



**STATE OF NEW HAMPSHIRE**  
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT  
DIVISION of ECONOMIC DEVELOPMENT  
172 Pembroke Road, Concord, New Hampshire 03302-1856

Jeffery J. Rose  
Commissioner  
Carmen R. Lorentz  
Director

TEL: 603-271-2341  
FAX: 603-271-6784  
TRAVEL GUIDE: 800-386-4664  
WEBSITE: [www.nheconomy.com](http://www.nheconomy.com)  
E-MAIL: [info@nheconomy.com](mailto:info@nheconomy.com)

**New Hampshire Division of Economic Development**  
**Addendum #2**  
**Aerospace and Defense Consortium Website Maintenance and Management Services**  
**Request for Proposals**

Issue Date: November 4, 2016

Title: Aerospace and Defense Consortium Website Maintenance and Management Services

Issuing Agency: State of New Hampshire  
Department of Resources and Economic Development (DRED)  
Division of Economic Development  
**Office of International Commerce**  
172 Pembroke Road  
Concord, NH 03302-1856

Period of Contract: Pending receipt of U.S. Department of Defense Office of Economic Adjustment (OEA) grant funding and approval from State of New Hampshire Governor and Executive Council, thirteen (13) months from date of approval from Governor and Executive Council, plus two one-year options to renew

Project Cost: Should not exceed \$6,500.00.

Funding Source: U.S. Department of Defense Office of Economic Adjustment grant

Proposal Deadline: 3:00 p.m.  
December 2, 2016  
*\*Proposal must be received at DRED not later than 3:00 p.m.*

**Overview:** New Hampshire Division of Economic Development is seeking a website development firm with proven skills necessary to provide maintenance for the New Hampshire Aerospace and Defense Export Consortium website. The program consists of several activities aimed at keeping the newly redesigned website online, functional, and visible to domestic and international audiences.

**ALL PROPOSALS MUST BE LABELED: PROPOSAL – Aerospace and Defense Consortium Website Maintenance and Management Services**

All inquiries for information should be directed to:  
Nathaniel Nelson, International Trade Officer, Office of International Commerce  
Email: [Nathaniel.Nelson@dred.nh.gov](mailto:Nathaniel.Nelson@dred.nh.gov)

If proposals are mailed, send directly to issuing agency shown above. If proposals are hand-delivered, deliver to receptionist at DRED office, 172 Pembroke Road, Concord. If proposals are e-mailed, please e-mail to [Nathaniel.Nelson@dred.nh.gov](mailto:Nathaniel.Nelson@dred.nh.gov)

## 6. EVALUATION AND AWARD CRITERIA

### 6.4 Proposed Timetable:

Action	Date
Request for Proposals Issued – Second Round	Friday, November 4, 2016
All clarifying questions received	Monday, November 14, 2016
Responses to questions sent to all	Friday, November 18, 2016
Written Proposal Deadline	Friday, December 2, 2016
Vendor Notification	Thursday, December 15, 2016
Contract Process	Upon OEA Approval
Governor & Council Approval Process	Anticipated January/February 2017
Contract Effective	Upon G&C approval