STATE OF NEW HAMPSHIRE
BUREAU OF PURCHASE AND PROPERTY
STATE HOUSE ANNEX - ROOM 102
25 CAPITOL ST
CONCORD NH 03301-6398

DATE: 08/24/2015

CONTRACT #: 8001857

CONTRACT FOR: Miscellaneous Paper and Envelopes

NIGP CODE: 645-3900

CONTRACTOR: W. B. Mason Company, Inc. **VENDOR CODE #:** 174526 R001

SUBMITTED FOR ACCEPTANCE BY:

KAREN DORSETT, PURCHASING AGENT
BUREAU OF PURCHASE AND PROPERTY
DATE 8/24/15

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RECOMMENDED FOR ACCEPTANCE BY:

ROBERT STOWELL, ADMINISTRATOR
BUREAU OF PURCHASE AND PROPERTY
DATE 8/25/15

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ENDORSED FOR ACCEPTANCE BY:

LISA M. POLLARD, DIRECTOR
DIVISION OF PROCUREMENT & SUPPORT SERVICES
DATE

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ACCEPTED FOR THE STATE OF NEW HAMPSHIRE UNDER THE AUTHORITY GRANTED TO ME BY NEW HAMPSHIRE REVISED STATUTES, ANNOTATED 21-I:14, XII.

VICKI V. QUIRAM, COMMISSIONER
DEPARTMENT OF ADMINISTRATIVE SERVICES
DATE 8/27/15

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State of New Hampshire
Division of Procurement and Support Services
Bureau of Purchase and Property
25 Capitol Street, State House Annex
Concord, NH 03301-6398

Date:	7/22/15
Bid No.:	1786-16
Date of Bid Opening:	8/6/15
Time of Bid Opening:	2:00 PM (EST)

YOU MAY EMAIL YOUR BID TO KAREN DORSETT AT: EMAIL PRCHWEB@NH.GOV

BID INVITATION FOR CONTRACT: MISCELLANEOUS PAPER AND ENVELOPES

(Insert name of signor) Daniel Orr Jr. on behalf of W. B. Mason Co. Inc. (insert name of entity submitting bid (collectively referred to as "Vendor") hereby submits an offer as contained in the written bid submitted herewith ("Bid") to the State of New Hampshire in response to BID # 1786-16 at the price(s) quoted herein in complete accordance with the bid.

Vendor attests to the fact that:

1. The Vendor has reviewed and agreed to be bound by the Bid.
2. The Vendor has not altered any of the language or other provisions contained in the Bid document.
3. The Bid is effective for a period of 180 days from the Bid Opening date as indicated above.
4. The prices Vendor has quoted in the Bid were established without collusion with other Vendors.
5. The Vendor has read and fully understands this Bid.
6. Further, in accordance with RSA 21-I:11-c, the undersigned Vendor certifies that neither the Vendor nor any of its subsidiaries, affiliates or principal officers (principal officers refers to individuals with management responsibility for the entity or association):
   a. Has, within the past 2 years, been convicted of, or pleaded guilty to, a violation of RSA 356:2, RSA 356:4, or any state or federal law or county or municipal ordinance prohibiting specified bidding practices, or involving antitrust violations, which has not been annulled;
   b. Has been prohibited, either permanently or temporarily, from participating in any public works project pursuant to RSA 638:20;
   c. Has previously provided false, deceptive, or fraudulent information on a vendor code number application form, or any other document submitted to the state of New Hampshire, which information was not corrected as of the time of the filing a bid, proposal, or quotation;
   d. Is currently debarred from performing work on any project of the federal government or the government of any state;
   e. Has, within the past 2 years, failed to cure a default on any contract with the federal government or the government of any state;
   f. Is presently subject to any order of the department of labor, the department of employment security, or any other state department, agency, board, or commission, finding that the applicant is not in compliance with the requirements of the laws or rules that the department, agency, board, or commission is charged with implementing;
   g. Is presently subject to any sanction or penalty finally issued by the department of labor, the department of employment security, or any other state department, agency, board, or commission, which sanction or penalty has not been fully discharged or fulfilled;
   h. Is currently serving a sentence or is subject to a continuing or unfulfilled penalty for any crime or violation noted in this section;
   i. Has failed or neglected to advise the division of any conviction, plea of guilty, or finding relative to any crime or violation noted in this section, or of any debarment, within 30 days of such conviction, plea, finding, or debarment; or
   j. Has been placed on the debarred parties list described in RSA 21-I:11-c within the past year.

This document must be signed by a person who is authorized to legally obligate the responding Vendor. A signature on this document indicates that all State of New Hampshire terms and conditions are accepted by the responding Vendor and that any and all other terms and conditions submitted by the responding Vendor are null and void, even if such terms and conditions have terminology to the contrary. The responding Vendor shall also be subject to State of New Hampshire terms and conditions as stated on the reverse of the purchase order.

Authorized Signor's Signature _____ **Authorized Signor's Title** Senior V.P.

NOTARY PUBLIC/JUSTICE OF THE PEACE

COUNTY: Plymouth **STATE:** MA. **ZIP:** 02301

On the 4TH **day of** August, **2015, personally appeared before me, the above named** Daniel Orr Jr. **in his/her capacity as authorized representative of** W.B. Mason Co. Inc. **known to me or satisfactorily proven, and took oath that the foregoing is true and accurate to the best of his/her knowledge and belief.**

In witness thereof, I hereunto set my hand and official seal.

Joanne M. Morrison
(Notary Public/Justice of the Peace)

My commission expires: MAY 13 2022 (Date)

JOANNE M. MORRISON
Notary Public
Commonwealth of Massachusetts
My Commission Expires May 13, 2022

Form P31-8

Last Updated: 7/13/2015 LJR

VENDOR CONTACT INFORMATION:
The following information is for this office to be able to contact a person knowledgeable of your bid response, and who can answer questions regarding it:

Lake Bergeron	603-365-6656	888-926-2766
Contact Person	Local Telephone Number	Toll Free Telephone Number
800-421-3683	lake.bergeron@wbmason.com	www.wbmason.com
Fax Number	E-mail Address	Company Website

W.B. Mason Co. Inc.
Vendor Company Name

05-180-7493
DUNS #

8001 S. Willow St. Manchester, NH 03103
Vendor Address

ATTACHMENTS:
The following attachments are an integral part of this bid invitation:
Attachment A – entitled: "Offer Sheet – Miscellaneous Paper & Envelopes"

Note: To be considered, bid must be signed and notarized on front cover sheet in the space provided.