

STATE OF NEW HAMPSHIRE  
Dept. of Administrative Services  
Bureau of Purchase and Property  
State House Annex  
Concord, New Hampshire 03301

**Date:** March 1, 2016

**NOTICE OF CONTRACT**

**COMMODITY:** BUILDING MATERIALS & HARDWARE

**CONTRACT NO.:** 8001112

**NIGP:** 450-0000

**VENDOR:** HOME DEPOT **VENDOR #:**171486  
PO BOX 9055  
DES MOINES, IA 50368-9055

**CONTACT INFORMATION:** EMAIL: [DANIEL\\_J\\_PAQUETTE@HOMEDEPOT.COM](mailto:DANIEL_J_PAQUETTE@HOMEDEPOT.COM)  
PH: 800-553-3199  
FAX: 603-227-8002

**EFFECTIVE FROM:** MARCH 1, 2016 **Through:** FEBRUARY 28, 2019

**TERMS:** Net 30 Days if using ACH\*. If using Procurement Card (P-Card), card will be charged upon delivery/shipment.

**PAYMENT:** Payments shall be made via ACH\*. Use the following link to enroll with the State Treasury: <http://www.nh.gov/treasury/Divisions/DocsForms/Tforms.htm?inc=P>  
  
\*If the agency is enrolled in the P-Card program, payments shall be made via P-Card.

**PRICING:** **DISCOUNT OFF RETAIL PRICING: NA**

**SPECIAL COMMENTS:** To establish an account, email [Kathleen.Daley@nh.gov](mailto:Kathleen.Daley@nh.gov). Agencies may purchase from any Home Depot.  
  
To receive **20% off paint**, please reference 603-271-3135 when checking out.

**PICK UP/DELIVERY:** Agency may pick up supplies at vendor's place of business or vendor may deliver at no additional charge.

**ORDERING:** Each agency shall place their orders directly to the vendor. Agencies and vendors will be responsible for establishing proper identification for individuals authorized to use this contract. Contract number must be shown on all documents.

**PURCHASE LIMITS:** Purchases over \$5,000.00 shall require a requisition to the Bureau of Purchase and Property.

**INVOICING:** Invoicing will be done on the basis of each order completed. Invoices will clearly indicate quantities, descriptions, pricing, date of pickup/delivery and contract number

**QUESTIONS:** Katie Daley, Purchasing Agent  
(P): 271-3135 (E): [Kathleen.Daley@NH.gov](mailto:Kathleen.Daley@NH.gov)