

Department of Administrative Services
Division of Procurement and Support Services
Bureau of Purchase & Property
State House Annex, 25 Capitol Street
Concord, New Hampshire 03301

PROPANE CONTRACT FIXED PRICE

COMMODITY: FUEL – PROPANE, SUPPLY & DELIVER

VENDOR NAME: RYMES PROPANE & OIL COMPANY

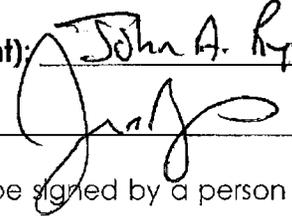
VENDOR # 177233

CONTRACT 24 Month Fixed Price Offered (total delivered price):

DISTRICTS 1 – 6: PROPANE DELIVERED TO ATTACHED LOCATIONS \$1.399

CONTRACT TERM: AUGUST 1, 2015 TO JULY 31, 2017

Contractor Authorized Name (Print): John A. Rymes

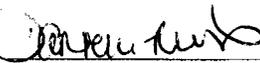
Contractor Authorized Signature: 

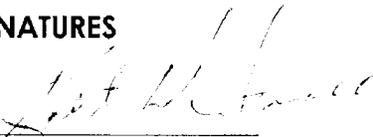
A signature of this document shall be signed by a person who is authorized to legally obligate the responding vendor.

State of New Hampshire hereby:

Accepts the offered contract fixed price above:

STATE OF NEW HAMPSHIRE AUTHORIZED SIGNATURES

Submitted By: 
Danielle Ruest
Purchasing Agent,
Purchase & Property

Recommended By: 
Robert D. Stowell,
Administrator,
Purchase & Property

Date Signed: 6/17/15

Date Proposed: 6/23/15

Endorsed By: 
Michael P. Connor
Deputy Commissioner,
Dept. of Adm. Serv.

Approved By: 
Vicki V. Quiram
Commissioner,
Dept. of Adm. Serv.

Date Endorsed: 6/24/15

Date Approved: 6/24/15

State of New Hampshire
Division of Procurement and Support Services
Bureau of Purchase and Property
25 Capitol Street, State House Annex
Concord, NH 03301-6398

Date: 5/11/15
Bid No.: 1754-15
Date of Bid Opening: 5/20/15
Time of Bid Opening: 11:00 AM (EST)

YOU MAY EMAIL YOUR BID TO DANIELLE RUEST AT: EMAIL PRCHWEB@NH.GOV

BID INVITATION FOR CONTRACT: PROPANE FUEL, SUPPLY AND DELIVER

[insert name of signor] Kerry Mattson on behalf of Rymes [insert name of entity submitting bid (collectively referred to as "Vendor") hereby submits an offer as contained in the written bid submitted herewith ("Bid") to the State of New Hampshire in response to BID # 1754-15 at the price(s) quoted herein in complete accordance with the bid.

Vendor attests to the fact that:

1. The Vendor has reviewed and agreed to be bound by the Bid.
2. The Vendor has not altered any of the language or other provisions contained in the Bid document.
3. The Bid is effective for a period of 180 days from the Bid Opening date as indicated above.
4. The prices Vendor has quoted in the Bid were established without collusion with other vendors.
5. The Vendor has read and fully understands this Bid.
6. Further, in accordance with RSA 21-I:11-c, the undersigned Vendor certifies that neither the Vendor nor any of its subsidiaries, affiliates or principal officers (principal officers refers to individuals with management responsibility for the entity or association):
 - a. Has, within the past 2 years, been convicted of, or pleaded guilty to, a violation of RSA 356:2, RSA 356:4, or any state or federal law or county or municipal ordinance prohibiting specified bidding practices, or involving antitrust violations, which has not been annulled;
 - b. Has been prohibited, either permanently or temporarily, from participating in any public works project pursuant to RSA 638:20;
 - c. Has previously provided false, deceptive, or fraudulent information on a vendor code number application form, or any other document submitted to the state of New Hampshire, which information was not corrected as of the time of the filing a bid, proposal, or quotation;
 - d. Is currently debarred from performing work on any project of the federal government or the government of any state;
 - e. Has, within the past 2 years, failed to cure a default on any contract with the federal government or the government of any state;
 - f. Is presently subject to any order of the department of labor, the department of employment security, or any other state department, agency, board, or commission, finding that the applicant is not in compliance with the requirements of the laws or rules that the department, agency, board, or commission is charged with implementing;
 - g. Is presently subject to any sanction or penalty finally issued by the department of labor, the department of employment security, or any other state department, agency, board, or commission, which sanction or penalty has not been fully discharged or fulfilled;
 - h. Is currently serving a sentence or is subject to a continuing or unfulfilled penalty for any crime or violation noted in this section;
 - i. Has failed or neglected to advise the division of any conviction, plea of guilty, or finding relative to any crime or violation noted in this section, or of any debarment, within 30 days of such conviction, plea, finding, or debarment; or
 - j. Has been placed on the debarred parties list described in RSA 21-I:11-c within the past year.

This document must be signed by a person who is authorized to legally obligate the responding vendor. A signature on this document indicates that all State of New Hampshire terms and conditions are accepted by the responding vendor and that any and all other terms and conditions submitted by the responding vendor are null and void, even if such terms and conditions have terminology to the contrary. The responding vendor shall also be subject to State of New Hampshire terms and conditions as stated on the reverse of the purchase order.

Authorized Signor's Signature Kerry Mattson Authorized Signor's Title Sales Manager

NOTARY PUBLIC/JUSTICE OF THE PEACE

COUNTY: Belknap STATE: NH ZIP: 03246

On the 29th day of May, 2015, personally appeared before me, the above named Kerry Mattson, in his/her capacity as authorized representative of Rymes, known to me or satisfactorily proven, and took oath that the foregoing is true and accurate to the best of his/her knowledge and belief.

In witness thereof, I hereunto set my hand and official seal.

Virginia O'Ben Drzewiecki
(Notary Public, Justice of the Peace)

VIRGINIA O'BEN DRZEWIECKI, Notary Public
My Commission Expires June 8, 2018 (Date)

My commission expires: _____

how this may appear on the final contract award.

LOCATION & CONTACT INFO	MARKUP/GAL	+ Per. Tax (.004/gal) =	TOTAL MARKUP/GAL
Anywhere, NH NAME XXX-XXXX	\$0.64900	\$0.004	\$0.65300

Q: Your bid states that invoices must be submitted in triplicate. Our system is unable to do this, will you accept an original invoice without additional copies?

A: Invoices do not need to be submitted in triplicate.

Q: Is the State of New Hampshire using propane for propulsion or only for heating purposes?

A: The State of New Hampshire uses propane for heating, cooking and other miscellaneous needs.

PURCHASING AGENT: Danielle Ruest
TEL NO.: 603/271-2201 x227

NOTE: IN THE EVENT THAT YOUR BID INVITATION HAS BEEN SENT TO THIS OFFICE PRIOR TO RECEIVING THIS ADDENDUM, RETURN ADDENDUM WITHIN THE SPECIFIED TIME WITH ANY CHANGES YOU MAY WISH TO MAKE AND MARK ON THE REMITTANCE ENVELOPE BID INVITATION NUMBER AND OPENING DATE. RETURNED ADDENDA WILL SUPERSEDE PREVIOUSLY SUBMITTED BID.

BIDDER: Rymes Propane ADDRESS 64 Primrose Dr N., Laconia, NH 03246

BY: Kerry Mattson
(this document must be signed)

Kerry Mattson TEL. NO. 603-524-1421
(please type or print name)

STATE OF NEW HAMPSHIRE
BUREAU OF PURCHASE AND PROPERTY
STATE HOUSE ANNEX
25 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6398

ADDENDUM # 2 TO BID INVITATION #1754-15

FOR: Propane Fuel, Supply and Deliver

DATE POSTED: 5/19/2015

Please use the attached "REVISED Propane Locations 2015" Offer Sheet, the original offer sheet will not be accepted.

Q: The State uses the "OPIS PROPANE DAILY RACK UPDATE – average" which is released around 10:30 AM daily. Some locations require deliveries as early as 7 AM, and therefore the vendor is required to manually go back and change delivery ticket pricing after the daily report is received. Can you use the prior days report for pricing, rather than the same day?

A: The State realizes that every vendor may have a different pricing system, and at times manual adjustments may need to be made, however the pricing structure is not able to be changed at this time.

PURCHASING AGENT: Danielle Ruest
TEL. NO.: 603/271-2201 x227

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BIDDER Hynes Propane ADDRESS 64 Primrose Dr. N.
Laconia, NH 03246

BY Kerry Mattson
(this document must be signed)

Kerry Mattson TEL. NO. 603-524-1421
(please type or print name)

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/17/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Insurance Services LLC-CL 75 John Roberts Road, Building C South Portland, ME 04106 855 874-0123	CONTACT NAME: PHONE (A/C, No, Ext): 855 874-0123	FAX (A/C, No): 877-775-0110
	E-MAIL ADDRESS:	
INSURED Rymes Heating Oils, Inc. PO Box 2948 Concord, NH 03302-2948	INSURER(S) AFFORDING COVERAGE	
	INSURER A: HDI-Gerling America Insurance C	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
		NAIC # 41343

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL/SUBR INSR :WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	GENERAL LIABILITY		EGGCD000008014	10/28/2014	10/28/2015	EACH OCCURRENCE	\$2,000,000	
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence)	\$100,000	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person)	\$Excluded	
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY	\$1,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					GENERAL AGGREGATE	\$2,000,000	
	AUTOMOBILE LIABILITY					PRODUCTS - COMP/OP AGG	\$2,000,000	
	<input type="checkbox"/> ANY AUTO					COMBINED SINGLE LIMIT (Ea accident)	\$	
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per person)	\$	
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS				BODILY INJURY (Per accident)	\$	
	<input type="checkbox"/> PROPERTY DAMAGE (Per accident)						\$	
UMBRELLA LIAB	<input type="checkbox"/> OCCUR				EACH OCCURRENCE	\$		
EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE	\$		
DED	RETENTION \$					\$		
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					WC STATUTORY LIMITS	OTHER		
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N	N/A			E.L. EACH ACCIDENT	\$		
If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE	\$		
					E.L. DISEASE - POLICY LIMIT	\$		

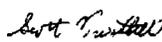
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Cert Holder Continues: Administrative Services, Purchasing Agent, Danielle Ruest or his/her successor, Bureau of Purchase and Property.

This Certificate is issued for insured operations usual to fuel dealer.

CERTIFICATE HOLDER

CANCELLATION

State of New Hampshire 25 Capitol Street Room 102 Concord, NH 03301	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



P.O. Box 3898
 Concord, NH 03302-3898
 (603) 224-7337

CERTIFICATE OF INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S) AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

This is to certify that: Rymes Heating Oils, Inc **Certificate #: 51**
 Post Office Box 2948
 Concord, NH 03302-2948

Is, at the issue date of this certificate, insured by the Company, under the policy(ies) listed below. The insurance afforded by the listed policy(ies) is subject to all their terms, exclusions and conditions and is not altered by any requirement, term or condition or other document with respect to which this certificate may be issued.

COVERAGE AFFORDED UNDER WC LAW OF THE FOLLOWING STATE: NH

TYPE OF POLICY	EXP DATE		POLICY NUMBER	LIMIT OF LIABILITY		
	Continuous*					
	Extended					
	Policy Term					
Workers' Compensation	01/01/2015-01/01/2016		P000654NHMTA2015		Bodily Injury By Accident	\$1,000,000
Employers Liability					Bodily Injury by Disease Policy Limit	\$1,000,000
					Bodily Injury by Disease Each Person	\$1,000,000

ADDITIONAL COMMENTS:

*If the certificate expiration date is continuous or extended term, you will be notified if coverage is terminated or reduced before the certificate expiration date.

NOTICE OF CANCELLATION: (Not applicable unless a number of days is entered below.) Before the stated expiration date, the company will not cancel or reduce the insurance afforded under the above policies until at least 30 days. Notice of such cancellation has been mailed to:

NH MOTOR TRANSPORT ASSOCIATION SELF-INSURANCE GROUP TRUST

State of NH - Dept of Admin Services -
 Bureau of Purchasing & Property
 Purch. Agent, Danielle Ruest or his/her
 successor
 25 Capitol Street, Room 102
 Concord, NH 03301

 Authorized Representative

Concord, NH	603-224-7337	06/17/2015
Office	Phone Number	Date Issued