STATE OF NEW HAMPSHIRE
Department of Administrative Services
Division of Procurement and Support Services
Bureau of Purchase and Property
State House Annex
Concord, New Hampshire 03301

Rev. 12/2/2014

NOTICE OF CONTRACT

COMMODITY: Propane – Temp &/or Cylinder Refilling

CONTRACT NO.: 8001259

NIGP CODE: 405 - 0300

CONTRACTOR: **AmeriGas Propane d/b/a Franconia Gas** **Vendor#: 177739**
1012 Meadow Street
Littleton, NH 03561
Contact: Ken MacKay (603) 444-5217

CONTRACT PERIOD: 11/1/12 through 10/31/14
EXTENSION: 11/1/14 through 10/31/2016

PRICING: $0.12 off vendors posted propane price (temp work site) - no rental fee & $0.20 off vendors posted propane price (cylinder refilling-non-highway use).

ORDERING PROCEDURE: Each agency shall place their orders directly to the vendor. Agencies and vendors will be responsible for establishing proper identification for individuals authorized to use this contract. Contract number must be shown on all documents. For Cylinder Refilling - non-highway use: please call ahead to notify AmeriGas. Cylinders may need to be dropped off and picked up later

PROPANE DELIVERY / REFILL: Agency may establish fixed or as needed schedules for delivery of propane tank filling or exchange to temporary work sites. Parameters scope and schedule to be determined by requesting agency.

- The Contractor shall not charge for delivery
- Agency shall maintain a clear sanded road for access by propane fuel vehicles
- Agency shall allow up to 3 calendar days for fuel delivery
- Agency shall allow 3 business days for delivery of replacement propane cylinders after receipt of order
- Propane tank size shall be shall be determined between requesting agency and the Contractor.
- If refill, Agency shall bring state owned cylinders to the Contractors place of business for refilling.

INVOICING: Invoicing shall be done on the basis of each order completed. Invoices shall clearly indicate the quantities, descriptions, pricing, date of pickup/delivery and contract number.

PURCHASE LIMITS: **LIMITS ARE $4,999.00 PER INVOICE PER DAY**

QUESTIONS: Danielle Ruest, Purchasing Agent
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