

Department of Administrative Services
Division of Procurement and Support Services
Bureau of Purchase & Property

REQUEST FOR CONTRACT EXTENSION

DATE: May 13, 2016

CONTRACT: TRAVEL SERVICES

CONTRACT NO.: **8001391 – MILNE TRAVEL AGENCY** VC # 160402 B001

CONTRACT PERIOD: April 1, 2013 through June 30, 2014
EXTENSION: July 1, 2014 through December 31, 2014
EXTENSION: January 1, 2015 through December 31, 2015
EXTENSION: January 1, 2016 through June 30, 2016
EXTENSION: JULY 1, 2016 THROUGH DECEMBER 31, 2017

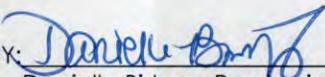
Questions: Danielle Bishop, Purchasing Agent
Phone: 603-271-3290
E-Mail: **Danielle.Bishop@NH.Gov**

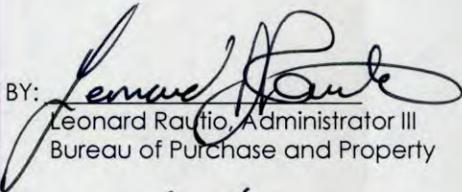
EXPLANATION

This request is to extend the current contract with Milne Travel, statewide contract 8001391 for eighteen (18) months. At this time, P-cards have not been authorized for travel usage. Milne Travel, historically, has been the only vendor with the ability to work with the State with our payment methods. It is my intention to release a fully competitive RFB when P-cards may be utilized for payment of travel.

I have verified through System for Award Management that there are no records of debarment or exclusions listed. The estimated annual spend on this contract is \$450,000.

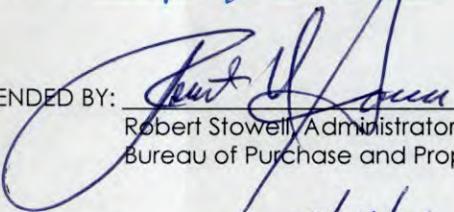
The vendor has agreed to extend under the same terms, conditions and pricing structure. I recommend the extension of the contract based on the information provided above and believe that to do so would be in the best interest of the State.

PROPOSED BY: 
Danielle Bishop, Purchasing Agent
Bureau of Purchase and Property

REVIEWED BY: 
Leonard Rautio, Administrator III
Bureau of Purchase and Property

DATE PROPOSED: 5/13/16

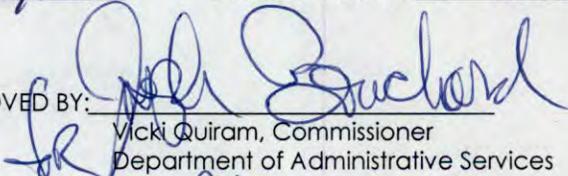
DATE REVIEWED: 5/13/16

RECOMMENDED BY: 
Robert Stowell, Administrator IV
Bureau of Purchase and Property

ENDORSED BY: 
Lisa Pollard, Director
Division of Procurement & Support Services

DATE RECOMMENDED: 5/18/16

DATE ENDORSED: 5-23-16

APPROVED BY: 
Vicki Quiram, Commissioner
Department of Administrative Services

DATE APPROVED: May 23, 2016



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Date: 5/13/2016

Filed Documents

(Annual Report History, View Images, etc.)

Business Name History

Name	Name Type
MILNE TRAVEL AGENCY INC.	Legal

Corporation - Foreign - Information

Business ID:	2522
Status:	Good Standing
Entity Creation Date:	11/1/1977
State of Business.:	VT
Principal Office Address:	325 North Main Street Barre VT 05641
Principal Mailing Address:	No Address
Last Annual Report Filed Date:	5/13/2016 9:54:19 AM
Last Annual Report Filed:	2016

Registered Agent

Agent Name:	Milne, Scott
Office Address:	24 Airport Road West Lebanon NH 03784
Mailing Address:	

Important Note: The status reflected for each entity on this website only refers to the status of the entity's filing requirements with this office. It does not necessarily reflect the disciplinary status of the entity with any state agency. Requests for disciplinary information should be directed to agencies with licensing or other regulatory authority over the entity.

