

STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION
ADDENDUM # 1 TO RFP INVITATION # 2014-080
QUESTIONS AND ANSWERS

Proposals Due: May 20, 2014
TIME: 2:30 EST

FOR: **PROJECT DEVELOPMENT SYSTEMS**

#	PG. NO.	SECTION REFERENC E	QUESTION	ANSWER
1	2	1.1	Can NHDOT contract for the software licensing separately from the implementation and hosting services? Is NHDOT open to entering into one contract with the vendor for licensing the software and another contract with the vendor's contractor for the implementation services?	NHDOT will not be entering into multiple contracts for this project. However, the Vendor that NHDOT contracts with is allowed to subcontract with other Vendors for implementation and hosting services.
2	23	Appendix A2.2	Please provide a copy of the following documents mentioned in A-2.2. New Hampshire Statewide Strategic Information Technology Plan and the State's e-Government Architecture Plan.	The mentioned documents can be found at this link: http://www.nh.gov/doi/internet/vendors.php Addendum #2 removes reference to the Statewide Strategic Information Technology Plan
3	35-36	Appendix D-1	Topic 9 - Construction Management System and Topic 11- Materials Management System are more complex than the other functions listed. We request the page limit for each of these sections be increased to 10 pages.	Agree to allow 10 pages for Topic 9 & 11 See Addendum #2
4	45-46	Appendix D2.5	Topic 28 - Will DoIT allow a hosted service configuration to connect via VPN to New Hampshire's network?	Yes

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5	47	Appendix D2.6	In reference to D2.6 Open Standards, if NHDOT determines our software does not meet these standards or does not agree with our own assessment of how we meet the standards identified will this cause NHDOT not to consider our entire proposal?	The Vendor needs to clearly explain their proposed solution as it applies to Open Source Software, Open Standards, and Open Data Formats as required in RSA 21-R: 11-13. There is no right or wrong answer here. The State will evaluate software, Open Source or non-Open Source, based upon best value to the State, considering all costs. The State will Use open data standards unless excessive costs preclude the use of an open data format.
6	48	Appendix E1	E-1 is highly sensitive information that could impact the competitive nature of our business. We request NHDOT specifically exclude this information from being published or accessible under any open records law.	We cannot exclude a vendor proposal from State law. A review of Section 4.10 will outline State process with respect to confidential information.
7	56	Appendix G-1	Does DoIT have any policy/requirements in addition to those specified in the Table C-2 document and Appendix G-1 in regards to security and disaster recovery for vendors who want to provide a hosted solution? If so, can we get a copy of this document?	Regarding a hosted solution, the NHDOT requirements are listed in Table C-2, under Tab 5 Hosting Cloud Requirements, Items W1 – W65
8	56	Appendix G-1	Bullet 2 on page 56 references a Code Review. Is this a code review to evaluate the software from a security perspective or is it a complete review e.g. coding standards?	The Code Review is to evaluate the software from a security perspective.

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9	67	Appendix H	Please provide a definition/description of New Hampshire's Not to Exceed (NTE) contract. Does the standard New Hampshire NTE contract contain more terms than those in Appendix H?	The Not To Exceed (NTE) price limitation of the executed contract will be put forth in Section 1.8 of the General Provisions of the State of New Hampshire Terms and Conditions (see page 67 of the RFP). The State of NH contract terms are explained in Appendix H. The Contract is built around the requirements within the RFP, the details of the Vendor proposal and follow the Contract terms as explained in Appendix H however all information found within the RFP is important and the State suggests a thorough reading of all sections.
10	67	Appendix H	Is NHDOT open to negotiating any terms in Appendix H?	Vendors may suggest changes to any terms and conditions in Appendix H during the Vendor Inquiry period. The State will consider each request individually and respond accordingly. Any change(s) to the Terms and Conditions will then be modified through an RFP Addendum and apply equally to all Vendors.
11			How many active and inactive projects in the existing system will be migrated to the new system?	There are approximately 1800 active projects to be migrated
12			Estimated database size ?	Existing systems with sizes: Estimate db system – 186Mb Bids – 100Mb Construction Management – 900Mb Materials Management – 1200Mb Civil Rights – 89Mb Yearly growth factor of about 20% +/-
13			Estimated number of users to be migrated?	There are approximately 150 users to be migrated
14			Estimated number of documents to be migrated? (if any)	There are no documents to be migrated

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15			What percentage of the projects are New Capital Construction projects(Capital), State of good repair (SOGR), Operation and Maintenance (O&M)?	New Capital Construction projects(Capital) – 98-99% State of good repair (SOGR) – 0% Operation and Maintenance (O&M) – 1-2%
16			What is the average duration of a project ? <i>(from bidding to project completion)</i>	The average duration of a project (bidding to project completion) is 1-2 years
17			What are some of the major causes of data redundancy?	Some of the major causes of data redundancy are: existing disparate batch oriented information systems that lack full integration
18			What are some of the key automation areas?	See Attachment 2 - Overview Diagram This diagram gives a systems overview of the Project Development Workflow and identifies key automation areas. These areas include project cost estimating, electronic bidding, construction management, materials management, and civil rights/labor compliance
19			What is the current system for managing Civil Rights Cases?	The current system for managing the business area of civil rights is an in-house developed system. Refer to Appendix J – Sample Reports to see many of the outputs of this system
20			What is the current system for managing materials?	The current system is a Laboratory Information Management System (Perkin Elmer) that does not interface with other key NHDOT systems. Refer to Appendix J – Sample Reports to see the key outputs of this system
21			Is the Request for Proposals open to any and all firms that can meet the requirements as listed in the RFP? Or are submissions restricted to firms that currently have service agreements with the DOT/State or have pre-qualified as Vendors?	The RFP is open to any and all firms that can meet the requirements listed in the RFP

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22			<p>Is there an estimated budget range for this project? Or do you have any information regarding previous budgets for similar projects?</p> <p>Does NH DOT have a pre-approved budget for the software? If so, can you disclose this budget?</p>	<p>NHDOT has an appropriation to replace outdated information systems. The amount of this appropriation should not influence the quality of Vendor proposals.</p>
23			<p>Have you seen any vendor demonstrations prior to releasing this RFP? If so, which vendors?</p>	<p>It is our understanding that most State DOTs use AASHTO systems and a few State DOTs use ExeVision systems. Prior to release of this RFP, NHDOT has looked at both of these two systems, either through vendor demonstrations, through demonstrations given by other State DOTs, or both.</p>
24			<p>Is there a preference for an MBE or SBE company?</p>	<p>There is no preference for an MBE or SBE company</p>
25	87-88	Appendix H-25.14.1 (e)	<p>We are suggesting the following change to the contract section: H.25.14.1.e: "If after unsuccessfully trying all avenues to cure default, if the State so requires, the Vendor will return 1.25 x all sums paid to the Vendor by the State for this contract."</p>	<p>In order to clarify this section and to reduce potential vendor liability the State will reword this section (see Addendum 2) and will reduce vendor overall liability under Section H-25.15.2 to 1.5X the total contract price.</p>
26	48	Appendix E-1.1.2	<p>The RFP requires the current Dun and Bradstreet Report on the firm. To remain compliant with D&B, vendors are only permitted to share the DUNS number so that NH DOT can procure the report directly from D&B. Are we correct in assuming this will satisfy the requirement?</p>	<p>The D&B report is one of three options for the vendor to submit information on Financial strength. If a report is not submitted the vendor may choose from the other two.</p>
27	67-92	Appendix H	<p>Is NHDOT willing to accept the terms of an existing license for software already in place with NHDOT in lieu of the software-specific terms in Appendix H?</p>	<p>NHDOT views this as a new contract for new software. Terms of existing contracts or existing software license agreements will not apply.</p>

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28	71	Appendix H-22	Appendix H, page 71 references an Exhibit C and states that the terms contained in Exhibit C are part of the contact. Please provide Exhibit C.	Appendix H is the contract agreement that would be executed with the selected Vendor as a result of the RFP proposals. Exhibit C (referenced in Appendix H) will note any changes (special provisions) to the terms and conditions outlined in Appendix H.
29			Does the State plan to issue further RFPs for Independent Verification and Validation (IV&V) and Project Management for this opportunity?	No
30	22	Appendix A1	<p>Appendix A, A-1 mentions three areas of desired improvement:</p> <ul style="list-style-type: none"> • Current manual or disjointed processes • Areas with little current automation • Compliance with Federal guidelines <p>Please provide additional explanation and identification of each of these areas that are currently lacking.</p>	<p>Examples:</p> <ul style="list-style-type: none"> - Consultant project estimates received and manually input into NHDOT system - Bidding is done on paper (bid books) - There is no electronic bidding - Materials test results are printed to paper and mailed to Contractor and other DOT bureaus (FHWA compliance issue) - Certificates of Compliance (not timely) - Information sharing is not integrated (multiple systems) creating workflow timeliness issues <p>Other examples are detailed by business area in Table C-2 as General System Requirements</p>
31		Appendix H	We are assuming that the Appendix H "Agreement" is not to be included in the RFP submission but would be executed after an award. Is this correct?	This is correct. Appendix H is the contract agreement that would be executed with the selected Vendor as a result of the RFP proposals.

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32			You have a number of mandatory requirements for data interfaces. How do we respond to those in the C-2 requirements matrix if we intend to make those custom interfaces available as a part of the finished product? Are those “Yes” “Standard”, or “No” “Custom”?	See the Vendor Instructions on page 1 of Table C-2. As a “Custom Interface”, you would reply “No” in the Vendor Response column. You would reply “Custom” in the Delivery Method column and include cost estimates in the Comments column. These costs also need to be reflected in the Total Cost of the proposed solution (Section F-1). Vendor responses including this information will be deemed compliant in meeting the Mandatory requirement.
33		Table C-2 General System Requirements Vendor Instructions	The instructions for the spreadsheet C-2 mention that “The proposed Vendor’s Solution must be able to satisfy 90 percent of the mandatory requirements listed.” The way that the instructions are written, only currently existing items may be answered with a “yes”. However, we expect that many or most of the items marked with “Custom” or “Future” delivery types will be included in the final product. For example, all of the items that require custom interfaces, since those specific interface have not been written, would be answered with a “No” and either “Custom” or “Future”. Will those items be counted as satisfying the 90% requirement?	Requirements with a Vendor Response of “No” with a Delivery Method of “Future” or “Custom” will be considered to have met the Mandatory requirement IF details are provided in the Comment area with regard to cost estimates and anticipated delivery dates AND these costs are included in the Total Cost of the proposed solution (Appendix F)
34		Table C-2, Tab 1, Business RequirementsA-6	In A-6, “Project Type” is not defined in the Terms and Definitions. Can you explain the meaning and use of “Project Type”?	“Project types” would allow NHDOT to differentiate between Highway, Bridge, rehabilitation, special projects, and other forms of projects
35		Table C-2, Tab 1, Business RequirementsA-9	In A-9, what is the meaning of the word “link”. Does this mean active links that update between documents or just document attachments?	This means a link to document attachments
36		Table C-2, Tab 1, Business Requirements	What does “item grouping costs” mean? What are item groups and how do you group items?	An example of “item grouping” would be drainage items or excavation items. We would like to total costs of projects by “item group” when creating project estimates, when advertising a project, and during construction

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37		Table C-2, Tab 1, Business RequirementsE-11	E-11 What is a "Completion Chart"	A "Completion Chart" shows contract progress of a project during construction by either time, expense, or funding type
38			<p>For purposes of calculating hosting fees:</p> <ul style="list-style-type: none"> • What are the average number of projects per year that are let. • The number of active (bidding once a year) contractors/subcontractors <p>Average number of submissions per project.</p>	<p>Regarding the letting of projects:</p> <p>Approximately 150 projects let per year</p> <p>Approximately 300 prequalified contractors</p> <p>Approximately 100 active contractors</p> <p>15-20 bid submissions per project</p>
39	39	Appendix D2.3	Can you explain the following question from the narrative Topic #18? <i>Does the proposed system provide the ability to associate cost to asset components for total cost per asset data?</i>	<p>NHDOT would like to expand our ability to do asset management by tracking cost to groups of items (asset)</p> <p>(i.e. a bridge, a roadway)</p>
40		Table C-2, Tab 1, Business RequirementsF-19	In Materials requirement F-19 will the data that is shared with external users be view only data or exchange and input?	Exchange and input

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41		Attachment 2 Overview Diagram	<p>In the Vendor Conference, it was clear that the goal of this new system is the end-to-end integration of workflow brought about by a single database and a single point of data entry. It was also said that the current "Bids" system was written in house and is "largely a manual process". On the architecture overview, provided as a part of the RFP, the NHDOT "Bids" system was shown as one of the systems <u>NOT</u> up for replacement. With that key piece of the overall system not open for replacement, it introduces issues (interfaces, multiple data entry points, multiple databases) in direct conflict with the overall integration goal of the project.</p> <p>We would like to know if the NHDOT is open to replacing the functionality in that bidding piece with a native web based technology that currently exists as a part of a <u>fully</u> integrated solution.</p>	<p>NHDOT is open to replacing existing system functionality, including bidding, with any fully integrated solution</p>

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 BY _____
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 (please type or print name)