

Department of Administrative Services
Division of Procurement and Support Services
Bureau of Purchase & Property

REQUEST FOR CONTRACT EXTENSION

CONTRACT NO: 8001239 & 8001240

COMMODITY: Food – Snack, Canned, Bottled, Juice, Dressings and Thickening Agent
Food - Baking & Cooking, Butter, Syrups and Other

VENDOR: Performance Foodservice Northcenter VC # 153147
Sysco Food Services of Northern New England VC#153100 B001

EXPLANATION

I am requesting to exercise the final option to extend the above statewide contracts for Food. The current contracts were implemented on October 1, 2012 for three (3) years with additional periods, not to exceed five years, as a result of RFB 1437-13. Extending these two contracts through 9/30/2017 will coincide with the other 3 food contracts in place, so that all will expire and be bid cumulatively.

I believe it will be in the best interest of the State to extend these contracts, as both Contractors have the option to increase pricing bi-annually (based upon the CPI Index) and both Contractors have kept the same pricing since January 2013 with no increase. The Contractors have both agreed to extend their contract under the same terms, conditions and pricing structure.

For FY-15, the combined spend is approximately \$1,106,000. I have surveyed various agencies, including Veteran's Home and Department of Corrections and have received positive feedback.

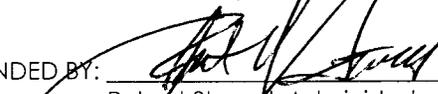
I have also verified through System for Award Management that there are no records of debarment or exclusions listed. Thank you for your consideration.

PROPOSED BY: 
Karen Dorsett, Purchasing Agent
PURCHASE & PROPERTY

REVIEWED BY: _____
Leonard Rautio, Administrator II
PURCHASE & PROPERTY

DATE PROPOSED: 8/13/15

DATE REVIEWED: _____

RECOMMENDED BY: 
Robert Stowell, Administrator IV
PURCHASE & PROPERTY

ENDORSED BY: 
Lisa Pollard, Director
DEPT. OF ADMIN. SERVICES

DATE RECOMMENDED: 8/14/15

DATE ENDORSED: 8-17-15

APPROVED BY: 
Vicki V. Quiram, Commissioner
DEPT. OF ADMIN. SERVICES

DATE APPROVED: 8/19/15