

STATE OF NEW HAMPSHIRE
BUREAU OF PURCHASE AND PROPERTY
STATE HOUSE ANNEX
25 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6398

ADDENDUM #2 TO BID INVITATION # 1890-17

FOR: Pedal Truck Diesel – On/Off Road – Supply & Deliver

BID OPENING:

Presently Reads: July 25, 2016 @ 2:00 PM (EST)

Amend to Read: **July 26, 2016 @ 3:30 PM (EST)**

Currently Reads As:

page 9: **INVOICING:**

Invoices shall indicate all data stated below. Item 8 may be itemized by line or shown in total titled "Environmental Fees" on each invoice.

- The quantity delivered
- Description of product delivered
- Date of delivery
- Dip stick reading before and after delivery
 - Dip stick readings will be accurate within 1/8" inch per State of New Hampshire "Water Supply Pollution Control Commission Regulation Env-Or 406.03 or the most recent revision"
- Tank I.D. number if available
- Delivery location, agency and physical address
- Contract price per gallon as stated in offer section
- **All applicable environmental fees see attached chart.**

page 15: **SOLICITATION PRICING FORMAT**

INDEX BASED BID FORMAT:

DIESEL - Bidder(s) must offer prices for diesel fuel from the "***Oil Price Daily***" (Portsmouth, NH Low) in effect on the date of delivery, from "Daily Petroleum Prices" section. See enclosed sample format dated 6/29/2016 (***\$1.5753 for premium Ultra low sulfur diesel fuel***), (***\$1.5479 for Ultra low sulfur diesel fuel***).

BIODIESEL FUEL BID BASIS: Bidders offering a price for Category A: DOT Fuel Distribution locations must offer prices for B5 biodiesel blend. Bidder(s) shall make offers based on the B5 Biodiesel posting from the "Opis wholesale B5 SME Biodiesel Prices" listed under the "Providence, RI, OPIS gross wholesale B5 SME Biodiesel prices **LSN2P** Low Rack column" section of the publication. (Sample document attached).

- Bidder shall offer a markup per gallon per category within a region that shall remain firm for the contract term specified and any extension thereof
- The markup shall be based on the "ESTIMATED" volume stated for each of the product category being bid and price shall include all taxes, fees, delivery cost and all other charges.
- Thereafter, bidders will base their pricing, during the term of the contract, on the "***Oil Price Daily***" (Portsmouth Low) price on day of delivery, plus mark-up.
- From approximately October through March, Ultra Low Sulfur Diesel may change from the "Portsmouth Low price" to the "Portsmouth High price" to accommodate the Winter Blend shift.
- Fuel price postings may increase or decrease during the term of the contract in accordance with the "***Oil Price Daily***" postings. Mark-up prices offered by the bidder will include all current taxes and fees to

achieve the total mark-up cost per gallon offered by the bidder.

- This value shall be added to the index price posted for the **date of delivery** to achieve the **total** price per gallon for the product delivered.

STATE LOCATIONS

- Locations are listed individually while others have multiple tanks and are **grouped** together within a district. All **grouped** tanks are located on one premise.
- District 1 through 6 districts as shown on the bid offer sheets and district map (see attached),
- There is a single pricing format, **index based using the Oil Price Daily (or OPIS Biodiesel Rack)** as the rack + mark up.
- Bidders may bid in as many districts and on as many categories as they feel they can service effectively.
- The act of submitting a bid is to be considered in full acknowledgment that the bidder is familiar with the conditions and requirements of these specifications and the locations delivery requirements.
- Bidders providing a price for the DOT Fuel Distribution locations listed in Attachment A must supply a markup for Additive Premium ULSD, **AND** a markup for the B5 biodiesel blend as referenced above.

Change To Read As:

page 9: **INVOICING:**

Invoices shall indicate all data stated below.

- The quantity delivered
- Description of product delivered
- Date of delivery
- Dip stick reading before and after delivery
 - Dip stick readings will be accurate within 1/8" inch per State of New Hampshire "Water Supply Pollution Control Commission Regulation Env-Or 406.03 or the most recent revision
- Tank I.D. number if available
- Delivery location, agency and physical address
- Contract price per gallon as stated in offer section

page 15: **SOLICITATION PRICING FORMAT**

INDEX BASED BID FORMAT:

DIESEL - Bidder(s) must offer prices for diesel fuel from the **Wholesale Rack Closing Average Report for Newington, NH, TMNL UBD (unbranded) Low Rack**. See enclosed sample format dated 7/13/2016 (**\$1.4761 for premium Ultra low sulfur diesel fuel, \$1.4488 for Ultra low sulfur diesel fuel, and \$1.4680 for dyed diesel**).

- Bidder shall offer a markup per gallon per category within a region that shall remain firm for the contract term specified and any extension thereof
- The markup shall be based on the "ESTIMATED" volume stated for each of the product category being bid and price shall include all taxes, fees, delivery cost and all other charges.
- Thereafter, bidders will base their pricing, during the term of the contract, on the Newington, NH Wholesale Rack Closing Price from the prior evening (attached pricing sample for July 13 is the rack price to be utilized for deliveries made the following day).
- For Category A Locations the index price shall be the "TMNL UBD LOW RACK" in the "OPIS Gross Terminal Ultra Low Sulfur Distillate Prices" under the "No. 2" column.

- For Category A Locations requiring Additive Premium Diesel the index price shall be the "TMNL UBD LOW RACK" in the "OPIS Gross Terminal Ultra Low Sulfur Distillate Prices" under the "Pre" (Premium) column.
- For Category B Locations the index price shall be the "TMNL UBD LOW RACK" in the "OPIS Gross Terminal Temperature Corrected Red Dye Distillate Prices" under the "No. 2 ULS" column.
- Fuel price postings may increase or decrease during the term of the contract in accordance with the "Newington Rack" postings. Firm mark-up prices offered by the bidder will include all current taxes and fees to achieve the total mark-up cost per gallon offered by the bidder.
- This mark-up value shall be added to the index price posted for the **date of delivery (OPIS Rack dated the evening prior)** to achieve the **total** price per gallon for the product delivered.

STATE LOCATIONS

- Locations are listed individually while others have multiple tanks and are **grouped** together within a district. All **grouped** tanks are located on one premise.
- District 1 through 6 districts as shown on the bid offer sheets and district map (see attached),
- There is a single pricing format, index based using the Newington Rack Rate as referenced above, and in the attached sample(s) (or OPIS Biodiesel Rack) as the rack + mark up.
- Bidders may bid in as many districts and on as many categories as they feel they can service effectively.
- The act of submitting a bid is to be considered in full acknowledgment that the bidder is familiar with the conditions and requirements of these specifications and the locations delivery requirements.
- Bidders providing a price for the DOT Fuel Distribution locations listed in Attachment A must supply a markup for Additive Premium ULSD, **AND** a markup for the B5 biodiesel blend as referenced above.

PURCHASING AGENT: DANIELLE BISHOP
TEL. NO.: 603/271-3290

NOTE: IN THE EVENT THAT YOUR BID INVITATION HAS BEEN SENT TO THIS OFFICE PRIOR TO RECEIVING THIS ADDENDUM, RETURN ADDENDUM WITHIN THE SPECIFIED TIME WITH ANY CHANGES YOU MAY WISH TO MAKE AND MARK ON THE REMITTANCE ENVELOPE BID INVITATION NUMBER AND OPENING DATE. RETURNED ADDENDA WILL SUPERSEDE PREVIOUSLY SUBMITTED BID.

BIDDER _____ ADDRESS _____
 BY _____
 (this document must be signed)
 _____ TEL. NO. _____
 (please type or print name)

Please visit: <https://das.nh.gov/purchasing>
 (click on "Bid, Proposals...") for complete bid and addendums.