

STATE OF NEW HAMPSHIRE
BUREAU OF PURCHASE AND PROPERTY
STATE HOUSE ANNEX
25 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6398

ADDENDUM #3 TO RFP NO. 2013-157

*DATE OF BID OPENING: 3/27/2013

TIME OF BID OPENING: 12:00 NOON

*Please note change in date and time for bid opening.

FOR: Performance Contract for Buildings on Hazen Drive, State Office Park East

Notice – Additional site visits will be held on March 5th and 6th, 2013. Please meet in the lobby of 29 Hazen Drive at 9:00am. Please contact Ron White for more information at 603-271-6877.

Notice – Site plans are now available online. A password can be obtained by signing and submitting the non-disclosure agreement available in Addendum #1.

CLARIFY THE FOLLOWING INFORMATION:

- Page 6-7, **Financing** – Please note the following clarifications:

The State intends to finance projects resulting from this RFP via 3rd party lease agreement. For purposes of considering the State's 3rd party lease agreements, use the following financial information:

Rate: 2 %

Lease Term: Not to exceed 20 Years

Contractor *Payments: Monthly in arrears*

Advance Payments: None

Vendor Payments During Construction: Projects over \$150,000

- Page 47, **Calculate the Financing Costs and Payback Term** – Please note the following clarifications

Calculations are based on the following:

- *Semi-Annual fixed cost payments*
- *2% interest rate*

Calculation Procedure

Take the total guaranteed annual savings and divide in half. This will be the fixed cost semi-annual payment. Use the total project cost in column C of the previous table as the principal or amount to be borrowed. Use an interest rate of 2%. Calculate the finance cost

from a standard amortization chart or spreadsheet.

- Clarification to Addendum 1, Section 2.6 Contract Bond

Phase 1 is intended to mean the construction phase of the project. Phase 2 is the measurement and verification phase.

- Attached, **Maintenance Plan**, is intended to clarify the following sections:
 - Pages 7-8, Section 1.6 Scope of Work
 - Page 22, Sections 2.3.4 Training and 2.3.5 Operation and Maintenance
 - Page 29, Section 3.2.4 Technical Approach, Operation and Maintenance
 - Page 51, Operation and Maintenance Services and Responsibilities
- For informational purposes only, the State is involved in the following utility contracts:
 - Natural Gas,
<http://www.admin.state.nh.us/purchasing/Notice%20of%20Contract%20SI%20GNED/8001321%20Firm%20Natural%20Gas%20Supply.pdf>
 - Electricity through June 2013,
<http://www.admin.state.nh.us/purchasing/Notice%20of%20Contract%20SI%20GNED/8001179%20Firm%20Electric.pdf>
 - Electricity, starting 2014,
<http://www.admin.state.nh.us/purchasing/specRFP.asp?rfpID=6788>

BID CONTACT: Karen Rantamaki
TEL. NO.: 603/271-2698

NOTE: IN THE EVENT THAT YOUR BID INVITATION HAS BEEN SENT TO THIS OFFICE PRIOR TO RECEIVING THIS ADDENDUM, RETURN ADDENDUM WITHIN THE SPECIFIED TIME WITH ANY CHANGES YOU MAY WISH TO MAKE AND MARK ON THE REMITTANCE ENVELOPE BID INVITATION NUMBER AND OPENING DATE. RETURNED ADDENDA WILL SUPERSEDE PREVIOUSLY SUBMITTED BID.

BIDDER _____ ADDRESS _____

BY _____
(this document must be signed)

_____ TEL. NO. _____
(please type or print name)