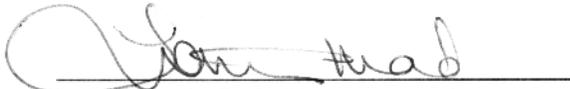


CONTRACT: CONTRACT DATA DESTRUCTION SERVICE
CONTRACT #: 8001253
VENDOR: ABSOLUTE DATA DESTRUCTION

* * * * *

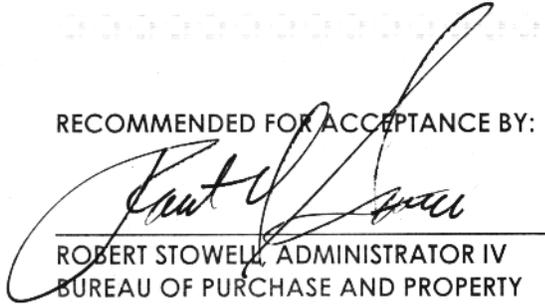
SUBMITTED FOR ACCEPTANCE BY:


LORETTA HEAD, PURCHASING AGENT
BUREAU OF PURCHASE AND PROPERTY

DATE

11/29/12

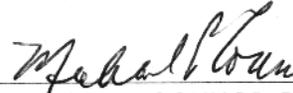
RECOMMENDED FOR ACCEPTANCE BY:


ROBERT STOWELL, ADMINISTRATOR IV
BUREAU OF PURCHASE AND PROPERTY

DATE

11/30/12

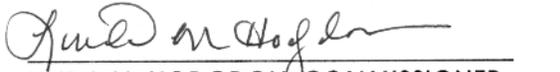
ENDORSED FOR ACCEPTANCE BY:

ENDORSED BY: 
MICHAEL P. CONNOR, DIRECTOR
PLANT AND PROPERTY MGT.

DATE

12/5/12

ACCEPTED FOR THE STATE OF NEW HAMPSHIRE UNDER THE AUTHORITY GRANTED TO ME BY NEW HAMPSHIRE REVISED STATUTES, ANNOTATED 21-I:14, XII.


LINDA M. HODGDON, COMMISSIONER
DEPARTMENT OF ADMINISTRATIVE SERVICES

DATE

12/5/12

NOTES: This contract is in result of NH Bid 1445-13 for statewide contract for data destruction. This contract will be in effect 12/1/2012 through 12/31/2016. This vendor is our current vendor and the prices are exactly the same from 2009. I recommend the approval due to same pricing since 2009 and will remain firm through 2016. Additionally, the vendor has established service with all agencies for boxes, bins and securities. I have verified the Excluded Parties list and reviewed the certified recycled materials disposal process and the requirement for registration with National Association for Information Destruction (NAID).

STATE OF NEW HAMPSHIRE BID TRANSMITTAL LETTER

Date: 9/17/12

Company Name: Absolute Data Destruction
Address: 15 Lance Lane
Goffstown NH 03045

To: Point of Contact: **Loretta Head**
Telephone: (603)-271-3135
Fax: (603) 271-7564
Email: prchweb@nh.gov

VC 174 336

RE: **Bid Invitation Name: Data Destruction Services**
Bid Number: BID 1445-13
Bid Opening Date and Time: September 17, 2012 @ 1:30 PM

Dear **Ms. Head**:

[Insert name of signor] Buzzy Francis, on behalf of Absolute Data Destruction [insert name of entity submitting bid (collectively referred to as "Vendor")] hereby submits an offer as contained in the written bid submitted herewith ("Bid") to the State of New Hampshire in response to BID # 1445-13 for Data Destruction Services Contract(s) at the price(s) quoted herein in complete accordance with the bid.

Buzzy Francis is authorized to legally obligate Absolute Data Destruction
Print Signor Name Print Company Name

Vendor attests to the fact that:

1. The Vendor has reviewed and agreed to be bound by the bid.
2. The Vendor has not altered any of the language or other provisions contained in the bid document.
3. The Bid is effective for a period of 180 days from the Bid submission deadline of September 17, 2012.
4. The prices Vendor has quoted in the Bid were established without collusion with other vendors.
5. The Vendor has read and fully understands this bid.

Vendor's official point of contact is: Buzzy Francis

Telephone: (603) 622-8613 Email: BuzzyFrancis@gmail.com Fax: (603) 625-1505

Authorized Signor's Name Printed Buzzy Francis

Authorized Signor's Signature Buzzy Francis

COUNTY: Hillsborough STATE: NH ZIP: 03045

NOTARY PUBLIC/JUSTICE OF THE PEACE

On the 17th day of September, 2012, there appeared before me, the state and county foresaid a person who satisfactorily identified Buzzy Randall Francis and acknowledge that he executed this document indicated above.

In witness thereof, I hereunto set my hand and official seal.

Clairmont Welch
(Notary Public/Justice of the Peace)

My commission expires: 10.5.15 (Date)

**REQUEST FOR BID FOR A CONTRACT(S) TO
PROVIDE DATA DESTRUCTION SERVICES FOR
THE STATE OF NEW HAMPSHIRE**

PURPOSE:

The purpose of this bid invitation is to establish a contract for supplying the State of New Hampshire agencies with the item(s) indicated in the "Offer" section of this bid invitation to be ordered as needed during the term of the contract, in accordance with the requirements of this bid invitation and any resulting contract. Items ordered under any resulting contract must be delivered FOB destination to the location(s) indicated in the "Delivery Locations" section of this bid invitation.

ELIGIBLE PARTICIPANTS:

Political sub-divisions (counties, cities, towns, school districts, special district or precinct, or any other governmental organization), or any nonprofit agency under the provisions of section 501c of the federal internal revenue code, are eligible to participate under this contract whenever said sub-division or nonprofit agency so desires. These entities are autonomous and may participate at their sole discretion. In doing so, they are entitled to the prices established under the contract. However, they are solely responsible for their association with the successful bidder. The State of New Hampshire assumes no liability between the successful bidder and any of these entities.

VENDOR RESPONSIBILITY:

The successful bidder shall be solely responsible for meeting all terms and conditions specified in the bid, and any resulting contract(s).

BID SUBMITTAL

All bids must be submitted on this form or an exact copy, must be typed or clearly printed in ink and must be received on or before the date and time specified on page 1 of this bid. Interested parties may submit a bid to the State of New Hampshire Bureau of Purchase and Property, 25 Capitol Street, Room 102, Concord NH 03301 by **email to PRCHWEB@NH.GOV ONLY** or if needed, may **fax to (603) 271-7564 ONLY**. All bids must be clearly marked with bid number, date due and purchasing agent's name. If you are experiencing difficulties faxing, please call (603) 271-2201 and ask for an alternate fax number. **IF YOU WISH TO VERIFY YOUR BID RESPONSE HAS BEEN RECEIVED, CALL (603) 271-2201 AND ASK A PURCHASING ASSISTANT TO CHECK ON THE STATUS OF YOUR BID RESPONSE.**

TERMS OF SUBMISSION:

All material received in response to this bid shall become the property of State and will not be returned to the Vendor. Regardless of the Vendors selected, State reserves the right to use any information presented in a bid response. The content of each Vendor's bid shall become public information once a contract(s) has been awarded.

Complete bids shall be filled out on original bid format. Vendors may submit additional paperwork with pricing, but all pricing shall be on bid and in the State's format.

LIABILITY:

The State shall not be held liable for any costs incurred by the vendor in the preparation of their bid or for work performed prior to contract(s) issuance.

BIDDER(S) OPPORTUNITY:

Bidder(s) may also make site visits to any location they chose to bid on if applicable. Bidder(s) are responsible for having ascertained pertinent local conditions, such as equipment conditions, locations, accessibility and general character of the sites knowledge of conditions affecting delivery performance. The act of submitting a bid is to be considered in full acknowledgment that the Bidder(s) is familiar with the conditions and requirements of these specifications.

BIDDER'S RESPONSIBILITY:

Read the entire bid invitation prior to filling it out. Complete the pricing information in the "Offer" section (the unit price is the price for the unit of purchase required by this bid invitation {i.e. each, case, box, etc.}) and all other required information on your offer. The extension is the unit price multiplied by the quantity required by this bid invitation. Also complete the "Bidder Contact Information" section. Finally, complete the company information on the "General Conditions and Instructions" page of this bid invitation, then sign the bid in the space provided on that page.

All State of New Hampshire bid invitations and addenda to these bid invitations are advertised on our website at: <http://admin.state.nh.us/purchasing/index2.asp>

It is a prospective Bidder's responsibility to access our website to determine any bid invitation under which they wish to participate. It is also the Bidder(s)'s responsibility to access our website for any posted addendum.

The website is update several times per day; it is the responsibility of the prospective Bidder(s) to access the website frequently to ensure no bidding opportunity or addenda are overlooked.

It is the prospective Bidder's responsibility to forward a signed copy (if the form has a signature block) of any addenda to the Bureau of Purchase and Property with the bid response.

INSTRUCTIONS TO BIDDER(S):

Read the entire bid invitation prior to filling it out. In the preparation of your bid response you shall:

- Complete the pricing information in the "Offer" section
- Complete all other required information on your officer
- Complete the "Bidder(s) Contact Information" section
- Complete the company information on the "General Conditions and Instructions" page, and sign the bid in the space provided on that page.

IF AWARDED A CONTRACT, The bidder must complete the following sections of the attached agreement State of New Hampshire Form #P-37:

- Section 1.3 Contractor(s) Name
- Section 1.4 Contractor(s) Address
- Section 1.11 Contractor(s) Signature
- Section 1.12 Name & Title of Contractor(s) Signor
- Section 1.13 Acknowledgement
- Section 1.13.1 Signature of Notary Public or Justice of the Peace
- Section 1.13.2 Name & Title of Notary or Justice of the Peace

- Provide certificate of insurance with the minimum limits required as described above on Page 2.
- Provide a certificate of good standing from the NH Secretary of State or proof of your completion of and payment for the start of the registration process.

GOVERNING TERMS AND CONDITIONS:

A responding bid that has been completed and signed by your representative will constitute your company's acceptance of all State of New Hampshire terms and conditions and will legally obligate your company to these terms and conditions.

A signed response further signifies that any terms and/or conditions that may be or have been submitted by the bidder are specifically null and void and are not a part of this bid invitation or any awarded purchase order, even if said terms and/or conditions contain language to the contrary.

PUBLIC DISCLOSURE OF BID SUBMISSIONS:

Generally, all bids and proposals (including all materials submitted in connection with them, such as attachments, exhibits and addenda) become public information upon the effective date of a resulting contract or purchase order. However, to the extent consistent with applicable state and federal laws and regulations, as determined by the State, including, but not limited to, RSA Chapter 91-A (the "Right-to-Know" Law), the State will attempt to maintain the confidentiality of portions of a bid that are clearly and properly marked by a bidder as confidential. Any and all information contained in or connected to a bid or proposal that a bidder considers confidential must be clearly designated in a manner that draws attention to the designation. The State shall have no obligation to maintain the confidentiality of any portion of a bid, proposal or related material, which is not so marked. Marking an entire bid, proposal, attachment or sections thereof confidential without taking into consideration the public's right to know will neither be accepted nor honored by the State. Notwithstanding any provision of this RFP/RFB to the contrary, pricing will be subject to public disclosure upon the effective date of all resulting contracts or purchase orders, regardless of whether or not marked as confidential. If a bid or proposal results in a purchase order or contract, whether or not subject to

approval by the Governor and Executive Council, all material contained in, made part of, or submitted with the contract or purchase order shall be subject to public disclosure.

If a request is made to the State by any person or entity to view or receive copies of any portion of a bid or proposal, and if disclosure is not prohibited under RSA 21-I: 13-a, bidders acknowledge and agree that the State may disclose any and all portions of the bid, proposal or related materials which is not marked as confidential. In the case of bids, proposals or related materials that contain portions marked confidential, the State will assess what information it believes is subject to release; notify the bidder that the request has been made; indicate what, if any, portions of the bid, proposal or related material will not be released; and notify the bidder of the date it plans to release the materials. The State is not obligated to comply with a bidder's designation regarding confidentiality.

By submitting a bid or proposal, the bidder agrees that unless it obtains and provides to the State, prior to the date specified in the notice described in the paragraph above, a court order valid and enforceable in the State of New Hampshire, at its sole expense, enjoining the release of the requested information, the State may release the information on the date specified in the notice without any liability to the bidder.

CONTRACT TERM:

The form contract P-37 included shall be part of this bid award, shall promptly execute this form of contract which is to be completed by incorporating the service requirements and price conditions established by the bidder's offer. This form shall be part of all bids and may not be omitted, waived or modified.

The term of the contract shall be from January 1, 2013 through December 30, 2016, a period of approximately 3 years to a maximum of 5 years. The contract may be extended for additional periods of time thereafter under the same terms, conditions and pricing structure upon the mutual agreement between the successful bidder and the Bureau of Purchase and Property, with the approval of the Commissioner of the Department of Administrative Services.

TERMINATION:

The State of New Hampshire shall have the right to terminate the purchase contract at any time by giving the successful bidder a thirty (30) day written notice.

SPECIFICATION COMPLIANCE:

Bidder's offer must meet or exceed the required specifications as written. The State of New Hampshire shall be the sole determining factor of what meets or exceeds the required specifications.

VENDOR CERTIFICATIONS:

All bidders must be duly registered as a vendor authorized to conduct business in the State of New Hampshire.

- **STATE OF NEW HAMPSHIRE VENDOR APPLICATION:** Prior to bid award, bidders must have a completed Vendor Application Package on file with the NH Bureau of Purchase and Property. See the following website for information on obtaining and filing the required forms (no fee):
admin.state.nh.us/purchasing/vendor.asp
- **NEW HAMPSHIRE SECRETARY OF STATE REGISTRATION:** A bid award, in the form of a purchase order or contract, will **only** be awarded to a vendor who is currently registered to do business with the State of New Hampshire and in good standing with the State of New Hampshire. Please visit the following website to find out more about the requirements for registration with the NH Secretary of State:
www.sos.nh.gov/corporate
- Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions. The contractor certifies, by submission of this contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal Department or Agency.

CERTIFICATIONS & DOCUMENTATION:

Prior to the contract award, responsible bidders shall be required to provide all certifications, appropriate documentation and any other information as requested by the State of New Hampshire, which demonstrates compliance with all of the specifications and contractual requirements of this RFB.

The Contractor shall be certified from be NAID Certified (National Association for Information Destruction)(naidonline.org) to establish standards for secure destruction, security and in employee hiring/screening and operational destruction and insurance.

CERTIFICATE OF INSURANCE:

Prior to performing any services for the State, vendors awarded a contract shall be required to:

- Submit proof of comprehensive general liability insurance. The coverage shall have appropriate riders against all claims of bodily injury, death or property damage, in amounts of not less than \$250,000.00 per claim and \$2,000,000.00 per occurrence or \$1,000,000.00 per occurrence with \$1,000,000.00 umbrella.
- Certify compliance with, or exemption from, the requirements of NH RSA 281-A, Workers' Compensation, in accordance with Section 15 of the P-37 contract.

REQUEST FOR CHANGES AND/OR CLARIFICATION:

Any Questions must be submitted by an individual authorized to commit their organization to the Terms and Conditions of this bid. Submissions must clearly identify the bid Number, the Vendor's name and address and the name of the person submitting the question. Any requested changes to this bid invitation by the bidder must be received in writing at the Bureau of Purchase and Property no later than 4:30 PM on the (5th) fifth business day **prior** to the date of the bid opening.

Questions must be submitted by E-mail to Loretta Head at the following address: Loretta.Head@NH.Gov.

ADDENDUM:

In the event it becomes necessary to add to or revise any part of this bid prior to the scheduled submittal date, the NH Bureau of Purchase and Property will post on our web site any Addenda. Before your submission, always check the site for any addenda or other materials that may have been issued affecting the bid. The web site address is www.admin.state.nh.us/purchasing/bids.

BID PRICES:

Bid prices must be in US dollars and must include delivery and all other costs required by this bid invitation. Bid prices should result in prices that are no higher than those charged to the bidder's best/preferred customer. Special charges, surcharges, or fuel charges of any kind (by whatever name) may not be added on at any time. Any and all charges **must be built into your bid price** at the time of the bid.

BID RESULTS:

Bid results may be viewed when available, once the award has been made, on our web site only at: admin.state.nh.us/purchasing/index2.asp.

For Vendors wishing to attend the bid Opening: **Only the names of the Vendors submitting responses will be made public.**

ABILITY TO PROVIDE:

Successful bidder must be capable of providing each State of New Hampshire agencies and eligible participants with their entire requirements of the items required in this bid invitation and any resulting contract without any delay or substitution.

ORDERING PROCEDURE:

State agencies will place their orders in writing, by e-mail, by FAX, on-line or they may establish a standard delivery order. Eligible participants will utilize their own individually established ordering procedures.

MINIMUM ORDERS:

There will be no minimum order whether in item quantity or dollar value associated with any contract resulting from this bid.

VENDOR'S BALANCE OF PRODUCT LINE ITEMS

The items in each category include the items most commonly purchased by State of New Hampshire agencies, and will be used for award purposes. During the term of contract, the state may purchase other items in relation to data destruction from the successful bidder's Balance of Product Line.

DELIVERY TIME:

Contractor shall contact the using agency within 24 hours of receipt of order to schedule a date and time for services. Accomplished services are to be completed within ten (10) working days from placement of order or upon mutually agreed upon by vendor and state.

Dates and times for on-site services or for pick-up of containers will be arranged between the using agency and the contractor. All days scheduled by the contractor shall be during normal business days, Monday to Friday, between the hours of 8:30 a.m. and 4:00 p.m., except on official State of New Hampshire holidays.

AUDITS AND ACCOUNTING:

The successful bidder shall allow representatives of the State of New Hampshire to have complete access to all records for the purpose of determining compliance with the terms and conditions of this bid invitation and in determining the award and for monitoring any resulting contract.

At intervals during the contract term, and prior to the termination of the contract, the successful bidder may be required to provide a complete and accurate accounting of all products and quantities ordered by each agency and institution and by political sub-divisions and authorized non-profit organizations.

INVOICING:

Invoicing shall be done on the basis of each order completed or on a monthly basis for agencies requiring a regular monthly service. All invoices shall clearly indicate the date of service, number of containers, consoles or pounds, unit pricing, total price, and contract number. Invoices shall be submitted to each using agency.

ESTIMATED CONTRACT VALUE:

The annual value of the contract is estimated to be \$26,000.00 or 490 tons. This figure is given for informational purposes only and shall not be considered a guaranteed or minimum figure, nor shall it be considered a maximum figure. This figure **does not** include any eligible participant figures.

ESTIMATED USAGE:

The quantities indicated in the offer section of this bid invitation are an estimate only for the State of New Hampshire's annual requirements. These quantities are indicated for informational purposes only and shall not be considered minimum or guaranteed quantities, nor shall they be considered maximum quantities. These quantities **do not** include any eligible participant usage.

ESTABLISHMENT OF ACCOUNTS:

Each State of New Hampshire agency must have its own individual customer account number. There will be instances where sub-sections of an agency will need their own individual customer account number. Should any State of New Hampshire agency place an order under the contract, the successful bidder agrees to establish an account within three (3) working days from the date the order is placed. However, there must be no delay in any shipment; the agency must receive the items ordered in accordance with the delivery time required under the "Delivery Time" section of this bid invitation, as if an account already exists for them.

CONTRACT AWARD:

The award of the contract shall be based upon the total net low bid from the listing indicated in the "offer" section of this bid invitation. If the contract is awarded, it will be awarded in total.

Successful bidder will not be allowed to require any other type of order, nor will the successful bidder be allowed to require the filling out or signing of any other document by State of New Hampshire personnel.

NOTIFICATION AND AWARD OF CONTRACTS:

DAS, Bureau of Purchase and Property shall provide written notification to a Vendor who is awarded a contract relative to this RFP. Public announcements or news releases pertaining to any contract awarded shall not be made without the written permission of DAS.

Bid results will not be given by telephone. For Vendors wishing to attend the bid opening; only the names of the vendors submitting responses will be made public. Specific response information will not be given out. Bid results will be made public after final approval of the contract and shall be given by mail only if requested in writing and accompanied by a self-addressed, stamped business size envelope. **Bid results may also be viewed on our website at <http://www.state.nh.us/purchasing/bid.asp>.** The time and effort expended in bid preparation is entirely the responsibility of the bidder.

SCOPE OF SERVICES:

The purpose of this bid is to provide all labor, tools, transportation, materials, equipment and permits as necessary to provide the required level of services as described herein. The scope of work shall include shredding and data destruction of documents and other items as specified at the locations and other agencies/locations as needed for the entire State of New Hampshire. All delivery, transportation and fees must be included in bid prices submitted. There will be no minimums or added fees.

Data destruction shall be completed in a reasonable time frame as mutually agreed upon with agency and vendor. The Contractor shall submit a proposed schedule to the state agency requesting services at each facility at least ten (10) days prior to each period.

All services performed under this Contract shall be performed between the hours of 8:00 A.M. and 4:00 P.M. unless other arrangements are made in advance with the State. Any deviation in work hours must be pre-approved by the Contracting Officer. The State requires ten-day advance knowledge of said work schedules to provide security and access to respective work areas. No premium charges will be paid for any off-hour work.

SITE VISITATIONS

As a part of the evaluation process and prior to final award, Bidder shall allow representatives of the State of New Hampshire to visit and inspect data destruction vehicles, off-site facilities and disposal facilities.

ORAL PRESENTATIONS

Bidder may be required to make an oral presentation to clarify any portion of their response or to describe how the functional requirements will be accomplished.

CERTIFICATIONS AND DOCUMENTATION

Prior to contract award, responsible bidders shall be required to provide all certifications, appropriate documentation, and any other information as requested by the State of New Hampshire, which demonstrates compliance with all of the specifications and contractual requirements of this RFB.

SPECIFICATIONS

The successful Bidder, hereafter called the Contractor, shall be required to meet or exceed the acceptable standards and guidelines for document destruction as set forth by the National Association for Information Destruction (NAID).

- Employee Confidentiality.
 - Confidentiality Agreement. All employees of the contractor who have access to, or can provide access to, confidential materials must sign a Confidentiality Agreement.
 - Criminal Record. All employees of the contractor who have access to, or can provide access to, confidential materials must pass a criminal background check. No person having been convicted of a felony involving theft or larceny that is related to any fiscal, financial or fiduciary matter, may be employed by the Contractor.
 - Drug Screening. All employees of the contractor who have access to, or can provide access to, confidential materials must be drug-screened at time of hire and must pass random drug tests during term of employment.

- Bonding. All contractor employees must be covered under an employee 'honesty' bond in the amount of \$10,000. The Bureau of Purchase and Property shall be provided evidence of such bonds annually, or as requested, from the Contractor's insurance agent.
- Audit. The Contractor shall allow representatives from the State of New Hampshire to view evidence of all appropriate documentation prior to contract award, and at any time during the contract period.
- Security of Vehicles. All vehicles used for on-site shredding and disposal of materials, and for transfer of client records to off-site facility for shredding will have lockable/securable cabs and lockable/securable fully enclosed boxes.
 - Vehicles must have a current commercial vehicle registration and inspection as applicable under state law.
 - Drivers must meet all licensing requirements of the State of New Hampshire, or applicable governmental jurisdiction.
- Security of Facility. Contractor must provide a secure area within the facility devoted to destroying confidential materials and for holding records unattended until destruction can be accomplished.
 - Materials are always attended by a contractor employee or physically secured from unauthorized access while in the custody of the contractor before being shredded.
 - All entrances and exits to secure area must be monitored to prevent unauthorized access.
 - A monitored alarm system shall be in place to be utilized when the facility is unoccupied.
- Shredding Process. The destruction of confidential paper records, either on-site or off-site, shall be in a manner that will render the documents virtually unreadable and non-reconstructable. Bidder must indicate which of the following processes will be used.
 - Continuous Shred; maximum width of 5/8"; indefinite length _____ shred width _____
 - Cross Cut or Pierce & Tear; maximum width 3/4"; max. length 2.5" 1/2 shred width 1.5"
 - Pulverized (equipment with screens); maximum screen size 2" diameter _____ screen size _____
- Disposal of Shredded Material. **Contractor must insure that all shredded materials are disposed of** (sold or discarded) **in a recycled manner.** Please use space provided below to describe how shredded material is disposed of. Indicate if material is baled or not baled, how material is stored before disposal, and method of disposal. Bidder must indicate name and address of Disposal Company. Attach separate document if necessary.

Absolute Data Destruction brings shredded paper back to facility
to be destroyed in a confidential manner. The paper is
then baled and sent to a Paper Mill. The company handling
the recycling is Canusa Hershman Recycling Co @ 45 NE
Industrial Rd, Branford CT 06405. All material is stored in
locked and alarmed facility until destruction and disposal.

CONTAMINATED CARD STOCK FOR NH LOTTERY

- Shred and dispose of instant scratch tickets (estimated 30,000 – 50,000 lb./annual)
- Shredding and recycling of thermal paper stock and traditional waste paper
- On-Site - destruction services-charge by pounds weight for items shredded. Service will be performed before noon on the appointed day(s).
 - Documents, paper, tickets for destruction shall be collected and stored by the Lottery in containers provided by the Contractor, at said Contractor's expense
 - Material shredded shall be securely contained during transfer from the Lottery's building to the transportation vehicle to prevent loss from wind or other atmosphere conditions; materials shall remain secured in the immediate custody of the contractor's employee and a Lottery representative until such time as the mobile shredding equipment destroys said materials.
 - Shredded materials will be transported by the Contractor's vehicle to the Contractor's facility for disposal
- Off-Site –
 - Documents, paper, tickets for destruction shall be collected and stored by the Lottery in containers provided by the Contractor, at said Contractor's expense. The collection will be made before noon on the appointed day(s).
 - The Contractor shall collect and transport all materials to be destroyed to the Contractor's facility, which shall be no more than 25 road miles from the Lottery facility.
 - All materials to be destroyed shall be loaded into an appropriate vehicle, as determined by the authorized Lottery representative, which is to be locked in the presence of the said representative and shall remain locked until arrival at the Contractor's facility.
 - The Contractor shall permit authorized Lottery representative to witness unloading of the material, its transit and subsequent destruction.
- Prior to destruction, either on site or off-site, the Contractor shall weigh all materials on a certified accurate scale.
- The Contractor shall issue a Certificate of Destruction, confirming that all Lottery materials have been destroyed; and certificate shall contain the signatures of representatives of the Contractor and the Lottery and shall detail how many pounds of each type of material have been destroyed.

CONTRACT REQUIREMENTS

The Contractor shall be required to provide the following services and items:

- ON-SITE. The contractor shall provide mobile shredding services to agencies requiring on-site services.
 - Documents/records for destruction shall be collected and stored by agency in containers provided by Contractor or in agency owned containers. See 'Containers' below for descriptions.
 - All materials are securely contained during transfer from agency location to transportation vehicle to prevent loss from wind or other atmospheric conditions.
 - Materials remain secured in the immediate custody of the Contractor's employee until the mobile shredding equipment destroys them.
 - Shredded materials will be transported by Contractor's vehicle to facility for disposal
 - Contractor shall allow authorized state agency personnel to inspect vehicle and equipment before, during and after completion of shredding services.
 - Contractor shall charge by the container (tote) or box for on-site shredding
- Dates and times for on-site services or for pick-up of containers will be arranged between the using agency and the contractor.
- All days scheduled by the contractor shall being during normal business days, Monday to Friday, between the hours of 8:30 a.m. and 4:00 p.m., except on official State of New Hampshire holidays.

- At time of completion of on-site services, Contractor shall present a site visit slip to using agency employee for signature. A copy will be retained by the agency. Contractor will submit a copy of site visit slip with invoice for services – see 'Invoicing' on page 4 of this RFB. The slip will contain the information listed below.
 - Location and name of agency for whom on-site service was provided
 - Date of visit and service
 - Number of containers, consoles or agency cubes which were shredded on visit
 - Signature and title of Contractor employee providing services

- OFF-SITE. The contractor shall offer pick-up and transfer confidential paper records to a secure off-site facility for shredding and disposal.
 - Documents/records for destruction shall be collected and stored by agency in containers provided by Contractor or in agency owned containers. See 'Containers' below for descriptions.
 - All materials are securely contained during transfer from agency location to transportation vehicle to prevent loss from wind or other atmospheric conditions.
 - Materials will be transported by Contractor's vehicle to facility for shredding and disposal
 - Contractor shall charge by the pound for off-site shredding.
 - Materials shall be weighed at Contractor facility on a scale certified to be accurate by the appropriate government agency. Copy of current certification(s) to be provided to state.
 - Contractor shall allow authorized state agency personnel to inspect facility and equipment before, during and after completion of shredding services.
 - Certification of Document Destruction. Within three business days of pick-up, a notarized 'Certificate of Destruction' shall be provided to the using agency. The certificate shall contain the following information:
 - Signed shredding slip (signed by state agency employee)
 - Date of shredding
 - Dated certification that all documents received have been handled, shredded and destroyed in a confidential manner;
 - Signature and job title of individual providing certification;
 - Number of pounds of materials destroyed, as measured on a certified accurate scale

- Containers. Contractor will be required to provide plastic containers (totes) and/or office consoles to accommodate paper/records collection at agency location. Quantity and type of containers at each location shall be at individual agency request.
 - Plastic Containers, with wheels; 65-gallon, or approximately 225 lbs. capacity; available with locking or non-locking cover
 - Plastic Containers, with wheels; 95-gallon, or approximately 300 lbs. capacity; available with locking or non-locking cover
 - Office consoles shall be approximately 20" x 20" x 37"high; with a capacity of 80 to 100 pounds. Each console shall contain bags that can be removed for shredding; and shall be available with locks if requested.
 - Gaylords (extra large volume containers) shall be made available to agencies that request them for large quantity shredding services or 'purses'. Container must be available with locking or non-locking cover.

- Agency supplied containers, or boxes, shall be designated as 'Cubes' and will be categorized according to the following dimensions:
 - 1 Cube = 35 lbs., (approximately the size of a standard 15" x 12" x 9.75" archive box)
 - 2 Cube = 55-65 lbs.
 - 3 Cube = 70 lbs.
- Dates and times for on-site services or for pick-up of containers will be arranged between the using agency and the contractor.
 - All days scheduled by the contractor shall be during normal business days, Monday to Friday, between the hours of 8:30 a.m. and 4:00 p.m., except on official State of New Hampshire holidays.

OFFER:

Bidder hereby offers to furnish to State of New Hampshire agencies and institutions and to any political subdivision and authorized non-profit organization wishing to participate, in accordance with all of the requirements of this bid invitation at the following prices for the entire contract term and any extension.

BID OFFER SECTION CATEGORIES AND REGIONS:

The offer section contains State of New Hampshire County locations at the time the bid was assembled.

DELIVERY LOCATIONS:

The following are the current State of New Hampshire agency/institution locations which, if you are awarded a contract, you are expected to service. The State of New Hampshire reserves the right to add locations to this list at the contract prices or to delete locations, as needed. This listing **does not** include any eligible participants.

Subject: _____

1.0 AGREEMENT

The State of New Hampshire and the Vendor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

1.1 State Agency Name		1.2 State Agency Address	
1.3 Vendor Name		1.4 Vendor Address	
1.5 Vendor Phone #	1.6 Account Number	1.7 Completion Date	1.8 Price Limitation
1.9 Contract(s)ing Officer for State Agency		1.10 State Agency Telephone Number	
1.11 Vendor Signature		1.12 Name and Title of Vendor Signatory	
1.13 Acknowledgement: State of _____, County of _____ On _____, before the undersigned officer, personally appeared the person identified in block 1.12, or satisfactorily proven to be the person whose name is signed in block 1.11, and acknowledged that s/he executed this document in the capacity indicated in block 1.12.			
1.13.1 Signature of Notary Public or Justice of the Peace [Seal]			
1.13.2 Name and Title of Notary or Justice of the Peace			
1.14 State Agency Signature		1.15 Name and Title of State Agency Signatory	
1.16 Approval by the N.H. Department of Administration, Division of Personnel (if applicable) By: _____ Director, On: _____			
1.17 Approval by the Attorney General (Form, Substance and Execution) By: _____ On: _____			
1.18 Approval by the Governor and Executive Council By: _____ On: _____			

2. EMPLOYMENT OF VENDOR/SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages Vendor identified in block 1.3 ("Vendor") to perform, and the Vendor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT A which is incorporated herein by reference ("Services").

3. EFFECTIVE DATE/COMPLETION OF SERVICES.

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, this Agreement, and all obligations of the parties hereunder, shall not become effective until the date the Governor and Executive Council approve this Agreement ("Effective Date").
3.2 If the Vendor commences the Services prior to the Effective Date, all Services performed by the Vendor prior to the Effective Date shall be performed at the sole risk of the Vendor, and in the event that this Agreement does not become effective, the State shall have no liability to the Vendor, including without limitation, any obligation to pay the Vendor for any costs incurred or Services performed. Vendor shall complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT. Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available appropriated funds.

In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Vendor notice of such termination. The State shall not be required to transfer funds from any other account to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT(S) PRICE/PRICE LIMITATION/ PAYMENT.

5.1 The contract(s) price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT B which is incorporated herein by reference.

5.2 The payment by the State of the contract(s) price shall be the only and the complete reimbursement to the Vendor for all expenses, of whatever nature incurred by the Vendor in the performance hereof, and shall be the only and the complete compensation to the Vendor for the Services. The State shall have no liability to the Vendor other than the contract(s) price.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Vendor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

6. COMPLIANCE BY VENDOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.

6.1 In connection with the performance of the Services, the Vendor shall comply with all statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Vendor, including, but not limited to, civil rights and equal opportunity laws. In addition, the Vendor shall comply with all applicable copyright laws.

6.2 During the term of this Agreement, the Vendor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.

6.3 If this Agreement is funded in any part by monies of the United States, the Vendor shall comply with all the provisions of Executive Order No. 11246 ("Equal Employment Opportunity"), as supplemented by the regulations of the United States Department of Labor (41 C.F.R. Part 60), and with any rules, regulations and guidelines as the State of New Hampshire or the United States issue to implement these regulations. The Vendor further agrees to permit the State or United States access to any of the Vendor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

7. PERSONNEL.

7.1 The Vendor shall at its own expense provide all personnel necessary to perform the Services. The Vendor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Vendor shall not hire, and shall not permit any subvendor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.

7.3 The Contract(s)ing Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contract(s)ing Officer's decision shall be final for the State.

8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Vendor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Vendor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Vendor notice of termination;

8.2.2 give the Vendor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract(s) price which would otherwise accrue to the Vendor during the period from the date of such notice until such time as the State determines that the Vendor has cured the Event of Default shall never be paid to the Vendor;

8.2.3 set off against any other obligations the State may owe to the Vendor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 treat the Agreement as breached and pursue any of its remedies at law or in equity, or both.

9. DATA/ACCESS/CONFIDENTIALITY/ PRESERVATION.

9.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

9.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

9.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

10. TERMINATION. In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Vendor shall deliver to the Contract(s)ing Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract(s) price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT A.

11. VENDOR'S RELATION TO THE STATE. In the performance of this Agreement the Vendor is in all respects an independent Vendor, and is neither an agent nor an employee of the State. Neither the Vendor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. ASSIGNMENT/DELEGATION/SUBCONTRACT(S). The Vendor shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the N.H. Department of Administrative Services. None of the Services shall be subcontract(s)ed by the Vendor without the prior written consent of the State.

13. INDEMNIFICATION. The Vendor shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based or resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Vendor. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Vendor shall, at its sole expense, obtain and maintain in force, and shall require any subvendor or assignee to obtain and maintain in force, the following insurance:

14.1.1 comprehensive general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$250,000 per claim and \$2,000,000 per occurrence; and

14.1.2 fire and extended coverage insurance covering all property subject to subparagraph 9.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Vendor shall furnish to the Contract(s)ing Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Vendor shall also furnish to the Contract(s)ing Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than fifteen (15) days prior to the expiration date of each of the insurance policies. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference. Each certificate(s) of insurance shall contain a clause requiring the insurer to endeavor to provide the Contract(s)ing Officer identified in block 1.9, or his or her successor, no less than ten (10) days prior written notice of cancellation or modification of the policy.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Vendor agrees, certifies and warrants that the Vendor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("*Workers' Compensation*").

15.2 To the extent the Vendor is subject to the requirements of N.H. RSA chapter 281-A, Vendor shall maintain, and require any subVendor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. Vendor shall furnish the Contract(s)ing Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Vendor, or any subVendor or employee of Vendor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Vendor.

17. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

18. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire.

19. CONSTRUCTION OF AGREEMENT AND TERMS. This Agreement shall be construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party.

20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. SPECIAL PROVISIONS. Additional provisions set forth in the attached EXHIBIT C are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire Agreement and understanding between the parties, and supersedes all prior Agreements and understandings relating hereto.

EXHIBIT B

BELKNAP COUNTY			
ALTON	LACONIA		
BARNSTEAD	MEREDITH		
BELMONT	NEW HAMPTON		
CENTER HARBOR	SANBORNTON		
GILFORD	TILTON		
GILMANTON			
<u>ON-SITE SHREDDING WITH OFF-SITE DISPOSAL</u>	<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
		<u>Discount</u>	<u>Discount</u>
PRICE PER CONTRACTOR'S CONTAINER:	65-GA SIZE		
Continuous Shred	\$ 12.50	%	%
Cross Cut/Pierce & Tear	\$ 12.50	%	%
Pulverized	\$	%	%
	<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
		<u>Discount</u>	<u>Discount</u>
PRICE PER CONTRACTOR'S CONTAINER:	95-GA SIZE		
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 16.50	%	%
Pulverized	\$	%	%
	<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
		<u>Discount</u>	<u>Discount</u>
PRICE PER CONTRACTOR'S CONTAINER:	20" x 20" x 37"		
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 7.50	%	%
Pulverized	\$	%	%
PRICE PER AGENCY BOX: Standard	35 lb. Box/Cube	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
size archive box - 15" x 12" x 9.75"		<u>Discount</u>	<u>Discount</u>
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 3.50	%	%
Pulverized	\$	%	%
<u>OFF-SITE SHREDDING AND DISPOSAL</u>	weighed on Contractor's certified accurate scale		
	<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
		<u>Discount</u>	<u>Discount</u>
PRICE PER CONTRACTOR'S CONTAINER:	65-GA SIZE		
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 8	%	%
Pulverized	\$	%	%
	<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
		<u>Discount</u>	<u>Discount</u>
PRICE PER CONTRACTOR'S CONTAINER:	95-GA SIZE		
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 10	%	%
Pulverized	\$	%	%
	<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
		<u>Discount</u>	<u>Discount</u>
PRICE PER CONTRACTOR'S CONTAINER:	20" x 20" x 37"		
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 4.50	%	%
Pulverized	\$	%	%
PRICE PER AGENCY BOX: Standard size archive box - 15" x 12" x 9.75"	35 lb. Box/Cube	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
		<u>Discount</u>	<u>Discount</u>
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 2	%	%

EXHIBIT B

Pulverized	\$	%	%
NON-PAPER MEDIA		Material shredded at contractor's warehouse:	
Microfilm, CD's, video tape, cassette tape, storage media, etc at \$ <u>0.20</u> per lb.			
CARROLL COUNTY			
ALBANY	JACKSON		
BARTLETT	MADISON		
BROOKFIELD	MOULTONBOROUGH		
CHATHAM	OSS�PEE		
CONWAY	SANDWICH		
EATON	TAMWORTH		
EFFINGHAM	TUFTONBORO		
FREEDOM	WAKEFIELD		
HALES LOCATION	WOLFEBORO		
HARTS LOCATION			
<u>ON-SITE SHREDDING WITH OFF-SITE DISPOSAL</u>	<u>Per Container</u>	<u>3+ Boxes/% Discount</u>	<u>10+ Boxes/% Discount</u>
PRICE PER CONTRACTOR'S CONTAINER:	65-GA SIZE		
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ <u>12.50</u>	%	%
Pulverized	\$	%	%
	<u>Per Container</u>	<u>3+ Boxes/% Discount</u>	<u>10+ Boxes/% Discount</u>
PRICE PER CONTRACTOR'S CONTAINER:	95-GA SIZE		
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ <u>16.50</u>	%	%
Pulverized	\$	%	%
	<u>Per Container</u>	<u>3+ Boxes/% Discount</u>	<u>10+ Boxes/% Discount</u>
PRICE PER CONTRACTOR'S CONTAINER:	20" x 20" x 37"		
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ <u>7.50</u>	%	%
Pulverized	\$	%	%
PRICE PER AGENCY BOX: Standard	35 lb. Box/Cube	<u>3+ Boxes/% Discount</u>	<u>10+ Boxes/% Discount</u>
size archive box - 15" x 12" x 9.75"			
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ <u>3.50</u>	%	%
Pulverized	\$	%	%
<u>OFF-SITE SHREDDING AND DISPOSAL</u>	weighed on Contractor's certified accurate scale		
	<u>Per Container</u>	<u>3+ Boxes/% Discount</u>	<u>10+ Boxes/% Discount</u>
PRICE PER CONTRACTOR'S CONTAINER:	65-GA SIZE		
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ <u>8</u>	%	%
Pulverized	\$	%	%
	<u>Per Container</u>	<u>3+ Boxes/% Discount</u>	<u>10+ Boxes/% Discount</u>
PRICE PER CONTRACTOR'S CONTAINER:	95-GA SIZE		
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ <u>10</u>	%	%
Pulverized	\$	%	%

EXHIBIT B

	Per Container	3+ Boxes/%	10+ Boxes/%
PRICE PER CONTRACTOR'S CONTAINER:	20" x 20" x 37"	Discount	Discount
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 4.50	%	%
Pulverized	\$	%	%
PRICE PER AGENCY BOX: Standard size archive box - 15" x 12" x 9.75"	35 lb. Box/Cube	3+ Boxes/%	10+ Boxes/%
		Discount	Discount
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 2	%	%
Pulverized	\$	%	%

NON-PAPER MEDIA

Material shredded at contractor's warehouse:

Microfilm, CD's, video tape, cassette tape, storage media, etc at \$.20 per lb.

COOS COUNTY

ATKINSON & GIL ACAD G	KILKENNY
BEANS GRANT	LANCASTER
BEANS PURCHASE	LOW & BURBANKS GRANT
BERLIN	MARTINS LOCATION
CAMBRIDGE	MILAN
CARROLL	MILLSFIELD
CHANDLERS PURCHASE	NORTHUMBERLAND
CLARKSVILLE	ODELL
COLEBROOK	PINKHAMS GRANT
COLUMBIA	PITTSBURG
CRAWFORDS PURCHASE	RANDOLPH
CUTT'S GRANT	SARGENTS PURCHASE
DALTON	SECOND COLLEGE GRANT
DIXS GRANT	SHELBURNE
DIXVILLE	STARK
DUMMER	STEWARTSTOWN
ERROL	STRATFORD
ERVINGS LOCATION	SUCCESS
GORHAM	THOMPSON & MESERVES P
GREENS GRANT	WENTWORTHS LOCATION
HADLEYS PURCHASE	WHITEFIELD
JEFFERSON	

ON-SITE SHREDDING WITH OFF-SITE DISPOSAL

	Per Container	3+ Boxes/%	10+ Boxes/%
PRICE PER CONTRACTOR'S CONTAINER:	65-GA SIZE	Discount	Discount
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 12.50	%	%
Pulverized	\$	%	%

	Per Container	3+ Boxes/%	10+ Boxes/%
PRICE PER CONTRACTOR'S CONTAINER:	95-GA SIZE	Discount	Discount
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 16.50	%	%
Pulverized	\$	%	%

	Per Container	3+ Boxes/%	10+ Boxes/%
PRICE PER CONTRACTOR'S CONTAINER:	20" x 20" x 37"	Discount	Discount
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 7.50	%	%

EXHIBIT B

Pulverized	\$	%	%
PRICE PER AGENCY BOX: Standard size archive box - 15" x 12" x 9.75"	35 lb. Box/Cube	3+ Boxes/ Discount %	10+ Boxes/ Discount %
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 3.50	%	%
Pulverized	\$	%	%
OFF-SITE SHREDDING AND DISPOSAL			
weighed on Contractor's certified accurate scale			
PRICE PER CONTRACTOR'S CONTAINER:	Per Container 65-GA SIZE	3+ Boxes/ Discount %	10+ Boxes/ Discount %
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 8	%	%
Pulverized	\$	%	%
PRICE PER CONTRACTOR'S CONTAINER:	Per Container 95-GA SIZE	3+ Boxes/ Discount %	10+ Boxes/ Discount %
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 10	%	%
Pulverized	\$	%	%
PRICE PER CONTRACTOR'S CONTAINER:	Per Container 20" x 20" x 37"	3+ Boxes/ Discount %	10+ Boxes/ Discount %
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 4.50	%	%
Pulverized	\$	%	%
PRICE PER AGENCY BOX: Standard size archive box - 15" x 12" x 9.75"	35 lb. Box/Cube	3+ Boxes/ Discount %	10+ Boxes/ Discount %
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 2	%	%
Pulverized	\$	%	%
NON-PAPER MEDIA			
Material shredded at contractor's warehouse:			
Microfilm, CD's, video tape, cassette tape, storage media, etc at \$ 1.20 per lb.			
CHESHIRE COUNTY			
Acworth	Marlborough		
Alstead	Marlow		
Bennington	Mason		
Charelestown	Milford		
Chesterfield	Nelson		
Deering	New Ipswich		
Dublin	Peterborough		
Fitzwilliam	Richmond		
Francestown	Rindge		
Gilsum	Roxbury		
Greenfield	Sharon		
Greenville	Stoddard		
Hancock	Surry		
Harrisville	Temple		
Hillsborough	Troy		
Hindsdale	Walpole		
Jaffrey	Washington		
Keene	Westmoreland		
Landon	Wilton		
Lyneborough	Winchester		

EXHIBIT B

		Windsor		
<u>ON-SITE SHREDDING WITH OFF-SITE DISPOSAL</u>		<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
PRICE PER CONTRACTOR'S CONTAINER:		<u>65-GA SIZE</u>	<u>Discount</u>	<u>Discount</u>
Continuous Shred		\$	%	%
Cross Cut/Pierce & Tear		\$ 12.50	%	%
Pulverized		\$	%	%
		<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
PRICE PER CONTRACTOR'S CONTAINER:		<u>95-GA SIZE</u>	<u>Discount</u>	<u>Discount</u>
Continuous Shred		\$	%	%
Cross Cut/Pierce & Tear		\$ 16.50	%	%
Pulverized		\$	%	%
		<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
PRICE PER CONTRACTOR'S CONTAINER:		<u>20" x 20" x 37"</u>	<u>Discount</u>	<u>Discount</u>
Continuous Shred		\$	%	%
Cross Cut/Pierce & Tear		\$ 7.50	%	%
Pulverized		\$	%	%
PRICE PER AGENCY BOX: Standard		<u>35 lb. Box/Cube</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
size archive box - 15" x 12" x 9.75"			<u>Discount</u>	<u>Discount</u>
Continuous Shred		\$	%	%
Cross Cut/Pierce & Tear		\$ 3.50	%	%
Pulverized		\$	%	%
<u>OFF-SITE SHREDDING AND DISPOSAL</u>		weighed on Contractor's certified accurate scale		
		<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
PRICE PER CONTRACTOR'S CONTAINER:		<u>65-GA SIZE</u>	<u>Discount</u>	<u>Discount</u>
Continuous Shred		\$	%	%
Cross Cut/Pierce & Tear		\$ 8	%	%
Pulverized		\$	%	%
		<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
PRICE PER CONTRACTOR'S CONTAINER:		<u>95-GA SIZE</u>	<u>Discount</u>	<u>Discount</u>
Continuous Shred		\$	%	%
Cross Cut/Pierce & Tear		\$ 10	%	%
Pulverized		\$	%	%
		<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
PRICE PER CONTRACTOR'S CONTAINER:		<u>20" x 20" x 37"</u>	<u>Discount</u>	<u>Discount</u>
Continuous Shred		\$	%	%
Cross Cut/Pierce & Tear		\$ 4.50	%	%
Pulverized		\$	%	%
PRICE PER AGENCY BOX: Standard size archive box - 15" x 12" x 9.75"		<u>35 lb. Box/Cube</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
			<u>Discount</u>	<u>Discount</u>
Continuous Shred		\$	%	%
Cross Cut/Pierce & Tear		\$ 2	%	%
Pulverized		\$	%	%
<u>NON-PAPER MEDIA</u>		<u>Material shredded at contractor's warehouse:</u>		
Microfilm, CD's, video tape, cassette tape, storage media, etc at \$ 20 per lb.				

EXHIBIT B

GRAFTON COUNTY			
ALEXANDRIA			LANDAFF
ASHLAND			LEBANON
BATH			LINCOLN
BENTON			LISBON
BETHLEHEM			LITTLETON
BRIDGEWATER			LIVERMORE
BRISTOL			LYMAN
CAMPTON			LYME
CANAAN			MONROE
DORCHESTER			ORANGE
EASTON			ORFORD
ELLSWORTH			PIERMONT
ENFIELD			PLYMOUTH
FRANCONIA			RUMNEY
GRAFTON			SUGAR HILL
GROTON			THORNTON
HANOVER			WARREN
HAVERHILL			WATERVILLE VALLEY
HEBRON			WENTWORTH
HOLDERNESS			WOODSTOCK
<u>ON-SITE SHREDDING WITH OFF-SITE DISPOSAL</u>	<u>Per Container</u>	<u>3+ Boxes/% Discount</u>	<u>10+ Boxes/% Discount</u>
PRICE PER CONTRACTOR'S CONTAINER:	65-GA SIZE		
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 12.50	%	%
Pulverized	\$	%	%
	<u>Per Container</u>	<u>3+ Boxes/% Discount</u>	<u>10+ Boxes/% Discount</u>
PRICE PER CONTRACTOR'S CONTAINER:	95-GA SIZE		
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 16.50	%	%
Pulverized	\$	%	%
	<u>Per Container</u>	<u>3+ Boxes/% Discount</u>	<u>10+ Boxes/% Discount</u>
PRICE PER CONTRACTOR'S CONTAINER:	20" x 20" x 37"		
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 7.50	%	%
Pulverized	\$	%	%
PRICE PER AGENCY BOX:	Standard		
size archive box - 15" x 12" x 9.75"	35 lb. Box/Cube	<u>3+ Boxes/% Discount</u>	<u>10+ Boxes/% Discount</u>
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 3.50	%	%
Pulverized	\$	%	%
<u>OFF-SITE SHREDDING AND DISPOSAL</u>	weighed on Contractor's certified accurate scale		
	<u>Per Container</u>	<u>3+ Boxes/% Discount</u>	<u>10+ Boxes/% Discount</u>
PRICE PER CONTRACTOR'S CONTAINER:	65-GA SIZE		
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 8	%	%
Pulverized	\$	%	%

EXHIBIT B

	<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
PRICE PER CONTRACTOR'S CONTAINER:	95-GA SIZE	<u>Discount</u>	<u>Discount</u>
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 10	%	%
Pulverized	\$	%	%
	<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
PRICE PER CONTRACTOR'S CONTAINER:	20" x 20" x 37"	<u>Discount</u>	<u>Discount</u>
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 4.50	%	%
Pulverized	\$	%	%
	<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
PRICE PER AGENCY BOX: Standard size archive box - 15" x 12" x 9.75"	35 lb. Box/Cube	<u>Discount</u>	<u>Discount</u>
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 2	%	%
Pulverized	\$	%	%
NON-PAPER MEDIA		Material shredded at contractor's warehouse:	
Microfilm, CD's, video tape, cassette tape, storage media, etc at \$ <u>0.20</u> per lb.			

EXHIBIT B

HILLSBOROUGH COUNTY			
AMHERST		MANCHESTER	
ANTRIM		MASON	
BEDFORD		MERRIMACK	
BENNINGTON		MILFORD	
BROOKLINE		MONT VERNON	
DEERING		NASHUA	
FRANCESTOWN		NEW BOSTON	
GOFFSTOWN		NEW IPSWICH	
GREENFIELD		PELHAM	
GREENVILLE		PETERBOROUGH	
HANCOCK		SHARON	
HILLSBOROUGH		TEMPLE	
HOLLIS		WEARE	
HUDSON		WILTON	
LITCHFIELD		WINDSOR	
LYNDEBOROUGH			
ON-SITE SHREDDING WITH OFF-SITE DISPOSAL			
	<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
PRICE PER CONTRACTOR'S CONTAINER:	65-GA SIZE	Discount	Discount
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 12.50	%	%
Pulverized	\$	%	%
	<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
PRICE PER CONTRACTOR'S CONTAINER:	95-GA SIZE	Discount	Discount
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 16.50	%	%
Pulverized	\$	%	%
	<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
PRICE PER CONTRACTOR'S CONTAINER:	20" x 20" x 37"	Discount	Discount
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 7.50	%	%
Pulverized	\$	%	%
PRICE PER AGENCY BOX:	Standard	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
size archive box - 15" x 12" x 9.75"	35 lb. Box/Cube	Discount	Discount
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 3.50	%	%
Pulverized	\$	%	%
OFF-SITE SHREDDING AND DISPOSAL			
weighed on Contractor's certified accurate scale			
	<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
PRICE PER CONTRACTOR'S CONTAINER:	65-GA SIZE	Discount	Discount
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 8	%	%
Pulverized	\$	%	%
	<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
PRICE PER CONTRACTOR'S CONTAINER:	95-GA SIZE	Discount	Discount
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 10	%	%
Pulverized	\$	%	%

EXHIBIT B

	<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
PRICE PER CONTRACTOR'S CONTAINER:	20" x 20" x 37"	<u>Discount</u>	<u>Discount</u>
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 4.50	%	%
Pulverized	\$	%	%
PRICE PER AGENCY BOX: Standard size archive box - 15" x 12" x 9.75"	35 lb. Box/Cube	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 2	%	%
Pulverized	\$	%	%

NON-PAPER MEDIA

Material shredded at contractor's warehouse:

Microfilm, CD's, video tape, cassette tape, storage media, etc at \$ 0.20 per lb.

MERRIMACK COUNTY

ALLENSTOWN	HOOKSETT
ANDOVER	HOPKINTON
BOSCAWEN	LOUDON
BOW	NEWBURY
BRADFORD	NEW LONDON
CANTERBURY	NORTHFIELD
CHICHESTER	PEMBROKE
CONCORD	PITTSFIELD
DANBURY	SALISBURY
DUNBARTON	SUTTON
EPSOM	WARNER
FRANKLIN	WEBSTER
HENNIKER	WILMOT
HILL	

ON-SITE SHREDDING WITH OFF-SITE DISPOSAL

	<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
PRICE PER CONTRACTOR'S CONTAINER:	65-GA SIZE	<u>Discount</u>	<u>Discount</u>
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 12.50	%	%
Pulverized	\$	%	%

	<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
PRICE PER CONTRACTOR'S CONTAINER:	95-GA SIZE	<u>Discount</u>	<u>Discount</u>
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 16.50	%	%
Pulverized	\$	%	%

	<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
PRICE PER CONTRACTOR'S CONTAINER:	20" x 20" x 37"	<u>Discount</u>	<u>Discount</u>
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 7.50	%	%
Pulverized	\$	%	%

	<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
PRICE PER AGENCY BOX:	Standard	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
size archive box - 15" x 12" x 9.75"	35 lb. Box/Cube	<u>Discount</u>	<u>Discount</u>
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 3.50	%	%
Pulverized	\$	%	%

EXHIBIT B

OFF-SITE SHREDDING AND DISPOSAL			
	weighed on Contractor's certified accurate scale		
	<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
PRICE PER CONTRACTOR'S CONTAINER:	65-GA SIZE	<u>Discount</u>	<u>Discount</u>
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 8	%	%
Pulverized	\$	%	%
	<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
PRICE PER CONTRACTOR'S CONTAINER:	95-GA SIZE	<u>Discount</u>	<u>Discount</u>
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 10	%	%
Pulverized	\$	%	%
	<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
PRICE PER CONTRACTOR'S CONTAINER:	20" x 20" x 37"	<u>Discount</u>	<u>Discount</u>
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 4.50	%	%
Pulverized	\$	%	%
	<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
PRICE PER AGENCY BOX: Standard size archive box - 15" x 12" x 9.75"	35 lb. Box/Cube	<u>Discount</u>	<u>Discount</u>
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 2	%	%
Pulverized	\$	%	%
<u>NON-PAPER MEDIA</u>		Material shredded at contractor's warehouse:	
Microfilm, CD's, video tape, cassette tape, storage media, etc at \$0.20 per lb.			
ROCKINGHAM COUNTY			
Atkinson	New Castle		
Auburn	Newfields		
Brentwood	Newington		
Candia	Newmarket		
Chester	newton		
Danville	North Hampton		
Deerfield	Northwood		
Derry	Nottingham		
East Kingston	Portsmouth		
Epping	Raymond		
Freemont	Rye		
Greenland	Salem		
Hampstead	Sandown		
Hampton	Seabrook		
Hampton Falls	South Hampton		
Kinston	Stratham		
Londonderry	Windham		
<u>ON-SITE SHREDDING WITH OFF-SITE DISPOSAL</u>			
	<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
PRICE PER CONTRACTOR'S CONTAINER:	65-GA SIZE	<u>Discount</u>	<u>Discount</u>
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 12.50	%	%
Pulverized	\$	%	%

EXHIBIT B

<u>ON-SITE SHREDDING WITH OFF-SITE DISPOSAL</u>		<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
			<u>Discount</u>	<u>Discount</u>
PRICE PER CONTRACTOR'S CONTAINER:		65-GA SIZE		
Continuous Shred		\$	%	%
Cross Cut/Pierce & Tear		\$ 12.50	%	%
Pulverized		\$	%	%
		<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
PRICE PER CONTRACTOR'S CONTAINER:		95-GA SIZE	<u>Discount</u>	<u>Discount</u>
Continuous Shred		\$	%	%
Cross Cut/Pierce & Tear		\$ 16.50	%	%
Pulverized		\$	%	%
		<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
PRICE PER CONTRACTOR'S CONTAINER:		20" x 20" x 37"	<u>Discount</u>	<u>Discount</u>
Continuous Shred		\$	%	%
Cross Cut/Pierce & Tear		\$ 7.50	%	%
Pulverized		\$	%	%
PRICE PER AGENCY BOX: Standard		35 lb. Box/Cube	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
size archive box - 15" x 12" x 9.75"			<u>Discount</u>	<u>Discount</u>
Continuous Shred		\$	%	%
Cross Cut/Pierce & Tear		\$ 3.50	%	%
Pulverized		\$	%	%
OFF-SITE SHREDDING AND DISPOSAL		weighed on Contractor's certified accurate scale		
		<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
PRICE PER CONTRACTOR'S CONTAINER:		65-GA SIZE	<u>Discount</u>	<u>Discount</u>
Continuous Shred		\$	%	%
Cross Cut/Pierce & Tear		\$ 5	%	%
Pulverized		\$	%	%
		<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
PRICE PER CONTRACTOR'S CONTAINER:		95-GA SIZE	<u>Discount</u>	<u>Discount</u>
Continuous Shred		\$	%	%
Cross Cut/Pierce & Tear		\$ 10	%	%
Pulverized		\$	%	%
		<u>Per Container</u>	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
PRICE PER CONTRACTOR'S CONTAINER:		20" x 20" x 37"	<u>Discount</u>	<u>Discount</u>
Continuous Shred		\$	%	%
Cross Cut/Pierce & Tear		\$ 4.50	%	%
Pulverized		\$	%	%
PRICE PER AGENCY BOX: Standard size archive box - 15" x 12" x 9.75"		35 lb. Box/Cube	<u>3+ Boxes/%</u>	<u>10+ Boxes/%</u>
			<u>Discount</u>	<u>Discount</u>
Continuous Shred		\$	%	%
Cross Cut/Pierce & Tear		\$ 2	%	%
Pulverized		\$	%	%
NON-PAPER MEDIA		Material shredded at contractor's warehouse:		
Microfilm, CD's, video tape, cassette tape, storage media, etc at \$.20 per lb.				
SULLIVAN COUNTY				

EXHIBIT B

ACWORTH	LEMPSTER		
CHARLESTOWN	NEWPORT		
CLAREMONT	PLAINFIELD		
CORNISH	SPRINGFIELD		
CROYDON	SUNAPEE		
GOSHEN	UNITY		
GRANTHAM	WASHINGTON		
LANGDON			
ON-SITE SHREDDING WITH OFF-SITE DISPOSAL	<u>Per Container</u>	<u>3+ Boxes/% Discount</u>	<u>10+ Boxes/% Discount</u>
PRICE PER CONTRACTOR'S CONTAINER:	65-GA SIZE		
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 12.50	%	%
Pulverized	\$	%	%
	<u>Per Container</u>	<u>3+ Boxes/% Discount</u>	<u>10+ Boxes/% Discount</u>
PRICE PER CONTRACTOR'S CONTAINER:	95-GA SIZE		
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 16.50	%	%
Pulverized	\$	%	%
	<u>Per Container</u>	<u>3+ Boxes/% Discount</u>	<u>10+ Boxes/% Discount</u>
PRICE PER CONTRACTOR'S CONTAINER:	20" x 20" x 37"		
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 7.50	%	%
Pulverized	\$	%	%
PRICE PER AGENCY BOX:	Standard	<u>3+ Boxes/% Discount</u>	<u>10+ Boxes/% Discount</u>
size archive box - 15" x 12" x 9.75"	35 lb. Box/Cube		
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 3.50	%	%
Pulverized	\$	%	%
OFF-SITE SHREDDING AND DISPOSAL	weighed on Contractor's certified accurate scale		
	<u>Per Container</u>	<u>3+ Boxes/% Discount</u>	<u>10+ Boxes/% Discount</u>
PRICE PER CONTRACTOR'S CONTAINER:	65-GA SIZE		
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 8	%	%
Pulverized	\$	%	%
	<u>Per Container</u>	<u>3+ Boxes/% Discount</u>	<u>10+ Boxes/% Discount</u>
PRICE PER CONTRACTOR'S CONTAINER:	95-GA SIZE		
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 10	%	%
Pulverized	\$	%	%
	<u>Per Container</u>	<u>3+ Boxes/% Discount</u>	<u>10+ Boxes/% Discount</u>
PRICE PER CONTRACTOR'S CONTAINER:	20" x 20" x 37"		
Continuous Shred	\$	%	%
Cross Cut/Pierce & Tear	\$ 4.50	%	%
Pulverized	\$	%	%
PRICE PER AGENCY BOX:	Standard size archive box - 15" x 12" x 9.75"	<u>3+ Boxes/% Discount</u>	<u>10+ Boxes/% Discount</u>
	35 lb. Box/Cube		

EXHIBIT B

Continuous Shred	\$		%	%
Cross Cut/Pierce & Tear	\$	2100	%	%
Pulverized	\$		%	%
NON-PAPER MEDIA		Material shredded at contractor's warehouse:		
Microfilm, CD's, video tape, cassette tape, storage media, etc at \$120 per lb.				
LOTTERY CONTAMINATED CARD STOCK	(weighed on Contractor's certified accurate scale)			
PRICE PER POUND OF MATERIAL	\$	145	/LB	

