVICES

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1 GENERAL INFORMATION

1.1 Purpose

The State of New Hampshire requires professional vehicle valuation services for the purpose of computing State and local permit fees due for the registration of various motorized and non-motorized vehicles. The State is currently using a professional solution that provides adequate information.

This Request for Information (RFI) is issued by the Department of Safety, Division of Motor Vehicles (DMV) to solicit information to determine the feasibility of updating or replacing its current vehicle valuation service. The State seeks a solution that will provide all necessary motorized and non-motorized vehicle information and valuations to complete motor vehicle transactions as prescribed by State RSAs and Administrative Rules. The State is interested in information such as: proposed vehicle data, proposed information format(s), proposed information update timeframes, technical specifications, software configuration options, installation requirements, and other related requirements and offerings.

1.2 General Considerations

This motorized and non-motorized vehicle information service shall be user-friendly, automatic updates, processing a wide variety of motorized and non-motorized vehicles, include necessary technical information and necessary valuation information. The system must be kept current by the vendor and subsequently submitted to the DMV.

The following sections identify the information the State is seeking relative to service product offerings.

1.3 Capabilities- Functional/User

- 1) Where is your information obtained from?
- 2) What motorized vehicles/units do you provide information on?
- 3) What non-motorized vehicles/units do you provide information on?
- 4) What specific information do you provide for each different model/type of motorized and non-motorized vehicle/unit?
- 5) Is utility trailer information available?
- 6) Is low speed utility information available?
- 7) Is there a way to distinguish a moped VIN vs. a motorcycle VIN?
- 8) What timeframe/frequency do you provide the information and updates?
- 9) Is there a way to obtain more boat data other than Personal Watercraft information? Do you have this information available?
- 10) Is there any vehicle type information that you do not have available?
- 11) Is there additional vehicle type information that you have available?
- 12) How current is your information?
- 13) How often and what is your schedule for information releases?

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- 14) From what source(s) do you obtain the information?
- 15) How do you determine values? Be specific on sources and methodologies.
- 16) What format(s) do you provide the information?
- 17) Is there an online website we could reference?
- 18) What skills are required by State staff to install each release?

1.4 Cost and Flexibility

Provide a cost estimate of the vehicle valuation service with an estimated one million four hundred thousand (1,400,000) motorized and non-motorized vehicles, one hundred ten (110) Agents of the State and currently twelve (12) DMV offices using the vehicle valuation information service.

Include how additional agency implementations are charged.

To what extent can the State configure the system to implement new vehicles?

2 REQUESTED INFORMATION

Please answer the prior questions listed in sections 1.3 and 1.4 and respond to the requests for information listed below. Please respond concisely and completely. Base responses on current functional, not planned or proposed capabilities.

- 1) Submit a complete listing of the equipment specifications, operational considerations and any further issues the State needs to consider.
- 2) Submit a comparative analysis of the advantages and disadvantages of configurations which meet the requirements outlined above. Please state your recommendations and support them with respect to system cost, reliability and flexibility.
- 3) Describe the significant risk factors associated with your solution and how they might be mitigated.
- 4) Describe any experience/expertise with similar projects.
- 5) Provide estimated costs, implementation time frames, and resources necessary for the solution that you propose to be most advantageous.
- 6) Include any additional comments or suggested alternatives, as deemed appropriate based on your industry knowledge and expertise that you feel would be beneficial to the State of New Hampshire and the Agents of the State.
- 7) Number of years in this business.
- 8) How long has this application been in use operationally?
- 9) What clients are currently using this application?

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3 RESPONSE INSTRUCTIONS

Vendors are requested to submit their response by September 16, 2013. Responses received after this date will be accepted but entry into the examination/review process will not be guaranteed. Please provide an original and four (4) copies of your response to:

Arthur Garlow
Department of Safety, Division of Motor Vehicles
23 Hazen Drive
Concord NH 03305

4 RFI INQUIRIES

For inquiries regarding this RFI, please contact:

Arthur Garlow
Department of Safety, Division of Motor Vehicles
23 Hazen Drive
Concord NH 03305
Telephone: (603) 227-4050
Email: arthur.garlow@dos.nh.gov

5 VENDOR CONTACT

Please provide a main contact name, address, e-mail address and telephone number in each response.

6 VENDOR PRESENTATIONS

Based on interest that is generated following a review of the responses to this RFI, some vendors may be invited to present an overview and demonstration of their proposed services. There is no guarantee that a vendor may be asked to provide a presentation. All presentation costs incurred by the vendor shall be borne by the vendor.

7 LIABILITY

This RFI has been issued to obtain information only and is not intended to result in a contract or vendor agreement with any respondent.

This solicitation for information does not commit the State to publish an RFP, RFB, or award a contract. The State shall not be liable for any costs incurred by the vendor in preparation of its response.

8 CLOSING

The New Hampshire Department of Safety, Division of Motor Vehicles thanks you for your efforts in preparing a response. We anticipate that the information gathered in this project will be highly beneficial and will assist the State in making the best decisions related to the procurement of a Vehicle Valuation System.