

STATE OF NEW HAMPSHIRE  
BUREAU OF PURCHASE AND PROPERTY  
STATE HOUSE ANNEX - ROOM 102  
25 CAPITOL ST  
CONCORD NH 03301-6398

DATE: 12/17/15  
CONTRACT #: 8001949  
CONTRACT FOR: Bulk Wood Chips – Supply & Deliver  
NIGP CODE: 405-0200  
CONTRACTOR: Cousineau Forest Products, Inc. VENDOR CODE #: 158247

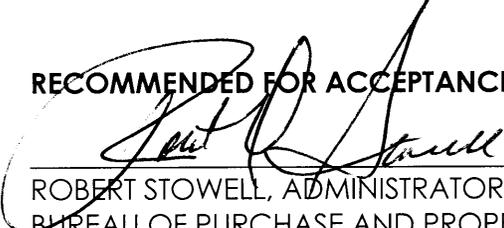
SUBMITTED FOR ACCEPTANCE BY:

  
DANIELLE RUEST, PURCHASING AGENT  
BUREAU OF PURCHASE AND PROPERTY

DATE 12/17/15

\*\*\*\*\*

RECOMMENDED FOR ACCEPTANCE BY:

  
ROBERT STOWELL, ADMINISTRATOR IV  
BUREAU OF PURCHASE AND PROPERTY

DATE 12/18/15

\*\*\*\*\*

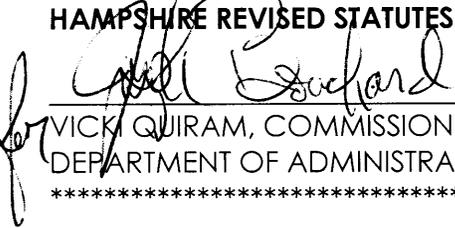
ENDORSED FOR ACCEPTANCE BY:

  
LISA M. POLLARD, DIRECTOR  
DIVISION OF PROCUREMENT & SUPPORT SERVICES

DATE 12-21-15

\*\*\*\*\*

ACCEPTED FOR THE STATE OF NEW HAMPSHIRE UNDER THE AUTHORITY GRANTED TO ME BY NEW HAMPSHIRE REVISED STATUTES, ANNOTATED 21-I:14, XII.

  
VICKI QUIRAM, COMMISSIONER  
DEPARTMENT OF ADMINISTRATIVE SERVICES

DATE 12/22/15

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NOTE: Per RFB 1820-16, this is a proposed statewide contract for Bulk Wood Chips, used at Glenclyff Home and Hazen Drive as an alternative fuel. Prior contract spend for FY15 was \$108,801.43. The estimated future annual spend is approximately \$300,000 due to the additional location. Price per ton is, on average, \$8 less than the prior contract.

State of New Hampshire  
Division of Procurement and Support Services  
Bureau of Purchase and Property  
25 Capitol Street, State House Annex  
Concord, NH 03301-6398

Date: 11/30/15  
Bid No.: 1820-16  
Date of Bid Opening: 12/15/15  
Time of Bid Opening: 2:00 PM (EST)

YOU MAY EMAIL YOUR BID TO DANIELLE RUESTAT: EMAIL [PRCHWEB@NH.GOV](mailto:PRCHWEB@NH.GOV)

**BID INVITATION FOR CONTRACT: BULK WOOD CHIPS (SUPPLY & DELIVER)**

[Insert name of signor] JON BAKER, on behalf of COUSINEAU [insert name of entity submitting bid (collectively referred to as "Vendor") hereby submits an offer as contained in the written bid submitted herewith ("Bid") to the State of New Hampshire in response to BID # 1820-16 at the price(s) quoted herein in complete accordance with the bid.

Vendor attests to the fact that:

1. The Vendor has reviewed and agreed to be bound by the Bid.
2. The Vendor has not altered any of the language or other provisions contained in the Bid document.
3. The Bid is effective for a period of 180 days from the Bid Opening date as indicated above.
4. The prices Vendor has quoted in the Bid were established without collusion with other vendors.
5. The Vendor has read and fully understands this Bid.
6. Further, in accordance with RSA 21-I:11-c, the undersigned Vendor certifies that neither the Vendor nor any of its subsidiaries, affiliates or principal officers (principal officers refers to individuals with management responsibility for the entity or association):
  - a. Has, within the past 2 years, been convicted of, or pleaded guilty to, a violation of RSA 356:2, RSA 356:4, or any state or federal law or county or municipal ordinance prohibiting specified bidding practices, or involving antitrust violations, which has not been annulled;
  - b. Has been prohibited, either permanently or temporarily, from participating in any public works project pursuant to RSA 638:20;
  - c. Has previously provided false, deceptive, or fraudulent information on a vendor code number application form, or any other document submitted to the state of New Hampshire, which information was not corrected as of the time of the filing a bid, proposal, or quotation;
  - d. Is currently debarred from performing work on any project of the federal government or the government of any state;
  - e. Has, within the past 2 years, failed to cure a default on any contract with the federal government or the government of any state;
  - f. Is presently subject to any order of the department of labor, the department of employment security, or any other state department, agency, board, or commission, finding that the applicant is not in compliance with the requirements of the laws or rules that the department, agency, board, or commission is charged with implementing;
  - g. Is presently subject to any sanction or penalty finally issued by the department of labor, the department of employment security, or any other state department, agency, board, or commission, which sanction or penalty has not been fully discharged or fulfilled;
  - h. Is currently serving a sentence or is subject to a continuing or unfulfilled penalty for any crime or violation noted in this section;
  - i. Has failed or neglected to advise the division of any conviction, plea of guilty, or finding relative to any crime or violation noted in this section, or of any debarment, within 30 days of such conviction, plea, finding, or debarment; or
  - j. Has been placed on the debarred parties list described in RSA 21-I:11-c within the past year.

This document must be signed by a person who is authorized to legally obligate the responding vendor. A signature on this document indicates that all State of New Hampshire terms and conditions are accepted by the responding vendor and that any and all other terms and conditions submitted by the responding vendor are null and void, even if such terms and conditions have terminology to the contrary. The responding vendor shall also be subject to State of New Hampshire terms and conditions as stated on the reverse of the purchase order.

Authorized Signor's Signature [Signature] Authorized Signor's Title OPERATIONS MGR

NOTARY PUBLIC/ JUSTICE OF THE PEACE

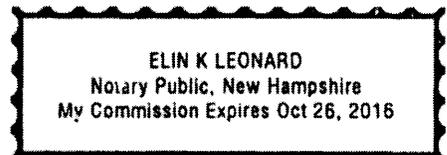
COUNTY: Merrimack STATE New Hampshire ZIP: 03242

On the 11<sup>th</sup> day of December, 2015, personally appeared before me, the above named John Baker, in his/her capacity as authorized representative of Cousineau known to me or satisfactorily proven, and took oath that the foregoing is true and accurate to the best of his/her knowledge and belief.

In witness whereof, I hereunto set my hand and official seal.

[Signature]  
(Notary Public/ Justice of the Peace)

My commission expires: October 26, 2016 (Date)



Form P31-B

without excessive spillage of wood chips outside of storage area. The trucking company shall be responsible for maintaining delivery area.

- All deliveries are to be made between the hours of 7 am to 4 pm EST. Delivery schedule shall be established between the Vendor and the requesting agency.
- **EMERGENCY DELIVERY:** The Vendor shall be able to provide emergency delivery within 24 hours after receiving the order. The requesting agency shall state that this is an emergency order at the time the order is placed. Under the emergency delivery condition, the utilizing agency shall pay an additional \$250.00 in added to the transaction total; this fee shall be added to the invoice.

**OFFER:**

Vendor hereby offers to furnish to State of New Hampshire agencies and institutions and to any political sub-division and authorized non-profit organization wishing to participate, in accordance with all of the requirements of this bid invitation at the following prices for the entire contract term and any extension.

<u>EST. QTY.</u>	<u>UNIT</u>	<u>PRODUCT</u>	<u>DELIVERED PRICE</u>
2,000	Tons	Wood Chips per specifications to Glenciff	
4,600	Tons	Wood Chips per specifications to Hazen Drive	

Cost per Ton load (delivered price) \$ \_\_\_\_\_ / Ton

SEE ADDENDUM #1

**VENDOR CONTACT INFORMATION:**

The following information is for this office to be able to contact a person knowledgeable of your bid response, and who can answer questions regarding it:

<u>JON BAKER</u>	<u>603-428-7155</u>	<u>800-258-4718</u>
Contact Person	Local Telephone Number	Toll Free Telephone Number
<u>603-428-7839</u>	<u>JON@COUSINEAUS.COM</u>	<u>WWW.COUSINEAUS.COM</u>
Fax Number	E-mail Address	Company Website

COUSINEAU FOREST PRODUCTS, INC. \_\_\_\_\_  
Vendor Company Name DUNS#

P.O. BOX 2130 HENNIKER, NH 03242  
Vendor Address

**ATTACHMENTS:**

The following attachments are an integral part of this bid invitation:  
Attachment A-Description (p.10)

**Note: To be considered, bid must be signed and notarized on front cover sheet in the space provided.**

STATE OF NEW HAMPSHIRE  
 BUREAU OF PURCHASE AND PROPERTY  
 STATE HOUSE ANNEX  
 25 CAPITOL STREET  
 CONCORD, NEW HAMPSHIRE 03301-6398

**ADDENDUM #1 TO BID INVITATION # 1820-16**

**DATE OF BID OPENING:** December 15, 2015

**TIME OF BID OPENING:** 2:00 PM (EST)

**FOR BULK WOOD CHIPS(SUPPLY & DELIVER)**

**Currently Reads As:**

p. 8, "CONTRACTAWARD": "The award shall be made to the responsible Contractor(s) meeting the criteria established in this RFB and providing the lowest cost per delivered ton."

**Change To Read As:**

p. 8, "CONTRACTAWARD": "The award(s) shall be made to the responsible Contractor(s) meeting the criteria established in this RFB and providing the lowest cost per delivered ton per location. Vendors may bid on one OR both locations."

**Currently Reads As:** p. 9, "OFFER":

<u>EST. QTY.</u>	<u>UNIT</u>	<u>PRODUCT</u>	<u>DELIVERED PRICE</u>
2,000	Tons	Wood Chips per specifications to Glencliff	
4,600	Tons	Wood Chips per specifications to Hazen Drive	
		Cost per Ton load (delivered price)	\$ _____ / Ton

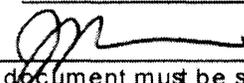
**Change To Read As:** p. 9, "OFFER":

<u>EST. QTY.</u>	<u>UNIT</u>	<u>PRODUCT</u>	<u>DELIVERED PRICE</u>
2,000	Tons	Wood Chips per specifications, to Glencliff	\$ <u>56.50</u> / Ton
4,600	Tons	Wood Chips per specifications, to Hazen Drive	\$ <u>49.50</u> / Ton

**This page replaces the OFFER section in its entirety.**

**PURCHASING AGENT:** DANIELLE RUEST, TEL. NO.: 603/271-3290

NOTE: IN THE EVENT THAT YOUR BID INVITATION HAS BEEN SENT TO THIS OFFICE PRIOR TO RECEIVING THIS ADDENDUM, RETURN ADDENDUM WITHIN THE SPECIFIED TIME WITH ANY CHANGES YOU MAY WISH TO MAKE AND MARK ON THE REMITTANCE ENVELOPE BID INVITATION NUMBER AND OPENING DATE. RETURNED ADDENDA WILL SUPERSEDE PREVIOUSLY SUBMITTED BID.

BIDDER COUSINEAU  
 BY   
 (this document must be signed)  
JON BAKER  
 (please type or print name)

ADDRESS P.O. Box 2130  
HENNIKER, NH 03242  
 TEL. NO. 603-428-7155

Please visit: <http://das.nh.gov/purchasing>  
 (click on "Bid, Proposals...") for complete bid and addendums.

STATE OF NEW HAMPSHIRE  
BUREAU OF PURCHASE AND PROPERTY  
STATE HOUSE ANNEX  
25 CAPITOL STREET  
CONCORD, NEW HAMPSHIRE 03301-6398

ADDENDUM #2 TO BID INVITATION # 1820-16

DATE OF BID OPENING: December 15, 2015

TIME OF BID OPENING: 2:00 PM (EST)

FOR BULK WOOD CHIPS (SUPPLY & DELIVER)

**QUESTIONS AND ANSWERS:**

**Q. In order to be considered, bids must be signed and notarized on the front cover sheet in the space provided. However, bids are to be submitted electronically so the State of New Hampshire would not have an original copy of the document with the notary's raised seal. Is this a problem? Do we also have to mail a hard copy or is the emailed copy satisfactory?**

**A. Bids may be submitted electronically, a hard copy is not necessary.**

**Q. Payment is described as mandatory via Procurement Card. Does this mean that invoices will be paid via a credit card such as VISA or MASTERCARD? Is it possible to receive a paper check or direct deposit?**

**A. The State's Procurement Card is a Visa Credit Card. All Invoices shall be paid by Visa Credit Card.**

**Q. Are you looking for actual wood chips of that specific size and not bulk wood pellets which is an entirely different product.**

**A. The State is procuring wood chips per the specifications of the RFB, not wood pellets.**

**Q. Could you please tell me the latest bidding price of this item? The specification of this bid is the same as last bid? When last bid opened?**

**A. Previous bids and results are available on our website, at <http://das.nh.gov/purchasing/bids/posteddate.asp?sort=PostedDate> and type in a keyword (wood chips), clicking on the Bid number will open the prior bid (including specifications). Clicking on "Closed" will open a spreadsheet with all the vendors who bid and the pricing.**

**Q. Are all the wood chip provided in a one time delivery? If not one time delivery, how many times every year? How many tons of wood chips should be sent to destination every time?**

**A. The wood chips are not provided in one delivery, but in multiple deliveries. The current delivery is approximately two (2) to three (3) times per week, at approximately 25 tons per delivery to Glenclyff Home.**

**Q. The chip quality specifications for the bid invitation lists four different chip products to be considered. Would the state allow submission of two different bid prices for two different types of products or will the state only allow one bid price per location?**

**Example: Hardwood bole chips: \$\_\_\_\_\_ and/or Re-screened whole tree chips: \$\_\_\_\_\_**

**A. Vendors may submit multiple bids. Each submission must have its own transmittal letter and shall independently meet all specifications as set forth in this bid solicitation.**

- Q. The contract term states "January 1, 2016 through June 30, 2019, a period of approximately 30 months." Is the contract period for 30 months or for 42 months?
- A. The contract period is for 30 months, the contract term will be January 1, 2016 through June 30, 2018 (see correction below).

**Currently Reads As:**

**p. 6: CONTRACT TERM:**

The term of the contract shall be from January 1, 2016 or the date of award, whichever is later, through June 30, 2019, a period of approximately 30 months.

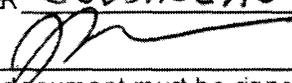
**Change To Read As:**

**p. 6: CONTRACT TERM:**

The term of the contract shall be from January 1, 2016 or the date of award, whichever is later, through June 30, 2018, a period of approximately 30 months.

**PURCHASING AGENT: DANIELLE RUEST, TEL. NO.: 603/271-3290**

NOTE: IN THE EVENT THAT YOUR BID INVITATION HAS BEEN SENT TO THIS OFFICE PRIOR TO RECEIVING THIS ADDENDUM, RETURN ADDENDUM WITHIN THE SPECIFIED TIME WITH ANY CHANGES YOU MAY WISH TO MAKE AND MARK ON THE REMITTANCE ENVELOPE BID INVITATION NUMBER AND OPENING DATE. RETURNED ADDENDA WILL SUPERSEDE PREVIOUSLY SUBMITTED BID.

BIDDER COUSINEAU  
BY   
(this document must be signed)  
JON BAKER  
(please type or print name)

ADDRESS P.O. BOX 2130  
HENNIKER, NH 03242  
TEL. NO. 603-428-7155

Please visit: <http://dasnh.gov/purchasing>  
(click on "Bid, Proposals...") for complete bid and addendums.

158247

NEW HAMPSHIRE

## Corporation Division

## Search

- By Business Name
- By Business ID
- By Registered Agent
- Annual Report
- File Online
- Guidelines
- Name Availability
- Name Appeal Process

## Filed Documents

Date: 12/15/2015 (Annual Report History, View Images, etc.)

## Business Name History

Name	Name Type
COUSINEAU FOREST PRODUCTS, INC.	Legal
COUSINEAU'S VALLEY CHIPPING CORP.	Prev Legal

## Corporation - Domestic - Information

Business ID:	261461
Status:	Good Standing
Entity Creation Date:	11/18/1996
Principal Office Address:	1310 Concord Road Henniker NH 03242
Principal Mailing Address:	PO Box 2130 Henniker NH 03242
Last Annual Report Filed Date:	1/20/2015
Last Annual Report Filed:	2015

## Registered Agent

Agent Name:	Craven, Jason M, Esq
Office Address:	740 Chestnut Street Manchester NH 03104
Mailing Address:	

**Important Note: The status reflected for each entity on this website only refers to the status of the entity's filing requirements with this office. It does not necessarily reflect the disciplinary status of the entity with any state agency. Requests for disciplinary information should be directed to agencies with licensing or other regulatory authority over the entity.**